

CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS

CITY COUNCIL MEETING

MINUTES

JUNE 8, 2010

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, June 8, 2010, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike Justice, Mayor; Mike York, Lyle Berntsen, Jim Whitney, Sandi Keeler, and Jim Frischenmeyer, Council Members. The following staff members were present: Kent Brown, City Administrator; Cheryl Wright, City Clerk; and Janet Amerine, City Attorney. Others present at the meeting were Mary Schauf, Clearwater Fire Department; Donald Schauf, Clearwater EMS; Gary Hunt, citizen.

Mayor Mike Justice called the meeting to order at 6:30 p.m. Justice gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

1. Approval of the Minutes of the Regular Meeting of May 25, 2010

MOTION: Council Member Berntsen made a motion to approve the minutes of the meeting. The motion was seconded by Council Member Keeler and passed unanimously.

2. Mayor's Recommendations

With Council consensus, Mayor Justice appointed Todd Dannenberg to the Chisholm Trail Recreation Commission.

3. Public Forum

Gary Hunt addressed the Council to request use of the EVS building to hold a hunter safety class. Hunt stated he has held classes in Clearwater in the past and would like to

continue to do so for the community. Hunt stated that the class is tentatively scheduled for July 16-17. Hunt stated there is a minimum age requirement of 11 years and he plans on limiting the class to 20 students due to space constraints. There is no charge to the students; all the material is provided by the State of Kansas and all instructors are volunteers. Registration will be handled through Officer Luckner with the Clearwater Police Department. Council gave consensus for use of the EVS building for the hunter's safety class.

4. Agreement for Residential Trash Service with Waste Connections

City Administrator Brown reviewed the agreement for residential trash service with Waste Connections. Brown stated the agreement would be renewed at a 4-year term. The first two years cost to the City will remain at \$9.00 per month per residential service for one trash container and \$11.50 for two trash containers. The 3rd and 4th years will increase \$0.25 per year. If the City should ever choose to take advantage of Waste Connections RecycleBank Curbside Recycle Program the cost to the City would be \$3.75 per month per service. Mayor Justice stated the charge to the residents would remain at \$13.00 per month at this time.

MOTION: Council Member Frischenmeyer made a motion to authorize the Mayor to sign the Agreement for Residential Trash Service with Waste Connections. The motion was seconded by Council Member Berntsen and passed unanimously.

5. Fireworks Applications from Wholesale Fireworks and Clearwater High School Government Class

City Administrator Brown stated that applications to sell fireworks have been received from Wholesale Fireworks and Clearwater High School Government Class. Both applications are in order and both groups have paid the \$5,000.00 fee.

MOTION: Council Member Frischenmeyer made a motion to approve the Fireworks Applications from Wholesale Fireworks and Clearwater High School Government Class. The motion was seconded by Council Member Berntsen and passed unanimously.

6. **Cereal Malt Beverage License – Casey’s General Store**

Council reviewed the Cereal Malt Beverage License for a sale in the package for Casey’s General Store. Council discussed the tentative opening date of July 15th.

MOTION: Council Member Berntsen made a motion to authorize the Mayor to sign the Cereal Malt Beverage License for Casey’s General Store. The motion was seconded by Council Member Frischenmeyer and passed unanimously.

7. **Review of 2011 Budget for General Fund**

City Administrator Brown stated the proposed 2011 budget that is under review tonight includes all budget requests from all departments affected by the general fund. City Clerk Wright stated that city staff has not received anything from Sedgwick County for estimated total valuation for property tax. Brown stated that the administration portion of the budget includes salary increases of 3%, economic development, website improvements, printer purchase, laser fiche purchase, and industrial park land payment. Brown reviewed the budget for the Senior/Community Center. Brown stated that there is a slight increase in the budget for the Director’s salary. The Police Department budget includes salary increases, communication equipment, vehicle lease payments, digital video camera, interview room recording equipment, uniforms and computer support. Council discussed the Contract Labor and Training line items and asked what those budget items included. Brown stated he would inquire with the Police Department. Brown stated that the Court budget has some changes. Jail fees have been lowered, a line item is included for debt collection for delinquent court fees from American Municipal Services, and additional money for imaging with laser fiche. Brown stated that the shop budget includes electricity at the shop buildings, building repair and supplies, and drainage. The sanitation budget includes fees to Waste Connections, brush dump attendant and recycle coordinator wages, and overtime for Public Works to work the citywide dump weekends. The Ambulance budget includes vehicle repairs, spine boards and straps, a Stryker stair chair, radio convertacom, and mobile radios for the ambulances. The Fire Department budget includes uniforms, fire hoses, and new radios for all units and emergency sirens. Brown reviewed the park budget that includes salaries, sports complex sports lighting payment, and park improvements. The pool budget includes salaries, pool maintenance, and equipment. Brown stated that there are no changes to the Historical Museum budget that includes electricity, phone, and insurance. Brown stated the street lighting budget has increased due to the increase in Westar rates. The

