



City of Clearwater Council Meeting Notice

Tuesday, May 24, 2016 at 6:30pm

129 E Ross Clearwater, KS 67026

www.clearwaterks.org

Please call the Clerk's office at 620-584-2311 or the Kansas Relay Service 800-8766-3777 at least 48 hours in advance if you require special accommodations to participate in this meeting. We make every effort to meet reasonable requests.

AGENDA

[Please note that the meeting agenda is subject to change during the meeting.]

1. Call meeting to order and welcome

Burt Ussery, Mayor

2. Invocation and flag salute

3. Roll Call

Courtney Meyer, City Clerk

Burt Ussery, Mayor

Laura Papish, Councilmember President

Austin Wood, Councilmember

Paul Clark, Councilmember

Ron Marsh, Councilmember

Chris Griffin, Councilmember

4. Action: Approve May 24, 2016 meeting agenda

5. Public Forum

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

6. Action: Approve Consent Agenda

TAB A

a. Minutes 05/10/16 Council Meeting

7. Action: Authorize the Mayor to Sign an Agreement for Personal Services with the WSU Hugo Wall School for the Clearwater Strategic Plan

TAB B

8. Action: Appoint Members to the 2016 Clearwater Strategic Planning Committee

9. **Action:** Authorize the Mayor to Enter Into a Contract with Rainbow Fireworks for the July 4th Fireworks Display TAB C

10. **Discussion:** 2017 Budget TAB D

- a. Senior/Community Center (Funds 401.100 / 207)
- b. Museum Building (Fund 405.300)
- c. Street Lights (Fund 406.000)
- d. Special Liability (Fund 205)
- e. Bond and Interest (Fund 401)

11. **Discussion:** 2016 City Hall Renovations

12. **Action:** Claims and Warrants
Courtney Meyer, City Clerk

13. **City Administrator Report**
Justin Givens, City Administrator

14. **Council Reports**

15. **Executive Session: Matters Related to Attorney Client Privilege and Confidential Data Relating to Financial Affairs or Trade Secrets of Second Parties**

16. **Adjournment**

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

Honorable Mayor and City Council

From: Justin S. Givens,
City Administrator

Re: Agenda Summary 05 24 2016

Item 6: a. Approval of Minutes as submitted 05/10/16

-----end of Consent Items

Item 7: WSU Legal and the City Attorney have crafted an agreement to formalize the Strategic Plan work that WSU will be assisting the city with. Action is necessary to authorize the Mayor to sign the agreement.

Item 8: The first action item for the Strategic Plan is to create a Steering Committee that will assist in the development of the plan and serve as a liaison between the community and the city. The Steering Committee will play a vital role in assisting WSU in working with the community to ensure that the plan is community driven.

Item 9: Staff has identified and contacted a group from Hutchinson that will provide fireworks and an operator for the 2016 4th of July Fireworks Celebration.

Item 10: Staff will present initial budget information for the Senior/Community Center and static funds that include the Museum Building, Street Lights, Special Liability, and Bond and Interest Fund.

Item 11: A full report on proposed renovations and technological improvements for City Hall will be presented at the meeting on Tuesday. In 2016, approximately \$23,000 was allocated for improvements for City Hall and the building next door.

Item 12: Claims and Warrants. A full list of Claims and Warrants will be presented at the meeting on Tuesday.

Item 13: A full City Administrators Report will be presented to the Governing Body at the meeting.

Item 15: Staff is requesting an executive session to discuss matters related to Attorney Client Privilege and Financial Information of a Second Party.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
May 10, 2016
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Mayor Burt Ussery called the meeting to order at 6:30 p.m.

2. Invocation and Flag Salute

Mayor Ussery gave the invocation which was followed by the pledge of allegiance and flag salute.

3. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers Ron Marsh, Chris Griffin and Paul Clark were present.

Austin Wood and Laura Papish were absent.

The following staff members were present:

Justin Givens, City Administrator; Courtney Meyer, City Clerk; Ernie Misak, Public Works Director; Donald Schauf, EMS Director; Clint Luckner, Police Officer.

Others present: Shawn Weaver, Park Glen Estates; Paul Rhodes, Times Sentinel News.

4. Approval of the Agenda

Mayor Ussery called for a motion to approve the May 10th agenda with the modification.

Motion: *Marsh* moved, *Clark* seconded to accept the May 10, 2016 agenda as presented. Voted and passed unanimously.

5. Public Forum

None

6. Consent Agenda

Mayor Ussery called for a motion to approve the consent agenda.

Motion: *Clark* moved, *Marsh* seconded to approve the consent agenda as presented. Voted and passed unanimously.

7. Gayle martin, WSU Hugo Wall Mini MPA Program

Gayle Martin with Wichita State University Hugo Wall and Mayor Burt Ussery presented City Clerk, Courtney Meyer, with a plaque for completing the Mini MPA Program at Wichita State University.

8. Authorize the Mayor to Sign a Volunteer Transportation Service Agreement with Sedgwick County

Administrator Givens stated that RSVP is part of Senior Corps, along with Foster Grandparents and Senior Companions. Senior Corps is administered by the Corporation for National and Community Service, the

federal agency that supports service and volunteering programs to improve lives, strengthen communities, and foster civic engagement. The program is administered on a local level by the Sedgwick County Department on Aging. The RSVP Volunteer Transportation Program provides transportation services to rural residents in Sedgwick County including Clearwater.

At the March 22nd City Council Meeting the Governing Body recognized several of the RSVP Transportation Providers as part of National Service Recognition Day. In the past three years Clearwater area residents have on average used the service 242 times a year with the city receiving on average \$1,700 per year.

The contract allows for a maximum of 425 coordinated rides (defined as: a single round trip ride for one single rider or for multiple riders who have the same origin or destination) at \$7.00 per ride or \$2,975.00. The contract as presented is for a term of 1 year and may be extended on a month to month basis starting in July of 2017.

In 2014, the city received \$1,988 in funds from the program and thru 2015 the City has received approximately \$500.00. Those funds are generally used to subsidize the annual volunteer appreciation dinner and other events for volunteers.

Motion: Griffin moved, **Marsh** seconded to authorize the Mayor to sign the Volunteer Transportation Service Agreement with Sedgwick County. Voted and passed unanimously.

9. Adopt Resolution 5-2016 Creating a Building Incentives Program for Park Glen Estates in the City of Clearwater

Givens stated at the April 12, 2016 City Council Meeting, the Governing Body discussed builder and homebuyer incentives for new homes in the Park Glen Estates Addition. That discussion followed a meeting with staff, the Mayor, and Park Glen Estates developer, Shawn Weaver, requesting that development incentives be considered for the Park Glen Estates Development. The discussion at the April 12th meeting centered around four areas for incentives. Two for the home buyer (cash incentive for purchase and an ongoing cash incentive) and two for the builder (waiver and reduction of fees and construction interest loan guarantees).

Staff had initially proposed that the city provide coverage of the interest for the loans and be repaid by the builder upon purchase of the home. During the discussion, a second alternative was proposed by staff that the builder would pay the first six months of the construction loan payment and then the city would serve as a backstop for the next six months if the home did not sale and cover the interest portion of the construction loan. Ultimately, staff was directed to craft a package that would allow the city to pay up to nine months of a portion of the construction loan at a rate of .4167%. The resolution reflects those changes and continues the other incentives.

- 1) Reduction of Building Permits by 50%
- 2) Waiver of Water and Sewer Connection Fees
- 3) Construction Loan Assistance
- 4) Direct Cash Incentive to Homebuyer
- 5) On Going Cash Incentives

The total capital outlay to the city would be approximately \$50,000 that would be need to be encumbered to ensure that adequate cash is on hand to allow the program to work. The bulk of that money would be in the construction loan defrayment program. The total incentives over the five-year period would be approximately \$18,000 for one house. The total time for the city to directly recoup those cost would be 8.75 years based upon current tax and water utility rates.

Motion: March moved, **Clark** seconded to adopt Resolution 5-2016 as presented. Voted and
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passed unanimously.

10. Consider Ordinance 1011 Adopting the 2012 International Building Code as Amended by Sedgwick County

The City contracts its Building Inspection to Sedgwick County and the Metropolitan Area Building and Construction Department. In March of 2016, Sedgwick County adopted the 2012 International Building Code. As such the City is required to adopt the same codes that are enforced by MABCD.

MABCD has a full code board made up of trade professionals that review and amend the code to better serve construction needs in the Metropolitan area. The amended codes is presented in the attached resolution from Sedgwick County.

