

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
November 24, 2015
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Burt Ussery called the meeting to order at 6:30 p.m.

2. Invocation and Flag Salute

Councilmember Griffin gave the invocation which was followed by the pledge of allegiance and flag salute.

3. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Austin Wood, Ron Marsh, Paul Clark, Chris Griffin were all present.

Laura Papish was absent.

The following staff members were present:

Justin Givens, City Administrator; Courtney Meyer, City Clerk; Austin Parker, City Attorney; Jason Gearhardt, Interim Police Chief; Ernie Misak, Public Works Director; Roy Riggs, Officer.

Others Present:

Brett Robinson, Jackie Henning, Taryn Walker, Sarah Terfel, Alyssa Campbell, Sydney Warren, Joshua Long, Bryce Gibbs, Megan Blasi, Kenna Callaway, Sam Jack, Time Sentinel News.

4. Approval of the Agenda

Mayor Ussery called for a motion to approve the November 24th agenda with the addition.

Motion: *Marsh* moved, *Griffin* seconded to accept the November 24, 2015 agenda as presented. Voted and passed unanimously.

5. Public Forum

None

6. Consent Agenda

Mayor Ussery called for a motion to approve the consent agenda.

Motion: *Griffin* moved, *Clark* seconded to approve the consent agenda as presented. Voted and passed unanimously.

7. Ordinance 1005 Prairie Meadows Annexation

Administrator Givens stated that staff attended a Board of Sedgwick County Commissioners Meeting. At that meeting the Commissioners approved a resolution authorizing the island annexation for the property located at 14111 Prairie Grass. The Clearwater Governing body accepted the consent for annexation at a previous meeting and as is state law was required to receive approval from Sedgwick County before a final ordinance annexing the property can be adopted.

Mayor Ussery called for a motion to adopt Ordinance 1005.

Motion: *Marsh* moved, *Wood* seconded to adopt ordinance 1005.

Roll Call: Clark, yea; Wood, yea; Marsh, yea; Griffin, yea.

8. Sewer Debt Service Fee Discussion

Givens stated the City has hosted two open forums for the public to attend and ask questions and receive further information regarding the sewer debt service fee. During those meeting Council and staff received comments from the public. Based on those comments staff re-evaluated the fee and distributed the costs over a four tier platform. 883 sewer customers were used as to figure the base rate for the debt service fee. The four tier breakdown is as follows: 0-2,999 average gallons would be low, 3,000-5,999 average gallons would be the median, and 6,000-10,999 average gallons would be high, and 11,000 and up average gallons would be ultra-high. The average gallons would be taken from the first quarter water usage of the year (January, February, and March). This is expected to be the lowest water usage quarter. Each year the average water usage will be re-evaluated every first quarter to determine if a customer qualifies for a different debt service fee tier. The debt service fee break down presented to Council was: \$11.25 for low, \$15.00 for median, \$18.75 for high, and \$21.75 for ultra-high.

Council discussed this new information and came to the consensus that a four tier rather than flat rate would be the best for the community. Council also came to a consensus that the tier pricing presented was a fair price.

Council asked staff to prepare an ordinance for next meeting.

9. Claims and Warrants

Meyer presented the claims and warrants in the amount of \$54,837.99 and asked Council if they had any questions.

Motion: *Griffin* moved, *Clark* seconded to pay the claims and warrants in the amount of 54,837.99. Voted and passed unanimously.

10. City Administrators Report

- Administration
 - Staff is preparing an amended budget for the next meeting. The bond and interest line item exceeded its budgeted expenditures. There was a correlating revenue offset so the line item is still in the positive.
 - Christmas in Clearwater will take place on Saturday, December 5th starting at 5:00pm. Ross will be blocked off between 1st and 2nd street from approximately 4:30pm to 9:00pm that day.
 - AFLAC sign ups were conducted last week.
 - Staff is reviewing the League's Personnel Policy Manual in anticipation of early 2016 presentation.
 - Staff has received n inquiring again from the Chamber for the Art Walk in the spring of 2016. Staff will be working with the applicants to determine any special permits or approvals from the council but change in Kansas alcohol laws may make council action unnecessary.
 - The annual City Holiday Dinner is Sunday, December 6, 2015 at the Clearwater Middle School. The dinner starts at 5:45.

