

MINUTES
CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS
CITY COUNCIL MEETING
MINUTES
May 27, 2014

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, May 27, 2014, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike York, Mayor; Jim Whitney, Paul G. Clark, Chris Griffin, Burt Ussery, Laura Papish, Council Members. The following staff members were present: Kent Brown, City Administrator; Carol Reiterberger, Deputy City Clerk, Marvin Schauf, Clearwater Fire Department; Donald Schauf, EMS Director; Gene Garcia, Police Chief; Pamela Riggs, Senior and Community Center Director; Sue Koenig, Library Director; Beki Zook, Recreation Director. Paul Rhodes, Scott Lucas, Ron Witt, Mary Schauf and Bob Willaby were also present.

Mayor York called the meeting to order at 6:30 p.m. York gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

Approval of the Minutes of the Regular Meeting of May 13, 2014

Council Member Ussery made a motion to approve the minutes of the May 13, 2014 City Council Meeting. The motion was seconded by Council Member Clark and passed unanimously.

Mayor's Recommendations

No recommendations at this time.

Public Forum

City Resident Ron Witt and his wife, Shirley Palmer-Witt thanked the City Council for letting them use the Sports Complex for a fund raising softball tournament. The group raised \$3700 with donations including \$550 in concessions. A few people at the tournament commented to Witt that it was nice of the City to let them use the complex to help a family in need. Ron Witt also wished to thank Maintenance Department for having the fields ready for the tournament.

Bob Willaby asked the Council about blocking off a block of West Ross between Tracy and Byers for a Ride, Pedal, Drive or Walk event being held at the Mason Unity Lodge. There will be a breakfast on June 29th from 7:00 a.m. to 1:00 p.m. serving pancakes and sausage and biscuits and gravy. Willaby stated that the road block is necessary for motorcycle parking. Willaby also stated that he had been in contact with Police Chief Garcia.

Chief Garcia added that he would like to close the whole block for the event.

Council Consensus was to close the whole block for the event.

New Business

Consideration of a Request for Participation in the Times Sentinel Progress Edition.

Paul Rhodes with the Times Sentinel stated the paper is ready to begin working on the Progress

Edition. The last time the Times did a Progress Edition was in 2012 with 68 pages. Rhodes stated at the last edition he had phenomenal response and this year it will be distributed to Haysville. The Progress Edition is scheduled to produce in the fall of 2014. The 2 full page spread for Clearwater will cost \$920 with color pages. Paul Rhodes stated there will be about 6,000 copies sent out to the surrounding area including south Wichita. City Administrator Brown stated that in the past the Council has approved this request for the full two page add and found that this space ends up filling up quickly. Council Member Whitney thought this was a good idea since there are a few things coming up with the sewer project.

Council Member Whitney made a motion to participate in the Times Sentinel Progress Edition for \$920. Council Member Ussery seconded the motion and passed unanimously.

Consideration of a Six Month Contract Extension with J.P. Weigand & Sons, Inc. for the Property at 95th Street South and 135th Street West.

City Administrator Brown stated that Weigand is asking for a 6 month extension as being the listing agent on the business park property. Brown stated that this is one of the larger groups in Wichita that deals with Commercial property. Council Member Ussery would like a sign put up at the Business Park with a configuration of the property that Weigand is marketing. The Business Park is on their commercial website but only if someone inquires about the property will there be any action from Weigand. Council Member Whitney likes the website. Council Member Ussery stated that he wished that Weigand would market in a more visual way with new signs. Council Member Whitney stated there is a map on the website and maybe should advertise the property that has sold in the Business Park to get the word out that there is still property left to sell.

Council Member Ussery made a motion to extend the contract with J.P. Weigand and Sons, Inc. Council Member Whitney seconded the motion and passed unanimously.

Council Member Griffin stepped away.

Consideration of the Renewal Contract for RSVP Volunteer Transportation Program with Sedgwick County.

Clearwater Senior Center Director Pam Riggs stated to the Council that the RSVP program is Retired Senior Visitor Participation. This means anyone over 55 can offer rides to anyone over 55 and the Senior Center can earn \$7 round trip. The total cannot exceed \$2,975.00 or 425 trips.

Council Member Whitney made a motion to renew the contract for RSVP Volunteer Transportation Program with Sedgwick County. Council Member Papish seconded the motion and passed unanimously.

Consideration of a Contract with EBH for the Engineering Services of Jim Kohman, P.E.

City Administrator Brown stated this contract was tabled from last meeting. City Administrator Brown and Public Works Director Misak have looked over the contract. The original amount of \$45,000 is a high figure and the actual time and materials for this project will be about \$40,000. There is a contract deadline of September 1, 2014 for the first 3 items on the contract. The project is required to implement the recommendations of the Treatment Facility Evaluation Report. The report was prepared and presented to KDHE to comply with State of Kansas requirements. City Administrator Brown stated that staff recommends that this contract be approved. City

Administrator Brown stated that by September 1, 2014 the first three items on the contract need to be completed. The three items to be completed are to have a temporary recirculation system, a performance monitoring program and an effluent structure engineering review. There is also a construction report that is due soon but at a different cost. There is \$16,000 budgeted for re-lining that needs to get done immediately. Council Member Whitney stated that fixing these problems takes away from everyday maintenance. City Administrator stated this will be a big project and will have to go for bonds and get financing. Council Member Ussery stated that he agrees this project needs to go forward but questions how it will affect the budget for 2015.