There is a small fee for publishing the ordinance and the city will need to purchase two copies of the building code to have on file at a cost of approximately \$500.00

Motion: *Griffin* moved, *Clark* seconded to adopt Ordinance 1011 as presented. Roll Call: Clark, yea; Griffin, yea; Marsh, yea. Ordinance passed unanimously.

11. 2017 Budget Calendar

Givens presented the budget calendar for the 2017 budget. Givens explained the budget needs to be turned into Sedgwick County by August 25 and the Public Hearing Must be by the August 9th meeting.

Council will set a budget workshop someday in July to discuss department budgets that would not be done during regular council meetings.

12. 1st Quarter Financials

Givens presented the 1st quarter financials for 2016 and explained to the Council that all funds were on track.

13. Strategic Planning Committee

Givens explained the first step in starting the Strategic Plan is the appointment of a Strategic Planning Committee. The Mayor and Staff are looking for feedback from the Council as to what the make-up of the committee should be. It is important that the group represent a large portion of Clearwater from various sectors of the community including business, education, industry and involved citizens.

Mayor Ussery stated he would like to see 2 people from local businesses, 2 people from the community at large, 1 person from the Chamber of Commerce, 1 person from the Planning Commission, 1 person to represent the schools, and 1 person from the Ministerial Alliance. He asked the council members to give their suggested to the Administrator or himself as soon as they could.

14. Personnel Manual Review

The personnel manual was tabled until next the meeting to give council more time to review and make comments.

15. Claims and Warrants

Meyer presented the claims and warrants in the amount of \$102,399.14.

Motion: *Griffin* moved, *Marsh* seconded to pay the claims and warrants in the amount of \$102,399.14. Voted and passed unanimously.

16. City Administrators Report

- Public Works
 - Kansas Department of Labor completed a Safety Audit on Thursday, April 28th. The last audit for the city was in 2008. A few minor deficiencies were noted and are being corrected. Overall City Facilities were in a good safe condition.
 - Has opened all of the restrooms at the City Park.
 - Repaired the Hot Water Heater at the City Park Restroom and Concession Stand. A burner malfunctioned.
 - Worked on a Sewer Line Backup in the area of South East Drive. Lots of tree roots, mud and baby wipes caused a clog in the line.
 - Is completing pool repairs, including items identified in the accessibility study in preparation of Opening Day which will be May 28th
 - The Recirculation System has been running at the Lagoons. Based on current levels it is anticipated that we will need to discharge in July. EBH will be on hand to monitor our discharge and measure levels per our agreement with them.
 - Replaced a Lightning Arrestor at Well 7 which was struck during one of the recent storms.
- Parks and Recreation
 - The Mayor's Ride to Celebrate National Bike Month will be Thursday, May 12th starting at the City Park at 6:30pm.
 - The first baseball games begin May 11th and all divisions start up on Monday.
 - Perk Up the Park – approximately 15 people helped on the 30th. A special thank you to SKT for providing lunch and their employees who helped as well.
 - The Sunflower Trail Grant Application has been submitted and we should know if we received a grant the first of June.
 - Discovered that the Handicap Swing seat belt was broke and replacement parts have been ordered.
 - Reported vandalism to the Park Bridge. Two suspects are unidentified at this time.
- Library
 - Hosted 3rd and 2nd Graders for tours in advance of the summer reading program.
 - Summer Reading Sign Ups begin this Thursday.
 - Board Meeting has been moved to next Wednesday the 18th at 5:30pm
- Community Center
 - The lunch program has started again. Numbers are generally the same as before.
 - Staff will be attending an Elder Abuse Seminar in Wichita on Thursday
 - Biscuits and Gravy breakfast will be Saturday May 21st starting at 8:00am
 - Will be hosting a Painting Event on May 25th. Registration for the event was very successful and actually filed up. A second event will be scheduled to help accommodate those who were not able to get in for this class.
- Police
 - SUV should be in service next week.
 - Officer Harp will rejoin a patrol shift as school is letting out.
 - Chief Hisle is at the Kansas Police Chief Association Training in Dodge City this week.
 - Officer Adams is on track to graduate as scheduled.
 - Arrested a suspect in a residential burglary and have recovered some of the stolen items.
 - Is working a case of a stolen security camera from a residence with a known suspect.

- Administration
 - Swimming Lesson Sign Ups have started at City Hall with a few sessions already being filled.
 - C.A. attended a Disaster Management Seminar at “Crisis City” just south of Salina last week. Chief Hisle will be attending a similar seminar next week in Frontenac.
 - Staff attended a preconstruction meeting at Sed. Co. for the 135th and intersections project. Staff is looking at an alternative that would close the open trench in front of True To You using money saved from the drainage work.
 - C.A. spoke at the Month Carry in Lunch for the Senior Center.
 - Have spoken with several builders and homebuyers interested in the Chisolm Ridge Program and anticipate seeing a few home starts this summer.
 - Staff is exploring alternatives for our July 4th Fireworks Display.

Sedgwick County Association of Cities will be meeting this Saturday at Botanica. The meeting starts at 8:30am and will feature Sed. Co. District Attorney Marc Bennett. This is the last meeting until September.

17. Council Reports

Clark had nothing to report.

Marsh had nothing to report.

Griffin had nothing to report.

Ussery has nothing to report.

18. Adjournment

With no further discussion Ussery called for a motion to adjourn.

MOTION: *Marsh* moved, ***Clark*** seconded to adjourn the meeting. Voted and passed unanimously
The meeting adjourned at 8:05 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 10, 2016 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 24th day of May 2016.

Courtney Meyer, City Clerk

**City of Clearwater
City Council Meeting
May 24, 2016**

TO: Mayor and City Council
SUBJECT: Authorize the Mayor to Enter Into an Agreement WSU Hugo Wall School for the Clearwater Strategic Plan
INITIATED BY: City Administrator
PREPARED BY: City Administrator
AGENDA: New Business

Background: At the March 22, 2016 meeting the Governing Body did approve a proposal from the Hugo Wall School for a Strategic Plan. The plan would be a community based initiative designed to help the Council allocate resources and serves as a guide for the future.

Analysis: Upon approval of the plan WSU sent a formal agreement to be signed by the Mayor as a separate document several weeks later. The contract was submitted to legal counsel for review and several negotiated changes were made. The contract has been resubmitted for approval and it was suggested that formal action authorizing the Mayor to sign be given.

Financial: There are no direct financial costs for this item. The council authorized approximately \$15,000 for the Strategic Plan to be completed by WSU.

Legal Considerations: This document has been reviewed and adjusted in conjunction with legal counsel.

Recommendations/Actions: It is recommended the City Council:

- 1) Authorize the Mayor to Sign the Agreement with WSU Hugo Wall School as submitted;
- 2) Authorize the Mayor to Sign the Agreement as Amended;
- 3) Not Authorize the Mayor to Sign the Agreement;
- 4) Table the Action for Further Study;
- 5) Take No Action;

Attachments: WSU Hugo Wall School Agreement (14-pages);

SERVICE AGREEMENT

THIS AGREEMENT is by and between WICHITA STATE UNIVERSITY, a state educational institution of Kansas, on behalf of its Hugo Wall School of Public Affairs, 1845 Fairmount, Wichita, KS 67260-0007 (hereinafter "WSU"), and the CITY OF CLEARWATER, 129 E. Ross Ave, PO Box 453, Clearwater, KS, 67026 (hereinafter "CLIENT").

WHEREAS, the services to be performed under this Agreement are of mutual interest to WSU and CLIENT;

NOW, THEREFORE, the parties hereto agree as follows:

1. **STATEMENT OF WORK:** WSU shall use reasonable efforts to perform the services described in the Statement of Work (hereinafter SOW), attached hereto and incorporated by reference as **Attachment A**. Reference to services in this Agreement shall be deemed to include any deliverables provided to CLIENT in connection with the SOW, including without limitation, reports, results, materials, products, and information.

2. **COMPENSATION:** For the services performed under Article 1 of this Agreement, CLIENT shall pay WSU FIFTEEN THOUSAND FIVE HUNDRED TWENTY-FIVE DOLLARS AND NO CENTS (\$15,525.00). Payments to WSU and inquiries relating to WSU invoices shall be directed to:

Hugo Wall School of Public Affairs (HWS)
Wichita State University
1845 Fairmount, Box 155
Wichita, KS 67260-0155

2.1. Compensation shall be paid within 30-days of receipt of invoice(s) and in the amount specified on invoice(s).

2.2 Invoices shall be sent to:

CLIENT: City of Clearwater
Attn: Justin Givens
City Administrator
Address: 129 E. Ross Ave, PO Box 453
Clearwater, KS 67026
Phone: 620-584-2311
Email: jgivens@clearwaterks.org

3. **TERM.** The term of this Agreement shall be for the period of April 1, 2016 through November 30, 2016 unless terminated earlier as provided in Article 4.

