

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
January 12, 2015
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Burt Ussery called the meeting to order at 6:30 p.m.

2. Invocation and Flag Salute

Mayor Ussery gave the invocation which was followed by the pledge of allegiance and flag salute.

3. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers Ron Marsh, Paul Clark, Chris Griffin, were present.

Councilmembers Laura Papish and Austin Wood were absent

The following staff members were present:

Justin Givens, City Administrator; Courtney Meyer, City Clerk; Austin Parker, City Attorney; Bill Hisle, Police Chief; Ernie Misak, Public Works Director.

Others Present:

Bailie Troll, Morgan Fore, Emme Mount, Robert Pugh; Paul Rhodes, Time Sentinel News.

4. Approval of the Agenda

Mayor Ussery called for a motion to approve the January 12th agenda as presented.

Motion: *Marsh* moved, *Clark* seconded to accept the January 12, 2015 agenda as presented. Voted and passed unanimously.

5. Public Forum

None

6. Consent Agenda

Mayor Ussery called for a motion to approve the consent agenda.

Motion: *Clark* moved, *Marsh* seconded to approve the consent agenda as presented. Voted and passed unanimously.

7. Boundary Resolution 01-2016

Givens explained at the first of the year the city is to declare the boundaries. In 2015 the City of Clearwater annexed property in Prairie Meadows. The boundary resolution was amended to include this piece of property.

Motion: *Marsh* moved, *Clark* seconded to adopt Resolution 01-2016. Voted and passed unanimously.

8. 4th Street Project Discussion

Givens stated this topic was tabled at the last meeting to wait until more councilmembers could be present. He stated he did receive the easement for 303 N 4th and the redesign of \$20,000 discussed at the last meeting would not be necessary now. If the city moves forward with the project it will have to pay for the sewer and water relocations of approximately \$59,500.

Givens explained no matter what the City decides, the County will still move forward with the resurfacing of the road and drainage work at the corner of 4th and Ross. They will also be doing a traffic study at the corner of 4th and Ross in the 1st Quarter of 2016.

Council discussed if this project would be an efficient use of public funds and would it get the desired results once the project was completed. Council came to a consensus to not move forward with the drainage work on 4th street but to still complete the drainage work at Ross and Tracy.

9. Executive Session – Matters of Non-Elected Personnel

MOTION: *Marsh* moved, *Clark* seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Administrator. The City Council will reconvene the open meeting in the City Council Chambers at 7:05PM. Voted and passed unanimously.

Mayor Ussery called the meeting back to order at 7:05PM and stated no binding action was taken.

10. Salary Resolution 02-2016

Motion: *Clark* moved, *Marsh* seconded to adopt resolution 02-2016 giving listed employees a 2.5% raise across the board. Voted and passed unanimously.

11. Claims and Warrants

Meyer presented the claims and warrants in the amount of \$80,040.62 and asked Council if they had any questions.

Motion: *Marsh* moved, *Clark* seconded to pay the claims and warrants in the amount of \$80,040.62. Voted and passed unanimously.

12. City Administrators Report

- Administration
 - The City Hall roof has been completed. A new weather-proof reflective coating was put in place that should help reduce energy costs.
 - The County will not be issuing a supplemental tax statement for Indian Lakes. Staff is working with our Bond Attorney and Financial Advisor on options and budget impacts for 2017.
 - W-2s will be processed this week for mailing.
 - The Insurance Adjuster for EMC was out last week to assess the damage to the backstop at the Sports Complex. We hope to hear from them this week. Staff has received several quotes from netting companies with repair estimates around \$50,000.
 - Year end 2015 financials should be complete this week.
 - Staff will be sending a letter out with the January utility bill with several reminders for residents that include;
 - Placement of Trash Containers,
 - Reminders for Pet Tags and Brush Dump Passes

- Information on the Sewer Debt Service Fee
 - Preliminary Information on 4th Street Construction
- Public Works
 - Staff has been working on alleys over the past several weeks.
 - Will be assisting SKT with Holiday Lights either late this week or early next
 - Installed the water service for the new home on Grant as well as in Prairie Meadows.
 - The heating and air system replacement is complete
 - Staff met with Don Hellar of EBH to discuss the Waste Water Treatment Facility Project. The project is substantially complete with a few punch list items needed.
 - The City passed its annual system inspection from KDHE. Five minor deficiencies were identified that will be addressed via internal documentation.
 - Parks and Recreation
 - There are two more weeks in the basketball season
 - Baseball sign-ups are approximately 3 weeks out.
 - February 5th the Rec will be hosting a Daddy Daughter Date Night.
 - The Board will meet tomorrow night.
 - Library
 - Story Time and Lego Club are tomorrow.
 - The board will meet next week.
 - Community Center
 - Approximately 50 people attended the Sen. Moran town hall meeting. Sen. Moran did make comments on the niceness of the facility.
 - Chief Hisle was the guest speaker for the carry-in lunch today.
 - The Community Center will be hosting free tax information and preparation for seniors and others in the community. Consultations will begin in February.
 - The Center will be hosting an Identity Theft Workshop in February as well.
 - Police
 - Officer Adams was not able to enroll in the first class this year for KLETC but is completing field training. He will attend the training center in June.
 - The schedule is pretty much back to normal with full staffing levels.
 - Chief Hisle reports he is getting up to speed. He is researching data tools to help track crime both for internal and external consumption and will be working with Public Works and PD Staff on options for the range.

City Hall will be closed on Monday, January 18th in observation of the Martin Luther King, Jr. Memorial Day.

Mayor Ussery asked Chief Hisle to give a briefing on his few weeks. Hisle stated the staff in the police department is really good and he is very pleased to see them go above and beyond do to provide a safe community. The personnel have been very welcoming.

13. Council Reports

Griffin has nothing to report.

Marsh had nothing to report.

Clark asked the Public Works Director if the trench at Tracy and Ross will be filled in when the intersection is done.

Misak said he didn't know at this time as he has not seen any final plans for the intersection.

Ussery had nothing to report

14. Adjournment

With no further discussion Ussery called for a motion to adjourn.

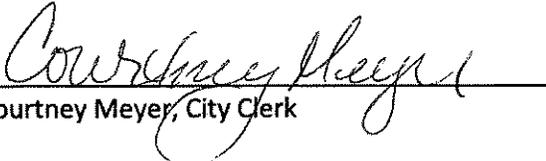
MOTION: *Marsh* moved, *Clark* seconded to adjourn the meeting. Voted and passed unanimously
The meeting adjourned at 7:25PM.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 12, 2015 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26th day of January 2016.



Courtney Meyer, City Clerk