personnel development budget includes training and seminars for city staff. The library general budget includes expenses for the library building. Brown stated that city staff would make recommendations for budget cuts at the first meeting in July. City Attorney Amerine stated the new personnel policy includes tuition reimbursement. Amerine suggested adding tuition reimbursement in the 2011 budget. Council agreed the tuition reimbursement of \$2,500 to \$3,000 should be included in the budget.

Council discussed the cost of the radio conversion, when the radio conversion is supposed to happen and how it will affect all city departments. Council discussed whether it was in the City's best interest to purchase the radios now or wait until there is a definite conversion date. Mayor Justice stated the City has always tried to be proactive instead of reactive in matters regarding the Fire and EMS Departments. Now may be a time to wait to purchase the radios until a directive is issued that says the radio conversion is happening. Council Member Whitney stated that the money for the radios might have to be borrowed because the amount for all departments to purchase new radios would be a budget breaker. Council Member York stated he could see the conversion date getting pushed back because of the budget crisis. Whitney suggested contacting the Director of Sedgwick County Communications to find out what is going to happen and what the City needs to do to get ready for the radio conversion.

8. Reports

City Attorney Amerine stated she would be attending City Attorney's meeting June 18th in Lawrence.

City Administrator Brown stated the Public Works Department has been busy moving and repairing waterlines on Ross Ave and two other areas in town.

City Administrator Brown stated that 3 of the 4 pumps for the wet well in Park Glen were malfunctioning. Public Works had the pumps repaired today. Public Works Director Misak has asked for larger pumps in the 2011 budget to be installed at the wet well because the pumps are having to work harder as the 3 phases of Park Glen are now almost complete.

City Administrator Brown reviewed several properties that had been sent nuisance letters regarding weeds. Brown stated that there maybe a few properties that the City will have to have mowed by a third party and bill the property owner.

City Administrator Brown stated that Ground Water Associates is finishing up the application for additional water rights at the existing wells east of Clearwater.

City Administrator Brown stated that city staff was contacted by Greg Kite who is working with the Clearwater Historical Society on getting the schoolhouse on the National Historic Register and applying for a grant to restore the school. Kite stated he would submit the grant application next week.

City Administrator Brown stated that the Greater Wichita Economic Development Committee recommended the City get an estimate of what it would cost to upgrade the sewer system from lagoon to mechanical. That cost estimate would be submitted to prospective buyers of the Clearwater Business Park property. Brown suggested having Harlan Foraker draw up a preliminary cost proposal. Council directed staff to get an estimate from Foraker on what his charge would be to draw up a sewer upgrade cost estimate.

Council Member Berntsen stated that someone is requesting the backboards off the old basketball goals from City Park that are at the brush dump. Council agreed to let the individual take the backboards and rims.

Council Member Whitney stated that there is a fire hydrant leaking at Prospect and Nancy. City Administrator Brown stated that it is on schedule to be replaced soon.

Mayor Justice stated that there is a request for a Council workshop to discuss some zoning and subdivision regulations with a future developer. Council agreed to meet June 15th at 6:30 p.m.

9. Executive Session-Personnel

MOTION: At 8:40, Council Member York made a motion to enter into Executive Session for personnel for 20 minutes. The motion was seconded by Council Member Berntsen and passed unanimously.

At 9:00, Council returned to regular session with no action taken.

10. **Adjournment**

MOTION: Being no further discussion to come before the Council, Council Member Berntsen moved for adjournment. The motion was seconded by Council Member Keeler and passed unanimously.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the June 8, 2010 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 22nd day of June, 2010.

Jodi McBee, Deputy City Clerk