4. TERMINATION. Either party may terminate this Agreement upon thirty (30) days written notice to the other party. Upon termination under this section, CLIENT shall remain responsible for payment to WSU for all services performed and costs incurred through the date of termination, including reimbursement to WSU of all non-cancellable commitments incurred as a result of this Agreement.

5. LIMITATION OF LIABILITY FOR BREACH OF CONTRACT. In no event shall either party's liability for breach of this Agreement include damages for work stoppage; lost data; or indirect, special or consequential damages of any kind, including lost profit. Except for each party's obligations under Article 4, Article 8, and Article 11 each party's liability to the other for breach of this Agreement shall not exceed an amount equal to the monetary consideration paid to WSU under this Agreement.

6. USE OF WSU NAME OR LOGO. CLIENT agrees not to use the name, logo, or any other marks owned by or associated with WSU or the name of any representative of WSU in any sales promotion work or advertising, or in any form of publicity, without the prior written permission of WSU in each instance. However, CLIENT may use the name of WSU in a document required to be filed with, or provided to, any governmental authority or regulatory agency to comply with applicable legal or regulatory requirements.

7. NOTICE OF OWNERSHIP. All meeting notes, customized plans, and results of this planning/development project are the property of the CLIENT. Processes and support materials developed in service to the project by WSU are the property of WSU and will be owned by WSU.

8. INDEMNIFICATION. Each party shall be responsible for its own acts and omissions and the results thereof and shall not be responsible for the acts of the other party. CLIENT and WSU, their faculty members, students, administrators, employees, officials, officers, agents, governing body members and authorized volunteers, are subject to the terms and limitations of the Kansas Tort Claims Act, K.S.A. 75-6101 et seq., as amended.

9. SCHEDULING.

Postponement: If CLIENT postpones services, WSU reserves the right to charge CLIENT for any charges that may have been incurred and for lost revenue due to the postponement. These charges include but are not limited to staffing, materials purchases, equipment, rental fees, and storage.

10. COMPLIANCE: CLIENT agrees that WSU may retain one archival copy of all documents from the project for the purposes of (a) proving what information it did or did not receive hereunder in the event of a future dispute, or (b) complying with governmental regulatory requirements.

11. GENERAL PROVISIONS.

11.1 Amendment. This Agreement shall be amended only in writing, which is duly executed by both parties to this Agreement.

11.2 Assignment. The parties may not assign any rights or obligations of this Agreement without the prior written consent of the other party. Any assignment attempted to be made shall be void.

11.3 Force Majeure. No party to this Agreement shall be responsible for any failure to perform as required by this Agreement, to the extent such failure to perform is caused due to circumstances reasonably beyond the party's control, such as labor disturbances or labor disputes of any kind, accidents, acts of government including but not limited to failure of governmental approval required for full performance, civil disorders or commotions, acts of aggression, acts of God, energy or other conservation measures, explosions, failure of utilities, mechanical breakdowns, material shortages, disease, or other cause beyond the control of such party.

11.4 Contractual Provisions. The provisions found in the Contractual Provisions Attachment (form DA-146a), **ATTACHMENT B**, are hereby incorporated and made a part of this agreement.

11.5 Governing Law and Jurisdiction. This Agreement shall be construed in accordance with the laws of the State of Kansas. All suits, actions, claims and causes of action relating to the construction, validity, performance and enforcement of this Agreement shall be in the courts in Sedgwick County, Kansas.

11.6 Relationship of Parties. WSU and CLIENT are not (and nothing in this Agreement may be construed to constitute such parties as) partners, joint ventures, agents, representatives or employees of the other, nor is there any status or relationship between them other than that of independent contractors. Neither party has any responsibility nor liability for the actions of the other party except as specifically provided in this Agreement. Neither party has any right or authority to bind or obligate the other party in any manner or make any representation of warranty on behalf of the other party.

11.7 Notices.

11.7.1 Any notice or other official communication given under this Agreement shall be in writing and shall be deemed delivered when sent by certified first class mail, or registered mail, or overnight courier, or by facsimile or electronic mail.

11.7.2 This Agreement may be signed in two or more counterparts. Each counterpart is deemed an original and all counterparts together shall constitute one and the same instrument. Each party agrees that delivery of an executed copy of this Agreement via facsimile transmission or other electronic means shall have the same force and effect as delivery with original signatures, and that each party may use facsimile signatures or signature via other electronic means as evidence of the execution and delivery of this Agreement to the same extent that original signatures could be used. Notices shall be delivered to the following:

If to WSU: Wichita State University
Attn: Research Contracts
1845 Fairmount Street
Wichita, KS 67260-0007
Phone No.: 316-978-3285
Facsimile No.: 316-978-3750

Copy to:
Wichita State University
Attn: General Counsel
1845 Fairmount Street
Wichita, KS 67260-0205
Phone No.: 316-978-6791

Email: researchcontracts@wichita.edu Facsimile No.: 316-978-3046

If to CLIENT: City of Clearwater
Attn: Courtney Meyer, City Clerk
129 E. Ross Ave, PO Box 453
Clearwater, KS 67026
Phone No.: 620-584-2311
Facsimile No.: 620-584-3119
Email: cmeyer@clearwaterks.org

11.8 Severability. The illegality or invalidity of any provision of this Agreement shall not impair, affect, or invalidate the other provisions of this Agreement.

11.9 Headings. Article headings of this Agreement are for convenience of reference only.

11.10 Survival. Upon termination or expiration of this Agreement, Articles 2, 5, 6, 7, 8 and 11 shall survive.

11.11 Entire Agreement. This Agreement (including all documents attached or referenced) is intended by the parties as the final and binding expression of their agreement and as the complete and exclusive statement of its terms. This Agreement cancels, supersedes, and revokes all prior negotiations, representations, and agreements between the parties, whether oral or written, relating to the subject matter of this Agreement, notwithstanding, any non-disclosure or confidentiality agreements directly relating to the SOW.

11.12 Supremacy. In any case of an inconsistency between any provision of this Agreement and any provision or section of an applicable Federal or State of Kansas regulation or law, then the applicable Federal or State regulation or law shall supersede and control the conflicting provision of this Agreement.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties have executed this Agreement and/or authorized same to be executed by their duly authorized representatives as of the date shown below the respective signatures, said Agreement to become effective as of the later date.

WICHITA STATE UNIVERSITY

By: 

Name: John S. Tomblin

Title: Vice President for Research
And Technology Transfer

Date: 05/18/2016

CITY OF CLEARWATER

By: _____

Name: Burt Ussery

Title: Mayor

Date: _____

ACKNOWLEDGEMENT:

I, the undersigned, having read this Agreement, hereby agree to act in accordance with the terms of this Agreement.

By:  on behalf of WWSU

Name: Dr. Nancy McCarthy Snyder

Title: Director, Hugo Wall School of Public Affairs

Date: 5/17/14

APPROVED AS TO
LEGAL FORM

ASSOCIATE GENERAL COUNSEL

City of Clearwater Strategic Planning Project

March 2016

Prepared by
Wichita State University Hugo Wall School of Public Affairs
Public Policy and Management Center

Misty Bruckner
Director, Public Policy and Management Center

Lisa Dodson
Project Associate, Public Policy and Management Center

Gayle Martin
Program Manager, Public Policy and Management Center

Background

In response to the City of Clearwater request for services, the Public Policy and Management Center (PPMC) at the Hugo Wall School of Public Affairs at Wichita State University proposes to assist the City of Clearwater with a planning and visioning process resulting in a comprehensive strategic plan. Strategic planning is an inclusive planning process, allowing for the creation of a community plan that establishes a vision for the community, and goals and strategies to accomplish that vision.

The PPMC will assist the City of Clearwater with influencing factors analysis; citizen participation and inter-organizational participation; issue identification and prioritization; development of goals, objectives and strategies; and planning document preparation. The PPMC work closely with local government, nonprofit and various community organizations. The team will be able to provide independent facilitation and issue identification throughout the project.

The Hugo Wall School (HWS) of Public Affairs at Wichita State University works to enhance the quality of public service by assisting public officials and community organizations to meet the challenges of governance and improve service delivery. The mission of the Hugo Wall School is to enhance excellence in public service through integrated instruction, research and community service. Faculty and staff at the HWS serve as content experts, neutral facilitators and researchers for a variety of public and nonprofit organizations. The HWS believes that every community and organization is unique and, as such, is dedicated to understanding the needs and nuances of each. The HWS is a nonprofit organization driven by the mission of public service and is committed to a quality product that serves the needs of each organization and community.

