

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS**

**CITY COUNCIL MEETING**

**MINUTES**

**OCTOBER 25, 2011**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, October 25, 2011, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mayor Mike York, Jim Whitney, Jim Frischenmeyer, Laura Papish, Sandi Keeler, Council Members. Council Member Lyle Berntsen was absent. The following staff members were present: Kent Brown, City Administrator; Liza Donabauer, City Clerk; Janet Amerine, City Attorney; and Gene Garcia, Police Chief. Others present at the meeting were: Marvin and Mary Schauf, Clearwater Fire Department; Donald Schauf, EVS Director; Paul Rhodes, Times-Sentinel newspaper; Hailyn Sullivan, Xiomara Shrewsbury, Paola Vara, Michael Spencer, Cheyenne Layton, Lauren Kenney, Megan Mitchell, Bailey Canning, Cindi Colburn, Greg Witt, Britanni Stever; High School Government Students also attended.

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Mayor Mike York called the meeting to order at 6:30 p.m. York gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

**1. Approval of the Minutes of the Regular Meeting of October 11, 2011**

**MOTION:** Council Member Laura Papish made a motion to approve the 10-11-11 City Council minutes as presented. The motion was seconded by Council Member Jim Frischenmeyer and passed unanimously.

**2. Mayor's Recommendations**

No recommendations.

**3. Public Forum**

No one addressed the Council at this time.

**4. Department Head Reports**

Police Chief Garcia reported on police activities during Fall Festival. There was only one minor altercation that occurred. All the activities went well from a law enforcement point of view. Tires are being replaced on two different patrol vehicles. The truck for the animal control officer is not running at the current time.

5. **Small Tract Plat for Garth Subdivision at Intersection of Janet Ave/Wood Ave**

City Administrator Brown reviewed the recommendation from the Planning Commission. The Clearwater Planning Commission reviewed the proposal to split the parcel at the corner of Janet Avenue and Wood Avenue. The proposal would split the property on the northwest corner of the intersection into three parcels. The proposal follows the small tract platting procedure because it is less than 10 acres, splits the parcel into five lots or less, and does not require any new streets, easements or public right of ways. In addition, no additional utility infrastructure is required. City Administrator Brown stated that the Planning Commission recommended approval of the small tract plat.

**MOTION:** Council Member Jim Frischenmeyer made a motion to approve the final plat for the Garth Subdivision. Council Member Jim Whitney seconded and the motion passed unanimously.

6. **Resolution for the 400 Block of E. Ross Avenue Curb and Gutter**

City Administrator Brown reviewed the proposed resolution. This resolution mirrors the petition received at the last Council meeting from four property owners on the north side of the 400 block of E. Ross Avenue requesting the City install curb and gutter for that block at their expense.

**MOTION:** Council Member Sandi Keeler made a motion to accept the Resolution 10-2011 as written. Council Member Laura Papish seconded and the motion passed unanimously.

7. **Water Main Location in Indian Hills Development**

City Administrator Brown stated that City staff had reviewed the proposed location of water mains to serve the new Indian Hills Development. PEC (engineering firm for the developer) proposed service connections to the 12-inch main on the south side of Ross Avenue to provide water service to the commercial lots along Ross Avenue. Brown stated that Public Works Director Ernie Misak suggested a connection after the water tower along 4<sup>th</sup> Avenue. Brown provided details on connecting to the south side of Ross versus a connection on 4<sup>th</sup> Avenue. After discussion, Council Member Whitney asked about the main to be installed along Indian Lakes Drive during the second phase of the project and suggestion a connection to that main. Whitney suggested that a connection at that location would still provide the benefits of looping that part of the system once all the connections are completed. After discussion, Council stated the connection with an 8-inch main along Indian Lakes Drive would be best.

City Administrator Brown also reviewed the water main location in the cul-de-sac at the northeast corner of the plat. The plan was to have an 8 inch main serve the cul-de-sac and the fire hydrant. In addition, there would be a blow off at the end of the cul-de-sac and four 2-inch services that would cross underneath the street to provide services to lots 3 through 6 of block 2. As an alternative, Brown stated Public Works

Director Misak suggested looping the main all the way back to Indian Lakes Drive. This would eliminate the services underneath the street and the blow off. The main in the cul-de-sac could be restricted to a 4 or 6-inch size from the blow off back to the main along Indian Lakes Drive. There would have to be an additional valve. The estimate from PEC was that this option would cost \$3,600 more than the original plan. After discussion, Council agreed with the staff recommendation.

