

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS**

**PLANNING COMMISSION MINUTES**

**MARCH 4, 2008**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Planning Commission was held on Tuesday, March 4, 2008 at 7:00 p.m., in the Clearwater City Council Chamber, City Hall at 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Lonnie Stieben, George Rudy, Don Berntsen, Ryan Shackelford, Mike Machart, and Les Langston. The following City staff members were present: Kent Brown, City Administrator and Cheryl Wright, City Clerk.

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**1. Approval of Minutes of the Meeting of February 5, 2008**

**MOTION:** The motion to approve the minutes was made by George Rudy seconded by Don Berntsen and passed unanimously.

**2. Comprehensive Plan Review and Amendment Process**

City Administrator Brown stated that the section provided in the packets is “Implementing the Comprehensive Plan”. Brown continued to state that on page 80 it reads that “Within the meaning of this requirement the Comprehensive Plan and associated measures for the City of Clearwater will be reviewed at least once each year to determine if amendments are needed. This annual review will be completed before June 1 of each calendar year and a written report will be prepared for the Governing Body.” Brown reviewed the land use section stating that there are six different goals and action steps. The Commission discussed at length land use and annexation. The Commission moved on to the housing section. Brown stated that the issue on the housing stock is what is considered deteriorated or dilapidated. City Attorney Amerine stated that her opinion is that if the house does not meet health standards then it could be considered deteriorated. Lonnie Stieben stated that he thinks that the Commission should conduct a housing study to assess the current housing and also the future housing needs. After a brief discussion, the Commission requested staff to provide a map at the next meeting that could be divided among member to identify sub-standard housing. The Commission moved on to the open space & recreation section. Brown stated that a couple of the goals for 2009 to 2012 are to establish a new play lot near Nancy Avenue and Michelle Drive and the other is near Ross Avenue and Grant Avenue. The projection is for a small play area or a pocket park. Pocket parks are more for the smaller kids in the neighborhood. The next section is potable water and Brown stated

that the Council has contracted for an extensive water study. The Commission discussed at length the future sewer needs for possible expansion either north or to the east. The Commission briefly discussed the Sedgwick County road project for 135<sup>th</sup> north of K-42 and 135<sup>th</sup> south of K-42 to Diagonal Road. Brown stated that he is hearing that the Planning Commission would like for the annual report to include; annexation, housing study, and pocket parks. Brown continued to state that he would have something written up for review at the next meeting.

**3. Adjournment**

With there being no further business to come before the Commission, Don Berntsen made a motion to adjourn the meeting. The motion was seconded by George Rudy and passed unanimously.

**CERTIFICATE**

State of Kansas            }  
County of Sedgwick        }  
City of Clearwater         }

I, Cheryl Wright, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 4th Planning Commission meeting.

Given under my hand and official seal of the City of Clearwater, this 1st day of April 2008.

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Cheryl S. Wright, City Clerk