PURPOSE

The purpose of the plan is to create a roadmap for the City of Clearwater to guide future policy priorities and decisions. The plan will help guide the city's financial decisions,

resource allocation and project priorities. At the direction of the city council, the PPMC will work with City staff and community members in developing the plan.

PROCESS

The PPMC will first develop a community issues, or Influencing Factors report, to provide research and analysis of critical topics of future impact to the community. In order to identify the appropriate strategic planning issues, the PPMC will facilitate meetings with community members, city officials and other stakeholders. A steering team appointed by the City Council is recommended to work with the PPMC in guiding the process or the City Council may choose to serve in that role. The following steps outline the proposed process:

Step 1. Appoint a Strategic Planning Steering Committee

With the goal of stakeholder engagement, the HWS recommends a citizen Strategic Planning Steering Committee be appointed by the Clearwater City Council or the Council may determine to serve in that role. One advantage to creating a Steering Committee is to ensure different perspectives and interests are represented. The purpose of the Steering Committee is to advise the Council and be active participants in the process. A Steering Committee expands the expertise and is the initial outreach for community involvement. If the Council decides to serve as the steering committee, additional efforts may be needed to ensure all community perspectives are represented.

Step 2. Influencing Factors Report

The PPMC will develop an Influencing Factors Report to provide a scan of current economic, demographic, and infrastructure conditions for the City. The Influencing Factors report will provide forecasting trends, as well as incorporate relevant planning documents from the City, such as the current comprehensive plan, financial plans, market impact studies and other relevant documents as defined. The Influencing Factors Report will also identify trends with potential impact for Clearwater for strategic planning.

Step 3. Stakeholder Interviews

The PPMC will interview management, elected officials and key informants of the strategic planning process for Clearwater. The purpose of the interviews is to provide individual input prior to developing consensus and begin to identify strategic issues for the community. To achieve this goal, the PPMC will conduct 5-7 interviews. The PPMC will organize and conduct 4-6 meetings with community stakeholder groups for public input. The PPMC will coordinate meetings in conjunction with existing community activities, such as business leaders, faith leaders, civic groups, or partner organizations, and others to help increase participation in the planning effort.

Step. 4. Community Engagement

The PPMC will organize and conduct two community meetings for public input. The first forum will be conducted after community strategic issues have been identified by the Steering Committee. The second input-session will be conducted after the draft strategic plan is completed.

Step 5. Plan Development

The HWS will facilitate 4-6 meetings with the strategic planning steering committee to prioritize issues, goals and strategies to achieve the current mission, coordinate with the master site plan and achieve the long-term vision. The plan will have the following specific components:

- Vision
- Mission Statement (current)
- Goals

- Action steps for the goals
- Assignment of responsibility to accomplish action steps (who is responsible)
- Identification of resource estimates (human and financial) to implement the plan
- Timeline for plan implementation
- Workplan for the next year for short-term and long-term goals
- Evaluation and performance measurement process

Step 6. Council Review

The PPMC will work closely with the Clearwater City Council and staff regarding the implementation of the plan. The success of the plan is directly connected to effectiveness of the Council and staff's commitment to implementation. PPMC will present an early draft to the Council and the final report.

Step 7. Final Report

The PPMC will create a draft strategic plan for review and approval by the steering committee. The HWS develop a final written strategic plan for submittal to the City Council.

WORK PRODUCT

A final written report will be prepared by PPMC in cooperation with the City of Clearwater staff and will include a summary of the community and stakeholder meetings, identified issues, goals and strategies. The PPMC will provide 10 report copies.

TIMEFRAME

All work will be completed six to eight months after contract completion.

BUDGET

Personnel Expenses (Faculty, Staff and Graduate Assistants)	\$13,000
Operational expenses (travel, supplies, printing, indirects etc.)	\$ 2,525
Total	\$15,525

OVERVIEW of the PPMC

The Hugo Wall School works to enhance the quality of public affairs by assisting public officials and community organizations to meet the challenges of governance and improve service delivery. This assistance takes the form of:

- Customized executive, management, and professional development training
- Facilitation of governing body retreats and community forums
- Education and certification for members of professional associations
- Consultation on community goal setting and strategic planning
- Community and organizational surveys
- Applied research on issues identified by state and local officials
- Technical support on public and nonprofit policy, administrative and programmatic efforts

Faculty and staff at the PPMC serve as content experts, neutral facilitators and researchers for a variety of public and nonprofit organizations. Requests come from local governing bodies, community agencies and organizations, and community interest groups.

RECENT RELATED PROJECTS

City of Valley Center Strategic Planning Project
 City of Roeland Park Strategic Planning Project
 City of Rose Hill Strategic Planning Project
 City of Goddard Strategic Planning Project
 City of Moundridge Strategic Planning Project
 City of South Hutchinson Strategic Planning Project

City of Wichita /Sedgwick County Comprehensive Plan
Reno County Transit Planning
City of Bel Aire Senior Task Force Plan
Wichita Fire Department Strategic Action Plan
Sedgwick County Service Inventory
City Clerks and Municipal Finance Officers Strategic Planning Retreat
Regional Economic Area Partnership (REAP) Water Resources Strategic Planning
Retreat

PROJECT TEAM

Misty R. Bruckner, Director of the Hugo Wall School, Public Policy and Management Center, joined the Hugo Wall School at Wichita State University in September 2006. Ms. Bruckner is responsible for assisting local governments and nonprofits with special projects, policy development, community surveys, facilitation and training efforts. Ms. Bruckner completed her MPA degree at the Hugo Wall School in 1995. From 1994 through 2000, she worked in the Office of the City Manager, in Wichita, as assistant to the city manager, and after 2000, was self-employed as a consultant to local governments and nonprofit agencies prior to joining the Hugo Wall School. Ms. Bruckner is a recipient of the Excellence in Public Service Award and the Sedgwick County Sheriff's Office Bronze Medal Award for Public Service –the highest honor for a civilian. In 2010, Ms. Bruckner was selected to participate in the Kansas Leadership Center's Community Collaboration Academy aimed at advancing facilitation and collaboration efforts across the state of Kansas.

Lisa Dodson, Project Associate, has experience consulting with nonprofit organizations, board training and development, grant writing and educational services through her company Dodson Research, Inc. She also serves as the part-time executive director of the Kansas Museums Association and part-time consultant for the Hugo Wall School of Public Affairs. Dodson's work experience includes serving as the Interim Executive Director for the Kansas African American Museum, Program Director of Business

Administration at Tabor College in Wichita, Director of the Southside Education Center at Wichita State University, and Public Affairs Associate for the Hugo Wall School. Her degrees include a B.S. in Business Finance from Kansas State University, M.A. in Economics and a M.Ed. from Wichita State University.

Gayle Martin joined the PPMC at the Hugo Wall School, Wichita State University, in 2008 as a program manager. She is the education director for the City Clerks and Municipal Finance Officers of Kansas and the Kansas County Clerks and Election Officials Association. She also coordinates the school's Mini-MPA program. Martin is a facilitator for strategic planning projects involving local government and nonprofit organizations. She has more than 25 years public and private sector experience in public relations, journalism and association leadership. Martin has taught college and continuing education courses in municipal promotion, public relations, media relations, and leadership. She served as communications coordinator for the City of Lawrence and the Kansas Department of Revenue. She has a Bachelor's degree in journalism from Kansas State University and a Master's degree in integrated marketing communications from the University of Kansas and is pursuing a Master's degree in Public Administration at the Hugo Wall School. She is a member of the 2012-2013 WSU Leadership Academy.

CONTACT PERSON

Misty R. Bruckner, Director, Public Policy and Management Center, Hugo Wall School of Public Affairs, 316.978.6521, misty.bruckner@wichita.edu

State of Kansas
 Department of Administration
 DA-146a (Rev. 06-12)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the ____ day of _____, 20_____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.
4. **Disclaimer Of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total \$5,000 or less during the fiscal year of such agency.

6. **Acceptance Of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority To Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility For Taxes:** The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.
12. **The Eleventh Amendment:** "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

**City of Clearwater
City Council Meeting
May 24, 2016**

TO: Mayor and City Council
SUBJECT: Authorize the Mayor to Enter Into an Agreement Rainbow
Fireworks for the 4th of July Fireworks Show
INITIATED BY: City Administrator
PREPARED BY: City Administrator
AGENDA: New Business

Background: Yearly, the city sponsors a fireworks display for the community on the 4th of July. Revenues from Fireworks Tent Permits are used to fund the show. Up in till 2013, the city received \$10,000 from two fireworks tent permits. In 2014 and 2015, only one tent permit was issued for the city. That reduced the amount of funds that the city dedicated to the fireworks show by \$5,000.