**8. Government Class Participation at Clearwater Fall Clean up**

City Administrator Brown stated that high school government teacher Mike Justice had presented documentation of 36 kids who helped City staff during the spring and fall cleanups. Twelve students worked last spring and 24 worked this fall for a combined total of 160 hours. Brown stated that Council previously approved an amount from the permit fees received for the fireworks stands. Last year, the Council had approved \$1,500 for the government class.

**MOTION:** Council Member Jim Whitney made a motion to authorize a donation of \$1,500 to the Government Class for their assistance in City-wide cleanup. Council Member Sandi Keeler seconded the motion. The motion passed unanimously.

**9. Consent Agenda**

City Administrator Brown stated that this invoice is from one of two different companies that provide maintenance services to the water tower. This invoice is for the cathodic protection corrosion control system and the electrical anodes inside the sphere of the water tower.

**MOTION:** Council Member Sandi Keeler made a motion to pay Cathodic Protection Corrosion Control System \$1,170.00 for the annual Maintenance Agreement. Council Member Jim Frischenmeyer seconded the motion. The motion passed unanimously.

**10. Executive Session**

**MOTION:** At 8:00 p.m. Council Member Sandi Keeler moved to enter into executive session. Council Member Jim Frischenmeyer seconded the motion. The motion passed unanimously.

At 8:20 p.m. the Council returned to regular session with no action taken.

## **11. Staff Reports**

City Administrator Brown stated that staff suggested the City could use a couple of different items to help pay for a catered dinner for City staff and volunteers on 12-05-11. The City recently sold scrap metal from various City activities and items left during the fall cleanup. In addition, the City used to have to pay to have the used oil tank emptied. Now, the company is paying the City to pick up the oil. Consequently, over the past year there has been a few hundred dollars received by the City through these actions. After discussion, Council directed staff to have the meal catered.

Brown stated that he is working with SKT on a proposal for security cameras at the park. Brown stated that a proposal was brought before the Council a couple years ago; however, Council had disapproved it. The proposal would be presented at next meeting.

Brown stated that he and Police Chief Garcia will attend a meeting on Wednesday, October 26th regarding animal control in Sedgwick County. The meeting was set up by the City of Wichita and Sedgwick County. The City of Wichita is now operating the only shelter in Sedgwick County that accepts animals to be put down from cities. There have been a couple issues regarding the bills for services at the animal shelter.

Brown stated he would also be attending a meeting at the Sedgwick County Emergency Operations Center on Thursday, October 27th regarding training for public information officers in emergencies.

## **12. Council Reports**

Council Member Keeler asked if a letter had been sent to the owner of the property at Cole Mills' business on N. Lee. The roof is about to cave in a couple sections and roofing material is coming off. City Administrator Brown stated that no letter had been sent yet; it would be sent this week.

Council Member Frischenmeyer stated that there is a hole in the ditch next to the basketball courts. Frischenmeyer had seen a couple teenagers in that location with one of the young men having twisted their ankle or suffered some sort of injury. The young man declined assistance; however, Frischenmeyer knew the names of the young men and would have one of them mark the exact location of the hole.

Council Member Frischenmeyer also commented on the lack of handicap parking near the Fall Festival events. Because the festival occupies different blocks of Ross Avenue, it also occupies or doesn't allow access to a number of handicap parking spaces. Consequently, there is little to no handicap parking within a short distance of the Fall Festival events.

Council Member Frischenmeyer asked about the work being done to the alley in the 200 block of S. Tracy. City Administrator Brown stated that he didn't know of a specific matter that was being addressed at that location.

**13. Adjournment**

**MOTION:** Being no further discussion to come before the Council, Council Member Sandi Keeler moved for adjournment. The motion was seconded by Council Member Jim Frischenmeyer and passed unanimously.

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick   }  
City of Clearwater    }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the October 25, 2011 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 25th day of October, 2011.

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Carol Reitberger, Deputy City Clerk