Public Works Director Misak stated the immediate cost is \$21,000. In March and April the readings at the sewer lagoons were within the limits. The re-circulation system needs to keep working for the readings to be steady. Council Member Whitney stated that the ultimate goal would be to work towards the project instead of a bunch of temporary fixes. Council Member Whitney stated that the items need to be fixed towards the big project and that aeration will help. Council Member Ussery stated that the first things need to be done to meet State requirements.

Public Works Director Misak has started to look at construction options for future reference when the project goes out for bids. Council Member Ussery would to have the action items on a running tab of costs from now on so when bill comes due the Council will know where the funds are coming from.

Council Member Ussery made a motion to approve the contract with EBH for the Engineering Services of Jim Kohman, P.E. Council Member Papish seconded the motion and passed unanimously.

Department Head Budget Requests

Police Chief Gene Garcia summarized the Police Department budget for 2015. Chief Garcia requested air cards at \$40 per 2 units at \$960 per year and 2 Tuff book MDT's to comply with digital upgrade with a cost of \$5,600. Chief Garcia also requested some range improvements at a cost of \$3,000 for dirt, labor, sand and materials. Chief Garcia also would like some improvements made to the evidence room with security and improvements such as locks, deadbolts, steel door and surveillance with a cost of \$3,000.

Police Chief Garcia went over the Court budget for 2015. Sedgwick County has raised their rates for jail costs and Community Correction fees so Garcia is asking for an increase on those line items.

Scott Lucas, President of the Library Board went over the Library budget for 2015. The main increase will be in the Employee Benefits to fund KPERS. The majority of the Library budget comes from Library Systems.

Donald Schauf, EMS Director outlined the budget for 2015. Schauf requested a new heart monitor which will require funding for two years and a few replacement spine boards.

Senior Center Director, Pamela Riggs went over the main points of the Senior Budget including an automatic door opener for the north door and to continue to make ADA requirements.

City Administrator Kent Brown went over the budget for the Historical Society Museum. The most needed items include a monitoring service and a heating and air system for the back part of the main building.

Public Works Director, Ernie Misak outlined the sewer budget for 2015. The lagoon and meeting the KDHE standards will be a top priority for sewer and will continue the regular maintenance and yearly maintenance at the sewer ponds. There is \$16,000 in the budget for this year to work to reline blockage of the line on Nancy.

Public Works Director Misak went over the water budget for 2015. Director Misak stated the biggest request is for new hand helds which are used to read the water meters. Director Misak also stated that he would like to install variable speed drives in Well #7 in 2015.

Department Head Reports

Council Member Whitney asked about backflow prevention devices. Public Works Director Misak responded and Whitney stated that he would contact a company to work on the device at the senior center.

Mayor York asked about the alley entrance at the north end of the alley as it enters Hellar between Byers and Tracy Avenue. Director Misak responded that he has taken a brief look at the situation.

Council Member Papish asked about the securing of the top of the community trash cans on Ross Avenue. She asked if a bungee cord could be used. Director Misak responded that they would take a look at the trash lids.

Police Chief Garcia asked Council to review the proposed letters to be sent out to property owners regarding vehicles in yards. Chief Garcia reviewed the benefit softball tournament and would like to put additional rules and regulations for security at future events including the sponsors providing the funds for security at the events. Council Member Ussery asked to have signs stating no alcoholic beverage allowed on the premises posted at park facilities.

Recreation Director Zook reviewed the opening of the pool over Memorial Day weekend. The tiger shark was taken by the pool manager to Sterling to get repaired. The backup unit was now in operation. Zook stated that she will be busy with baseball/softball games for the next several weeks.

Committee Reports

No meeting minutes were distributed in the Council Packets.

Claims & Warrants

Deputy City Clerk Carol Reitberger presented the claims and warrants as of 5-27-14 in the amount of \$28,916.60.

Council Member Ussery made a motion to authorize the payment of \$28,916.60. Council Member Griffin seconded the motion and the motion passed unanimously.

Old Business

Council Member Griffin stated there are white flags on the side of his driveway. Griffin asked if the Post Office Boxes were being moved. City Administrator stated that is in the Post Office has authorized them to be moved. Council Member Griffin stated he had a signed letter from the Post Office authorizing this work to be done.

Staff Reports

Carol Reitberger had nothing to report.

City Administrator Brown stated that he would like to have an executive session for personnel.

Executive Session

Council Member Ussery made a motion to enter into executive session for personnel for 15 minutes. Council Member Griffin seconded the motion.

Council entered executive session at 10:15 p.m. City Administrator Brown and Deputy City Clerk Reitberger were also in attendance.

Council came out of executive session at 10:30 p.m. No action taken.

Council Reports

Council Member Griffin reported that he would be working another job and would be unavailable during certain days.

Council Member Whitney reported on the Braman house on S. Byers. Council Member Whitney asked that staff send a nuisance letter. Council Member Whitney stated there was a fire meeting down at the fire station the previous Tuesday evening that he and Paul Clark attended. Whitney stated he gave the Fire Department 2 goals to be accomplished by September 1, 2014. First goal was for recommendations to the Council on providing fire protection from 8-5 Monday through Friday and the second goal was for EMS to help set off costs of the ambulance runs. Whitney would like to see a plan to help keep costs down with possibly charging a minimal fee to those who ride in the ambulance.

Council Member Clark had nothing to report.

Council Member Papish had nothing to report.

Council Member Ussery had nothing to report.

With no further discussion to come before the Council, Council Member Whitney moved for adjournment. The motion was seconded by Council Member Clark and passed unanimously.

The Meeting adjourned at 10:50 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 13, 2014 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 27th day of May, 2014.

Barbara Salinas, City Clerk

UNAPPROVED