Analysis: Issues with previous fireworks display vendors caused staff to look for alternatives for the 2016 show. Staff was able to locate a vendor that could provide a licensed display operator as well as a custom commercial fireworks show. Commercial fireworks shows cost approximately \$500 to \$1,000 per minute. Rainbow Fireworks has proposed a show that would be 10 to 12 minutes in length. Rainbow also provides their own liability insurance in the amount of \$5 million dollars.

Financial: The city dedicates the revenue from Fireworks Tent Permits for the show. In 2016, that revenue is \$5,000 and that is what was budgeted for the 2016 4th of July Fireworks Show.

Legal Considerations: This document has been reviewed and adjusted in conjunction with legal counsel.

Recommendations/Actions: It is recommended the City Council:

- 1) Authorize the Mayor to Sign the Agreement with Rainbow Fireworks as submitted;
- 2) Authorize the Mayor to Sign the Agreement as Amended;
- 3) Not Authorize the Mayor to Sign the Agreement;
- 4) Table the Action for Further Study;
- 5) Take No Action;

Attachments: Rainbow Fireworks Agreement (1-page)



Steve & Peggy Showalter
Dale Ragains, General Manger
76 Plum Avenue Inman, KS 67546

Office 620-663-7714
1-888-886-1008
Fax 1-800-884-1218
Email info@fireworks-display.com
Website www.fireworks-display.com
ATF # 5-KS-00621

FIREWORKS PRODUCTION CONTRACT

This contract is entered into this 10th day of May, 2016 by and between **Rainbow Fireworks, Inc.**, designated herein as the "SELLER" and CITY OF CLEARWATER, designated herein as the "PURCHASER" of one Display Fireworks, UN0335, Explosives 1.3G Production to be held on the ~~2nd~~^{4th} day of July, 2016.

- YES SELLER will secure, prepare, and deliver said fireworks as outlined, or will make necessary substitutions of equal or greater value.
- YES SELLER will include the services of a Pyrotechnic Operator (shooter) to take charge of, set up, and fire the display, along with such help as he deems necessary to perform the fireworks display safely, and in accordance with such Federal, State or Local laws that might be applied.
- YES SELLER agrees that the Operator and Assistant(s) are to check the display area after the presentation of the fireworks display for any "duds" or other material which might not have ignited. Any such material, found by any other person other than the Operator, should be left untouched, mark the location, and call the operator for proper disposal.
- YES SELLER will include a CERTIFICATE OF LIABILITY INSURANCE POLICY of \$5,000,000 aggregate coverage.
- YES PURCHASER will furnish the secured minimum safety distances established by the SELLER after an on-site inspection of the proposed firing location.
- YES PURCHASER will provide adequate police protection and/or other adequate security to maintain these distances.
- YES PURCHASER also agrees to have a fire truck available on location during the display.

ONE (1) DISPLAY FIREWORKS, UN0335, EXPLOSIVES 1.3G PRODUCTION has been agreed upon by PURCHASER AND SELLER in the sum of Five Thousand Dollars and no/100 cents (\$ 5,000.00). It is agreed and understood that the PURCHASER will pay to the SELLER forty percent (40%) of the show cost deposit in the sum of Two Thousand Dollars and no/100 cents (\$ 2,000.00) to be paid with the submitting of the signed contract. It is also agreed and understood that the PURCHASER will pay to the SELLER the balance of Three Thousand Dollars and no/100 cents (\$ 3,000.00) within ten (10) days after the date of the display.

In the event of inclement weather or other adverse condition, so as to cause postponement of the display, it is agreed and understood that the PURCHASER will notify the SELLER regarding the postponement date, normally the following night. If PURCHASER will not re-schedule the display and completely cancels the display, the PURCHASER agrees to pay the SELLER forty percent (40%) of the cost of the display, Two Thousand Dollars and no/100 cents (\$ 2,000.00).

Witness whereof, we have caused our signatures to be affixed to this document, on this 24 day of May, 2016.

SELLER:
RAINBOW FIREWORKS, Inc.

PURCHASER:
CITY OF CLEARWATER

By: [Signature]
Authorized Agent

By: _____
Authorized Agent

SENIOR & COMMUNITY CENTER FUNDS 100 AND 207

							Variance	
							2016/2017	% Difference
Revenues		YTD Actual			BUDGET	YTD Actual		
CLASS	Dept: 000.000	2013	2014	2015	2016	2016	2017	
3050	431.200 DEPT ON AGING - SENIOR CENTER	\$ 9,239.00	\$ 21,015.00	\$ 18,000.00	\$ 18,000.00	\$ 6,000.00	\$ 18,000.00	\$ -
3050	476.100 RSVP TRANSPORTATION	\$ 1,890.00	\$ 1,988.00	\$ 2,275.00	\$ 500.00	\$ 476.00	\$ 700.00	\$ 200.00
Intergovernmental		\$ 11,129.00	\$ 23,003.00	\$ 20,275.00	\$ 18,500.00	\$ 6,476.00	\$ 18,700.00	\$ 200.00
3350	462.000 INTEREST ON IDLE MONEY	\$ -	\$ -	\$ 26.40		\$ 6.33		\$ -
3350	475.000 TRANSFER IN	\$ -	\$ -	\$ -		\$ -		\$ -
3350	476.000 OTHER	\$ -	\$ -	\$ -		\$ -		\$ -
Miscellaneous		\$ -	\$ -	\$ 26.40	\$ -	\$ 6.33	\$ -	\$ -
Dept: 000.000		\$ 11,129.00	\$ 23,003.00	\$ 20,301.40	\$ 18,500.00	\$ 6,482.33	\$ 18,700.00	\$ 200.00
BUDGETED		\$ 21,564.00	\$ 18,500.00	\$ 26,069.00				
VARIANCE		\$ (10,435.00)	\$ 4,503.00	\$ (5,767.60)				
Expenditure								
CLASS		2013	2014	2015	2016	2016	2017	
4001	711.001 SALARIES	\$ 22,421.23	\$ 20,963.58	\$ 23,000.64	\$ 20,700.00	\$ 7,986.53	\$ 23,900.00	\$ 1.00
4001	711.002 OVERTIME DOUBLE	\$ -	\$ -	\$ -	\$ -	\$ 23.92	\$ -	\$ 3,200.00
4001	712.000 SOCIAL SECURITY	\$ -	\$ -	\$ 129.81	\$ 1,253.90	\$ 266.02	\$ 1,481.80	\$ 227.90
4001	712.100 MEDICARE	\$ -	\$ -	\$ 30.37	\$ 300.28	\$ 62.24	\$ 346.55	\$ 46.28
4001	713.000 KPERS	\$ -	\$ -	\$ 224.10	\$ 2,152.36	\$ 350.79	\$ 2,504.72	\$ 352.36
4001	714.000 HEALTH INSURANCE	\$ -	\$ -	\$ 328.36	\$ -	\$ 1,524.48	\$ 16,000.00	\$ 16,000.00
4001	714.500 HEALTH SAVINGS ACCOUNT	\$ -	\$ -	\$ -	\$ -	\$ 2,181.57	\$ -	
4001	715.000 WORKMEN'S COMPENSATION	\$ -	\$ -	\$ 4.25	\$ -	\$ 8.85	\$ 59.75	\$ 59.75
4001	716.000 UNEMPLOYMENT TAXES	\$ -	\$ -	\$ 2.11	\$ -	\$ 11.53	\$ 62.14	
Personnel Services		\$ 22,421.23	\$ 20,963.58	\$ 23,384.92	\$ 24,406.54	\$ 12,415.93	\$ 44,354.96	\$ 19,948.43
4020	720.013 DEPARTMENTAL OPERATING	\$ 1,038.00	\$ 701.50	\$ 302.00	\$ -	\$ 77.00	\$ 400.00	\$ 400.00
4020	721.002 POSTAGE	\$ 78.78	\$ 50.50	\$ 62.00	\$ 140.00	\$ 40.18	\$ 140.00	\$ -
4020	723.001 MILEAGE/TURNIPIKE	\$ 45.08	\$ 100.00	\$ 175.03	\$ 150.00	\$ -	\$ -	\$ (150.00)
4020	723.004 MEALS & MEETING EXPENSES	\$ 96.76	\$ 129.18	\$ -	\$ -	\$ -	\$ -	\$ -
4020	725.000 SUBSCRIPTIONS, DUES, REG. ETC.	\$ 263.58	\$ 190.61	\$ 198.71	\$ 540.00	\$ 118.79	\$ 500.00	\$ (40.00)
4020	730.002 COMPUTER SUPPLIES	\$ 167.65	\$ 173.28	\$ 197.57	\$ 200.00	\$ 48.97	\$ 200.00	\$ -
4020	730.004 CLEANING SUPPLIES	\$ 21.08	\$ 358.52	\$ 334.45	\$ 1,100.00	\$ 184.83	\$ 900.00	\$ (200.00)
4020	730.005 BUILDING REPAIRS/SUPPLIES	\$ 330.10	\$ 692.50	\$ 419.88	\$ 900.00	\$ 148.33	\$ 500.00	\$ (400.00)
4020	730.006 PAPER PRODUCTS (Combining with Departmental Supplies)	\$ 272.63	\$ 966.83	\$ 492.63	\$ -	\$ 64.75	\$ 500.00	\$ 500.00
4020	730.010 DEPARTMENTAL SUPPLIES	\$ 798.26	\$ 596.00	\$ 632.03	\$ -	\$ 86.24	\$ 1,000.00	\$ 1,000.00
4020	731.001 CRAFT SUPPLIES (Combining with Departmental Supplies)	\$ 45.27	\$ -	\$ 315.72	\$ -	\$ -	\$ -	\$ -
4020	731.002 OFFICE SUPPLIES (Combining with Departmental Supplies)	\$ 107.56	\$ 215.72	\$ 84.09	\$ 200.00	\$ 55.87	\$ -	\$ (200.00)

