

CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS

CITY COUNCIL MEETING

MINUTES

June 11, 2013

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, June 11, 2013, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike York, Mayor; Jim Whitney, Chris Griffin, Paul Clark, Laura Papish and Burt Ussery, Council Members. The following staff members were present: Kent Brown, City Administrator; Carol Reitberger, Deputy City Clerk; Janet Amerine, City Attorney. Others present at the meeting were: Marvin & Mary Schauf, Clearwater Fire Department; Donald Schauf, EVS Director; Paul Rhodes, Times Sentinel; Jack & Joyce Haivala, and Michele Hennes, citizens.

Mayor York called the meeting to order at 6:30 p.m. York gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

1. Approval of the Minutes of the Special Meeting of May 21, 2013

MOTION: Council Member Laura Papish made a motion to approve the minutes of the 5-21-2013 City Council Meeting. The motion was seconded by Council Member Burt Ussery and passed unanimously.

MOTION: Council Member Burt Ussery made a motion to approve the minutes of the 5-28-2013 City Council Meeting. The motion was seconded by Council Member Paul Clark and passed unanimously.

2. Consent Agenda

There are no consent agenda items at this time.

3. Mayor's Recommendations

Mayor Mike York made the following recommendation:
Appoint Barbara Salinas as City Clerk.

The above appointment of Barbara Salinas was accepted with Council consensus.

4. **Public Forum**

Joyce and Jack Haivala from 135 Longhorn Court spoke to the Council regarding the Dollar General property and their property that is adjacent to the store. The Haivala's are concerned that the original drawings are not matching what is going on behind the fence of the Dollar General Store. Citizen Joyce Haivala stated that she and her husband would trust the Council to make sure the Dollar General would upkeep the property behind the fence that is adjacent to their property. The Dollar General Store is scheduled to open next week. Council Member Laura Papish thought more landscaping was in original plan. Mayor Mike York stated fencing can be anywhere near property line. The Dollar General Store is responsible to the property pins.

Council told Haivala's not to start taking care of the property behind the fence or it may be hard to get Dollar General to do so. Council Member Burt Ussery stated the Council will have to hold them accountable or Dollar General will not be able to open. Final plans need to be approved before they can open the store.

Michelle Hennes from Viola stated to the Council that her family would like to have approval for a 5k run/walk. The run/walk would benefit Spina Bifada and help pay for medical expenses for a family member. The date Hennes was looking at would be October 5 at 9:00 -9:30. The run/walk would last 30-45 minutes. Hennes would like to request some road blocks on some city streets. Hennes would also like to use the Park shelter for food, water and raffle tickets or drawings after the race. Council advised her to talk to Jeff Laha as he has done many of these races and come back to the Council for approval.

5. **Fireworks Display Agreement**

City Administrator Kent Brown stated to the Council that this is the same company as last year.

MOTION: Council Member Laura Papish made a motion to accept the agreement with TLC Services for the fireworks display. Council Member Chris Griffin seconded the motion. The motion carried unanimously.

7. **Application to Sell Fireworks at 801 E. Ross**

City Administrator Kent Brown stated to the Council that in previous years there has been two fireworks tents. This year the Senior Government Class is working in conjunction with Wholesale fireworks and there will be only one tent selling fireworks this year.

MOTION: Council Member Paul Clark made a motion to accept the application to sell fireworks as presented. Council Member Laura Papish seconded the motion. The motion carried unanimously.

8. **Request to Repave Alley**

City Administrator stated to the Council that he was approached by Lonnie Stieben from Southern Kansas Telephone to repave the alley between Emprise Bank and SKT. Stieben presented a bid that is a year old but would like direction to get a current bid for this project. Stieben would like the City, Emprise Bank and SKT to all help pay for this project.

MOTION: Council Member Jim Whitney made a motion to help with 1/3 of the costs or up to \$5,000 whichever is less. Council Member Burt Ussery seconded the motion. The motion carried unanimously.

9. Water Emergency Plan

City Administrator Kent Brown stated to the Council that this plan is required by the state. Administrator Brown would recommend that Council approve this plan.

MOTION: Council Member Jim Whitney made a motion to approve the Water Emergency Plan as presented. Council Member Laura Papish seconded the motion. The motion carried unanimously.