- Public Works

- Staff is soliciting quotes for the air conditioner at the Museum
 - One variable speed drive is in place with the other coming at the start of 2016. The drives will be online and staff will monitor electric usage for cost savings. This will save on wear and tear on the wells.
 - The sewer project is mostly completed. A few minor odds and ends are being tied up.
 - Street Construction has started for Park Glen Estates
- Parks and Recreation
 - Basketball games begin in the first part of December. Haysville and Mulvane teams will travel for some games to Clearwater as well as Clearwater teams traveling to those towns.
 - The Rec and the Library will be hosting a giving Thanks Party at 10:00am on November 25th. They are asking for canned food donation but the event is free.
 - The Rec Commission is also having a Turkey coloring contest for children 4-12. The contest ends on November 25th.
 - Rec Commission has asked for a joint meeting with Council. Givens asked who would be able to attend. Ron Marsh, Paul Clark, Chris Griffin, Austin Wood, and Mayor Ussery all said they believe they could attend.
- Library
 - Staff will be conducting interviews for the Inter-Library Loan Assistant position next week.
 - The Library board received three applications for two openings at the present time.
- Community Center
 - Staff continues with Medicare counseling. Open enrollment ends on December 7th.
 - The Holiday Lights Tour still has spots available if interested contact the Community Center. The tour is December 21st at 5:30 pm and costs \$10.00.
 - The Senior Center will be hosting a trip to the Nutcracker in Wichita on Thursday, December 10th.
- Police
 - On Sunday officers arrested two males for possession of stolen trailers and motorcycles as well as several drug offences. The thefts occurred mostly in Wichita. The case will be presented to the District Attorney this week.
 - Staff has surrendered both Crown Vics to the insurance company and has ordered a Ford Police Interceptor SUV for the fleet. Delivery is anticipated in early 2016.
 - The City is proud to announce that William J. Hisle, Jr. was appointed as the next Chief of Police at a special meeting of the Clearwater City Council on Monday, November 23rd. Chief Hisle is a 20+ year veteran police officer servicing mostly with Shawnee KS Police Department and is currently an investigator for the Missouri Attorney General. Chief Hisle will be starting on December 21st.

11. Council Reports

Griffin asked that the construction sign at Airport Rd be moved away from the right of way.

Marsh asked Givens how the easements on 4th street were coming. Givens reported he received two more and waiting on the City Engineer for one and the last one waiting for a redesign.

Clark had nothing to report.

Wood had nothing to report.

Ussery had nothing to report.

12. Executive Session

Givens requested an executive session to discuss non-elected.

MOTION: *Marsh* moved, *Clark* seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters to include the City Administrator. The City Council will reconvene the open meeting in the City Council Chambers at 7:50pm. Voted and passed unanimously

Mayor Ussery called the meeting back to order at 7:50pm and stated no binding action was taken in executive session.

Mayor Ussery called for a motion to appoint Gareth Adams as a Clearwater Police Officer at \$14.50 per hour starting on November 30, 2015.

MOTION: *Wood* moved, *Clark* seconded to appoint Gareth Adams as a Clearwater Police Officer starting at \$14.50 per hour. Voted and passed unanimously

13. Adjournment

With no further discussion Ussery called for a motion to adjourn.

MOTION: *Clark* moved, *Wood* seconded to adjourn the meeting. Voted and passed unanimously

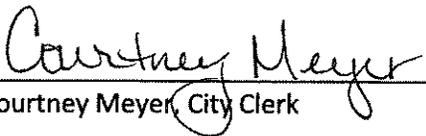
The meeting adjourned at 7:52 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the November 24, 2015 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 8th day of December, 2015.



Courtney Meyer, City Clerk