4020 731.010 EVENTS - MEALS (Spending all monies in Fund 207)	\$	974.91	\$	590.02	\$	634.17	\$	3,200.00	\$	370.15	\$	1,000.00	\$	(2,200.00)	
4020 731.011 EVENTS - ENTERTAINMENT	\$	240.71	\$	38.75	\$	308.58	\$	400.00	\$	16.04	\$	300.00	\$	(100.00)	
4020 731.012 EVENTS - OTHER	\$	-	\$	6.43	\$	42.00	\$	50.00	\$	-	\$	-	\$	(50.00)	
4020 736.000 RSVP	\$	6.64	\$	386.66	\$	544.49	\$	400.00	\$	787.28	\$	700.00	\$	300.00	
4020 773.000 REIMBURSED EXPENSE	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
Supplies & Materials	\$	4,487.01	\$	5,196.50	\$	4,743.35	\$	7,280.00	\$	1,998.43	\$	6,140.00	\$	(1,140.00)	-18.57%
4100 720.014 CONTRACT LABOR (added floor waxing twice a year)	\$	3,649.60	\$	3,502.00	\$	3,748.63	\$	4,100.00	\$	1,604.79	\$	4,200.00	\$	100.00	
4100 721.003 TELEPHONE	\$	796.41	\$	713.61	\$	672.01	\$	700.00	\$	438.33	\$	1,000.00	\$	300.00	
4100 721.006 INSURANCE	\$	1,217.00	\$	1,311.00	\$	1,299.07	\$	1,300.00	\$	1,565.00	\$	1,615.00	\$	315.00	
4100 722.001 WESTAR & KANSAS GAS SERVICE	\$	5,772.49	\$	5,780.41	\$	4,062.76	\$	5,900.00	\$	1,698.35	\$	4,600.00	\$	(1,300.00)	
Contractual	\$	11,435.50	\$	11,307.02	\$	9,782.47	\$	12,000.00	\$	5,306.47	\$	11,415.00	\$	(585.00)	-5.12%
4150 741.001 CAPITAL OUTLAY	\$	-	\$	-	\$	-	\$	6,000.00	\$	1,700.00	\$	300.00	\$	(5,700.00)	
4150 761.002 BOND PRINCIPAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	
4150 761.003 BOND INTEREST	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	-	\$	-	\$	-	\$	-	
Capital Outlay	\$	3,000.00	\$	3,000.00	\$	3,000.00	\$	6,000.00	\$	1,700.00	\$	300.00	\$	(5,700.00)	
4200 771.000 TRANSFER OUT	\$	-	\$	(125.00)	\$	-	\$	4,834.00	\$	3,000.00	\$	5,034.00	\$	200.00	
Transfers Out	\$	-	\$	(125.00)	\$	-	\$	4,834.00	\$	3,000.00	\$	5,034.00	\$	200.00	3.97%
SENIOR & COMMUNITY CENTER	\$	41,343.74	\$	40,342.10	\$	40,910.74	\$	54,520.54	\$	24,420.83	\$	67,243.96	\$	12,723.43	18.92%
BUDGETED	\$	19,366.00	\$	17,494.00	\$	19,265.00									
VARIANCE	\$	21,977.74	\$	22,848.10	\$	21,645.74									

Average Revenues \$ 5,600.00 (Community Center Rentals, Events, Crafts)

Budgeted Expenditures \$ 67,243.96

- PERSONNEL SERVICES**
1. The account consists of the 1/2 Sr Center Director and 2 Part Time Employee (about 10hrs per week)
 2. 3% Merit increase figured into requested column
 3. Added Insurance coverage for Director

SUPPLIES & MATERIALS:

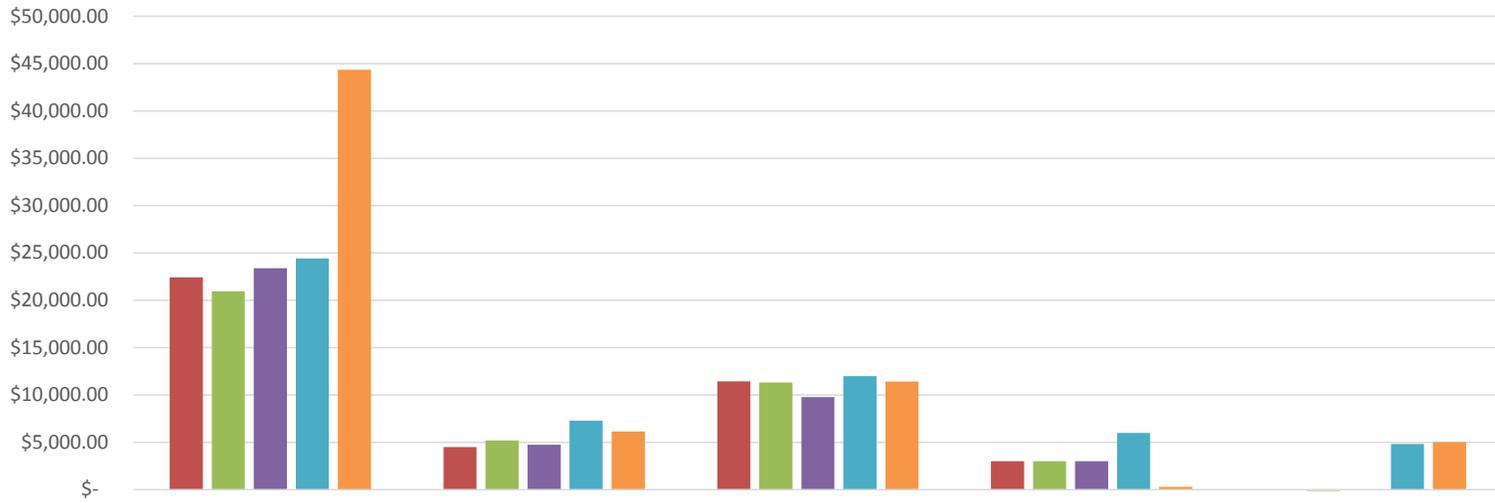
CONTRACTUAL:

CAPITAL OUTLAY: Replacing 3 Round tables at Center. Will continue each yr until all replaced

TRANSFER OUT:

Equipment Reserve:	\$	1,834.00	Floor Replacement for Communtiy Center 2020
	\$	200.00	Kitchen Counter Replacement 2019
Bond and Interest	\$	3,000.00	Debt Service Fee

SENIOR CENTER



	Personnel Services	Supplies & Materials	Contractual	Capital Outlay	Transfers Out
■ 2013	\$22,421.23	\$4,487.01	\$11,435.50	\$3,000.00	\$-
■ 2014	\$20,963.58	\$5,196.50	\$11,307.02	\$3,000.00	\$(125.00)
■ 2015	\$23,384.92	\$4,743.35	\$9,782.47	\$3,000.00	\$-
■ 2016	\$24,406.54	\$7,280.00	\$12,000.00	\$6,000.00	\$4,834.00
■ 2017	\$44,354.96	\$6,140.00	\$11,415.00	\$300.00	\$5,034.00