10. Present 2014 Budget-General Fund

City Administrator Kent Brown reported to the Council that this is the Administration Summary to the 2014 General Fund. These worksheets include the Department Head requests as well as other budget requests. Administrator Brown reported that in 2014 there will no longer be a pass through of Recreation Commission funds that are forwarded to the Public Building Commission. There is also \$34,113 set aside to pay for land purchased for the Clearwater Business Park.

City Administrator Kent Brown stated that the big item in the Police budget is to continue with the lease payments for 3 police vehicles. Administrator Brown stated that the court budget did not really change except for law enforcement training and additional funds for jail fees for prisoner housing.

City Administrator Kent Brown also stated to the Council that in the Public Works Budget there is a listing for \$5,000 for drainage work and \$1,500 to fix old shop building. Brown stated in the Sanitation Budget there is an item to continue the dump pass to meet personnel expenses for "manning" the brush dump. There was also some discussion about keeping the recycling center open at the old shop. Administrator Brown stated in the EVS/Ambulance there is a line item of \$8,000 for 2 Mosimo Rad 57 to check for carbon monoxide poisoning. Brown further stated in the EVS/Fire budget there is a line item for 15 sets of bunker gear and boots for \$23,000. Brown stated that in the Senior Center budget item there was a line for possibly having Director Riggs work more hours. Administrator Brown advised Riggs to go back to her planning board and develop a plan for the future. Council Member Laura Papish would like to see Senior Center Director Pamela Riggs work part time for Chamber of Commerce as well which would be paid by the Chamber. Riggs is

on the Communication Committee and is on the Chamber Board as well.

City Administrator Brown reported to the Council that in the Parks budget items there is a mower listed for additional mowing equipment to maintain the athletic ball fields. Brown reported in the swimming pool fund there is a request for pool painting in 2014 for \$3,000 and replacing the tiger shark for \$3,000 to help with the cleaning of the pool. Some funds will also need to be set aside for additional ADA improvements in 2014.

City Administrator added that for all of these budget items to be approved the Council would have to raise taxes in the General Fund by \$91,341.00 or make some budget cuts before the end of July to get the budget balanced without raising taxes. The other funds would be presented at the next meeting.

11. Department Head Reports

Donald Schauf, EVS Director reported for Fire Chief Marvin Schauf that all of the fire hydrants have been tested. There are 8 hydrants that need to be investigated further. There are 2 hydrants that need to be replaced. There were several hydrants on the east side of town where the pressure was down and the valve has been opened up and they worked better.

Donald Schauf, EVS Director reported that the new cots were put in the ambulance. The cots come with battery and charger and charger stays in ambulance so it can be recharged as needed.

10. Claims and Warrants

City Administrator Kent Brown presented the claim and warrants as of 6-7-13 for \$62,485.66. Since the Council books went out on Friday several other bills have come in to the City. The Memo from Deputy City Clerk Carol Reitberger added \$2,627.66. The total claims and warrants would be \$65,113.32

MOTION: After discussion, Council Member Laura Papish moved to authorize payment of the claims and warrants for \$65,113.32. The motion was seconded by Council Member Jim Whitney and passed unanimously.

11. Old Business

City Administrator Kent Brown stated that he sent a request for an extension of time on the Water Rights application hoping that we hear back from the residents that are still undecided. City Attorney Janet Amerine stated that the residents would get back to her when they were ready.

12. Staff Reports

Deputy City Clerk Reitberger had nothing to report.
City Attorney Amerine had nothing to report.

City Administrator Kent Brown reported in Tab F there was an item for \$256. 23 for battery backup for the City's our server. There was Council consensus for Administrator Brown to purchase the backup.

14. Council Reports

Council Member Burt Ussery reported he got his first call from a resident since being elected to the Council.

Council Member Laura Papish had nothing to report.

Mayor Mike York had nothing to report.

Council Member Paul Clark stated that the resident at 201 N. Gorin needs to be sent a nuisance letter. Administrator Brown reported that house was in foreclosure and he would try to find the bank that owns it.

Council Member Jim Whitney had nothing to report.

Council Member Chris Griffin had nothing to report.

16. Adjournment

MOTION: Being no further discussion to come before the Council, Council Member Burt Ussery moved for adjournment. The motion was seconded by Council Member Chris Griffin and passed unanimously.

The Meeting adjourned at 9:10 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the June 11th, 2013 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 11th day of June, 2013.

Carol Reitberger, Deputy City Clerk