

CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS

CITY COUNCIL MEETING

MINUTES

February 23, 2010

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, February 23, 2010, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike Justice, Mayor, Mike York, Jim Whitney, Sandi Keeler, and Jim Frischenmeyer, Council Members. Lyle Berntsen, Council Member, was absent. The following staff members were present: Kent Brown, City Administrator; Cheryl Wright, City Clerk; Janet Amerine, City Attorney. Others present at the meeting were Mary Schauf, Clearwater Fire Department; David FitzGerald, Clearwater United Methodist Church; Becky Schievelbein and Amy Emery, Fall Festival Committee; Paul Rhodes, Times Sentinel Newspaper; Bill Kenney and Lonnie Stieben, citizens; Brittany Powers, Kathleen Maus, and William Storey, Clearwater High School Government Students.

Mayor Justice called the meeting to order at 6:30 p.m. Justice gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

1. Approval of the Minutes of the Regular Meeting of February 9, 2010

MOTION: Council Member Whitney made a motion to approve the minutes of the meeting. The motion was seconded by Council Member Frischenmeyer and passed unanimously.

2. Mayor's Recommendations

There were no recommendations.

3. Public Forum

No one addressed the Council.

4. Joseph DeVore Eagle Scout Project Flag Disposal

Mayor Justice tabled the flag disposal presentation because Joseph DeVore was unable to attend tonight's meeting.

5. Presentation by Fall Festival Committee and 125th Chamber Committee

Becky Schievelbein, President of the Fall Festival Committee, addressed the Council to discuss the upcoming celebration for the City's 125th Anniversary and the Fall Festival 25th Anniversary. Schievelbein reviewed confirmed events for the festival, including Saturday night entertainment, western show, and carnival. Schievelbein went on to review other ideas the festival committee is looking into including fireworks, acrobats, horse and pony rides, a cow milking contest, an old time baseball game, and a military equipment display. The date for this year's festival is October 21-24 and the theme is "Clearwater, 125 Years and Going Strong".

David FitzGerald with the Clearwater United Methodist Church stated the church would be celebrating their 125th Anniversary this year. FitzGerald stated the Methodist Church would like to make the Family Life Center available for activities during Fall Festival.

The 125th Chamber Committee was unable to attend the meeting. City Administrator Brown stated this committee is looking to make its mini-events throughout the year larger to have the 125th year of Clearwater a yearlong celebration. They don't want to take away anything from Fall Festival. Mayor Justice suggested the Chamber Committee and the Fall Festival Committee get together so they can ensure they won't be planning similar activities.

Council agreed that including information about the 125th celebration in the next citywide newsletter would increase awareness and generate some feedback about possibly moving the fireworks display from July to October for this year.

Mayor Justice stated that another item for the citywide newsletter would be informing the public about open spaces on committees. Then an application could be posted on the city website for individuals to apply for those positions. Council Member Whitney suggested having a running informational page on the local Channel 2 about general city information and committee openings.

6. Collection Services Agreement

City Administrator Brown stated that Court Clerk Jo Johnson is requesting to work with the collection service company American Municipal Services (AMS) to collect delinquent municipal citations and warrants. AMS would contact the individuals and they would pay AMS. AMS would then forward payment to the City. AMS only gets paid when they collect; there are no monthly or annual fees for signing a contract with AMS.

MOTION: Council Member Frischenmeyer made a motion to authorize the mayor to sign an agreement with American Municipal Services to collect delinquent municipal warrants and citations. The motion was seconded by Council Member Keeler and passed unanimously.

7. Review Personnel Rules and Regulations XII Telecommunications

City Administrator Brown began the review of Section XII regarding Telecommunications. Brown stated that there are two options for the Telecommunications Policy. The first is a short three paragraph policy regarding all electronic communication equipment. The second policy is a four section policy that goes in depth regarding each individual electronic device, including telephone, voice & electronic mail, internet & software, and internet & social media. Brown reviewed both options and Council agreed they preferred the shorter version with the addition of the policy statement section and the restriction section from the Employee Internet and Social Media Posting section of the second policy.

City Attorney Amerine stated that she read in last meeting minutes about questions the Council had about making grievance hearings public. Amerine stated that she saw no reason that any grievance hearing should be public.

8. Consent Agenda

Council gave consensus to donate \$200 to support the League of Kansas Municipalities 100th Anniversary.

9. Reports

City Administrator Brown stated that well #6 is back in operation.

City Administrator Brown stated that all the supplies have been ordered for the water service at the new Casey's convenience store.

City Administrator Brown stated that Sedgwick County's switch to narrow banding and the switch to a digital signal for radio communication are affecting the police department. New batteries are allowing the department to trade in the handheld radios. Brown stated that 3 patrol vehicles will have to have new radios. Brown stated that the City will have to see what future needs are as far as replacing any of the portable radios. Ambulance and Fire will also be affected. Emergency sirens may go to a digital signal too.

City Administrator Brown stated that the tires on the police vehicles need to be replaced. Interim Chief Garcia requested that Brown ask Council for direction on whether to purchase local or obtain tires at lower prices elsewhere. Council agreed that the City should support local business and purchase what they can locally.

City Administrator Brown stated that the Planning Commission approved the variance for the restroom/concession stand project.

Council Member Whitney stated that the lot south of Elementary East on Second Street is overgrown and there is a large tree limb pile that needs to be cleaned up.

Council Member Whitney stated that there are some junk cars on blocks at 230 S. Second.

Council Member Whitney stated that there are several junk cars on the property at 239 S. Third.

Mayor Justice stated that he would like to see the sidewalk finished from the playground to the windmill. Council agreed and directed staff to request bids for the sidewalk and lighting around the windmill at City Park. Council Member Whitney asked if anything has been initiated regarding signage for the windmill. City Administrator Brown stated that there was a discussion during the last Park Board meeting regarding what should be included on the sign. The Park Advisory suggested including pictures of the windmill and a brief history of the town and the windmill. Brown stated that he has contacted an engraving company regarding signage. The Mason's would like to be involved in that process.

City Administrator Brown stated that the sidewalk project between Wood and Mize's parking lot that was done recently did not use all of the money that was bid. There is \$1,000 that was not used. Brown suggested completing the project. Brown stated that it would take