Fund: 100 - GENERAL		YTD Actual			BUDGET	YTD Actual		Variance	% Difference
CLASS	Dept: 401.100 SENIOR & COM. CENTER	2013	2014	2015	2016	2016	2017	2016/2017	
4001	711.001 SALARIES	\$ 13,557.22	\$ 12,627.15	\$ 13,162.11	\$ 11,950.00	\$ 4,437.64	\$ 14,950.00	\$ 3,000.00	
4001	711.002 OVERTIME DOUBLE	\$ -	\$ -	\$ -	\$ -	\$ 23.92			
4001	712.000 SOCIAL SECURITY		\$ -	\$ -	\$ 740.90	\$ 266.02	\$ 926.90	\$ 186.00	
4001	712.100 MEDICARE		\$ -	\$ -	\$ 173.28	\$ 62.24	\$ 216.78	\$ 43.50	
4001	713.000 KPERS		\$ -	\$ -	\$ 1,252.36	\$ 350.79	\$ 1,566.76	\$ 314.40	
4001	714.000 HEALTH INSURANCE		\$ -	\$ -	\$ -	\$ 1,524.48	\$ 13,000.00	\$ 13,000.00	
4001	714.500 HEALTH SAVINGS ACCOUNT	\$ -	\$ -	\$ -	\$ -	\$ 2,181.57			
4001	715.000 WORKMEN'S COMPENSATION	\$ -	\$ -	\$ -	\$ -	\$ 8.85	\$ 37.38	\$ 37.38	
4001	716.000 UNEMPLOYMENT TAXES					\$ 11.53	\$ 38.87		
Personnel Services		\$ 13,557.22	\$ 12,627.15	\$ 13,162.11	\$ 14,116.54	\$ 8,867.04	\$ 30,736.68	\$ 16,620.15	54.07%
4020	720.013 DEPARTMENTAL OPERATING	\$ 706.50	\$ 499.50	\$ 160.00	\$ -	\$ 70.25	\$ 200.00	\$ 200.00	
4020	721.002 POSTAGE	\$ 46.00	\$ -	\$ 13.00	\$ 80.00	\$ 40.18	\$ 80.00	\$ -	
4020	723.001 MILEAGE/TURNIPIKE	\$ -	\$ -	\$ 175.03	\$ -	\$ -	\$ -	\$ -	
4020	723.004 MEALS & MEETING EXPENSES	\$ 76.76	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	
4020	725.000 SUBSCRIPTIONS, DUES, REG. ETC.	\$ 240.00	\$ 95.00	\$ 136.80	\$ 340.00	\$ 97.80	\$ 300.00	\$ (40.00)	
4020	730.002 COMPUTER SUPPLIES	\$ 156.21	\$ 92.31	\$ 52.20	\$ 200.00	\$ 48.97	\$ 200.00	\$ -	
4020	730.004 CLEANING SUPPLIES	\$ 21.08	\$ 215.27	\$ 182.99	\$ -	\$ 36.50	\$ -	\$ -	
4020	730.005 BUILDING REPAIRS/SUPPLIES	\$ 258.25	\$ 476.58	\$ 376.17	\$ 900.00	\$ 148.33	\$ 500.00	\$ (400.00)	
4020	730.006 PAPER PRODUCTS (Combining with Departmental Supplies)	\$ 81.34	\$ 160.75	\$ 53.71	\$ -	\$ -	\$ -	\$ -	
4020	730.010 DEPARTMENTAL SUPPLIES	\$ 721.15	\$ 492.32	\$ 632.03	\$ -	\$ 86.24	\$ 1,000.00	\$ 1,000.00	
4020	731.001 CRAFT SUPPLIES (Combining with Departmental Supplies)	\$ 45.27	\$ -	\$ 315.72	\$ -	\$ -	\$ -	\$ -	
4020	731.002 OFFICE SUPPLIES (Combining with Departmental Supplies)	\$ 30.45	\$ 112.04	\$ 84.09	\$ 200.00	\$ 55.87	\$ -	\$ (200.00)	
4020	731.010 EVENTS - MEALS (Spending all monies in Fund 207)	\$ 974.91	\$ 590.02	\$ 634.17	\$ 1,500.00	\$ 88.58	\$ -	\$ (1,500.00)	
4020	731.011 EVENTS - ENTERTAINMENT	\$ 240.71	\$ 38.75	\$ 308.58	\$ 200.00	\$ 16.04	\$ 200.00	\$ -	
4020	731.012 EVENTS - OTHER	\$ -	\$ 6.43	\$ 42.00	\$ -	\$ -	\$ -	\$ -	
4020	773.000 REIMBURSED EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies & Materials		\$ 3,598.63	\$ 2,828.97	\$ 3,166.49	\$ 3,420.00	\$ 688.76	\$ 2,480.00	\$ (940.00)	-37.90%
4100	720.014 CONTRACT LABOR (added floor waxing twice a year)	\$ 1,786.00	\$ 2,455.65	\$ 2,337.63	\$ 2,900.00	\$ 979.39	\$ 3,000.00	\$ 100.00	
4100	721.003 TELEPHONE		\$ -	\$ 31.62	\$ 350.00	\$ 314.70	\$ 500.00	\$ 150.00	
4100	721.006 INSURANCE	\$ 1,217.00	\$ 1,311.00	\$ 1,299.07	\$ 1,300.00	\$ 1,565.00	\$ 1,615.00	\$ 315.00	
4100	722.001 WESTAR & KANSAS GAS SERVICE	\$ 3,576.22	\$ 3,140.65	\$ 2,948.54	\$ 3,200.00	\$ 821.23	\$ 2,300.00	\$ (900.00)	
Contractual		\$ 6,579.22	\$ 6,907.30	\$ 6,616.86	\$ 7,750.00	\$ 3,680.32	\$ 7,415.00	\$ (335.00)	-4.52%
4150	741.001 CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,700.00	\$ 300.00	\$ (5,700.00)	
Capital Outlay		\$ -	\$ -	\$ -	\$ 6,000.00	\$ 1,700.00	\$ 300.00	\$ (5,700.00)	
4200	771.000 TRANSFER OUT	\$ -	\$ (125.00)	\$ -	\$ 1,834.00	\$ -	\$ 2,034.00	\$ 200.00	

Transfers Out	\$ -	\$ (125.00)	\$ -	\$ 1,834.00	\$ -	\$ 2,034.00	\$ 200.00	9.83%
SENIOR & COMMUNITY CENTER	\$ 23,735.07	\$ 22,238.42	\$ 22,945.46	\$ 33,120.54	\$ 14,936.12	\$ 42,965.68	\$ 9,845.14	22.91%
BUDGETED	\$ 19,366.00	\$ 17,494.00	\$ 19,265.00					
VARIANCE	\$ 4,369.07	\$ 4,744.42	\$ 3,680.46					

Average Revenues	\$ 5,600.00	(Community Center Rentals, Events, Crafts)
Budgeted Expenditures	\$ 42,965.68	

- 771.000 TRANSFER OUT**
1. The account consists of the 1/2 Sr Center Director and 2 Part Time Employee (about 10hrs per week)
 2. 3% Annual increase figured into requested column
 3. Added Insurance coverage for Director

SUPPLIES & MATERIALS:

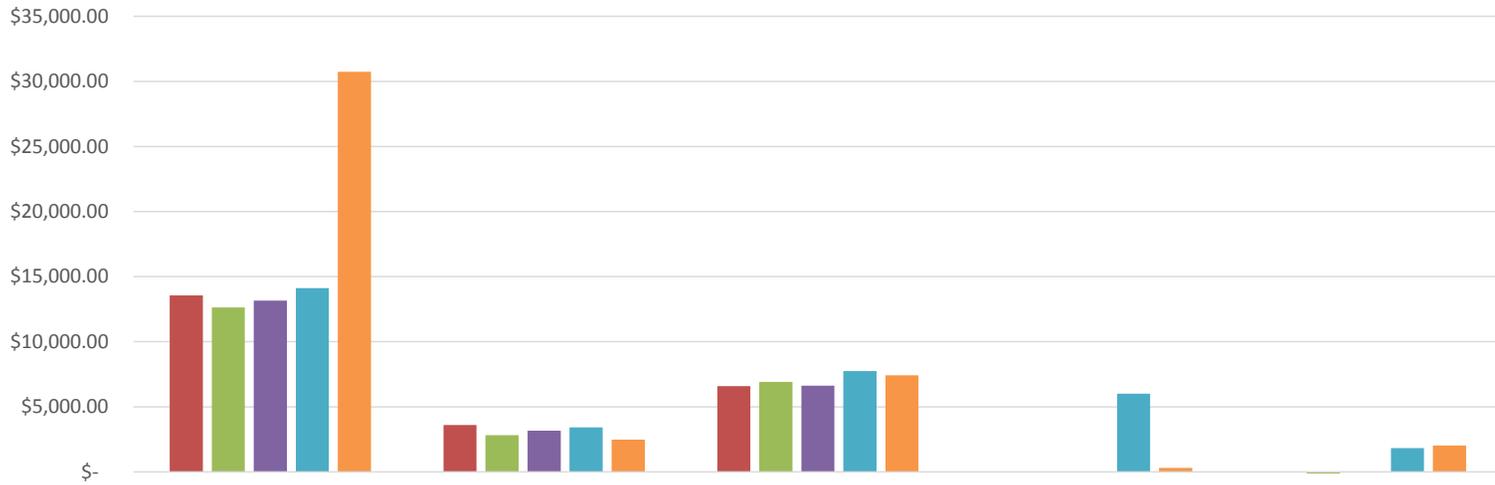
CONTRACTUAL:

CAPITAL OUTLAY: Replacing 3 Round tables at Center. Will continue each yr until all replaced

TRANSFER OUT:

Equipment Reserve:	\$ 1,834.00	Floor Replacement for Communtiy Center 2020
	\$ 200.00	Kitchen Counter Replacement 2019

SENIOR CENTER



	Personnel Services	Supplies & Materials	Contractual	Capital Outlay	Transfers Out
■ 2013	\$13,557.22	\$3,598.63	\$6,579.22	\$-	\$-
■ 2014	\$12,627.15	\$2,828.97	\$6,907.30	\$-	\$(125.00)
■ 2015	\$13,162.11	\$3,166.49	\$6,616.86	\$-	\$-
■ 2016	\$14,116.54	\$3,420.00	\$7,750.00	\$6,000.00	\$1,834.00
■ 2017	\$30,736.68	\$2,480.00	\$7,415.00	\$300.00	\$2,034.00

4020	731.002 OFFICE SUPPLIES(Combining with Departmental Supplies)	\$ 77.11	\$ 103.68	\$ -	\$ -		\$ -		
4020	731.010 EVENTS - MEALS				\$ 1,700.00	\$ 281.57	\$ 1,000.00	\$ (700.00)	
4020	731.011 EVENTS - ENTERTAINMENT	\$ -			\$ 200.00		\$ 100.00	\$ (100.00)	
4020	731.012 EVENTS - OTHER	\$ -			\$ 50.00			\$ (50.00)	
4020	736.000 RSVP	\$ 6.64	\$ 386.66	\$ 544.49	\$ 400.00	\$ 787.28	\$ -	\$ (400.00)	
Supplies & Materials		\$ 811.27	\$ 2,263.85	\$ 1,576.86	\$ 3,860.00	\$ 1,309.67	\$ 2,960.00	\$ (900.00)	-30.41%
4100	720.014 CONTRACT LABOR	\$ 1,863.60	\$ 1,046.35	\$ 1,411.00	\$ 1,200.00	\$ 625.40	\$ 1,200.00		
4100	721.003 TELEPHONE	\$ 796.41	\$ 713.61	\$ 640.39	\$ 350.00	\$ 123.63	\$ 500.00		
4100	721.006 INSURANCE	\$ -	\$ -	\$ -	\$ -				
4100	722.001 WESTAR & KANSAS GAS SERVICE	\$ 2,196.27	\$ 2,639.76	\$ 1,114.22	\$ 2,700.00	\$ 877.12	\$ 2,300.00		
Contractual		\$ 4,856.28	\$ 4,399.72	\$ 3,165.61	\$ 4,250.00	\$ 1,626.15	\$ 4,000.00	\$ (250.00)	-6.25%
4150	741.001 CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
4150	761.002 BOND PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
4150	761.003 BOND INTEREST	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00					
Capital Outlay		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	-100%
4200	771.000 TRANSFER OUT (Debt Service)	\$ -			\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		
Transfer	771.000 TRANSFER OUT	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
	Dept: 000.000	\$ 17,531.56	\$ 18,000.00	\$ 18,300.00	\$ 21,400.00	\$ 13,868.97	\$ 23,578.28	\$ 2,178.28	9.24%
	BUDGETED	\$ 18,000.00	\$ 18,000.00	\$ 18,300.00					
	VARIANCE	\$ (468.44)	\$ -	\$ -		CARRYOVER	\$ 111.36		

This Fund revenues come from the Department on Aging. The funding is for a Level 1 Senior Center. We are currently Operating as a Level 2 and applying for that funding.

REVENUES:

EXPENDITURES:

PERSONNEL SERVICES: Are split 50/50 between General Fund 401.100.

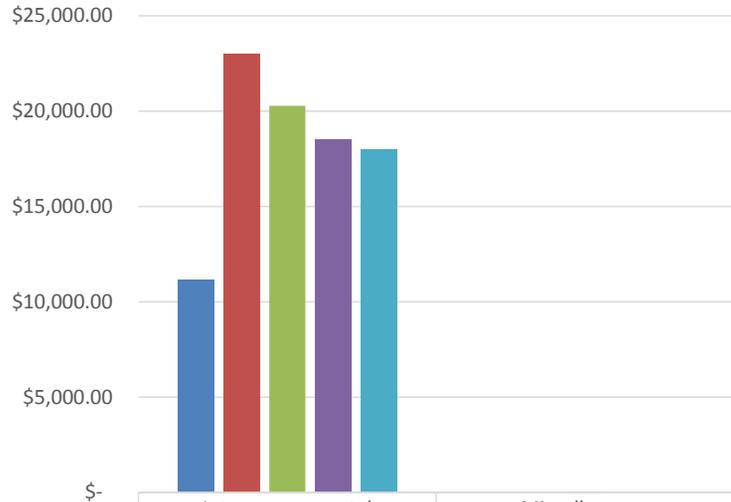
SUPPIES & MATERIALS

CONTRACTUAL:

CAPITAL OUTLAY

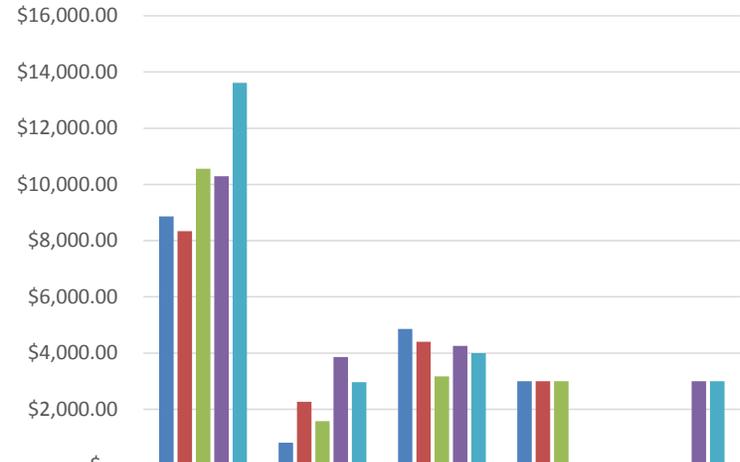
TRANSFER OUT: Debt Service \$3,000.00

DEPARTMENT ON AGING REVENUES



	Intergovernmental	Miscellaneous
2013	\$11,129.00	\$-
2014	\$23,003.00	\$-
2015	\$20,275.00	\$26.40
2016	\$18,500.00	\$-
2017	\$18,000.00	\$-

DEPARTMENT ON AGING EXPEDITURES



	Personnel Services	Supplies & Materials	Contractual	Capital Outlay	Transfer Out
2013	\$8,864.01	\$811.27	\$4,856.28	\$3,000.00	\$-
2014	\$8,336.43	\$2,263.85	\$4,399.72	\$3,000.00	\$-
2015	\$10,557.50	\$1,576.86	\$3,165.61	\$3,000.00	\$-
2016	\$10,290.00	\$3,860.00	\$4,250.00	\$-	\$3,000.00
2017	\$13,618.20	\$2,960.00	\$4,000.00	\$-	\$3,000.00

Fund: 100 - GENERAL		YTD Actual			BUDGET	YTD Actual		Variance	% Difference
ACCT CL	Dept: 405.300 MUSEUM BUILDING	2013	2014	2015	2016	2016	2017	2016/2017	
4020	720.013 DEPARTMENTAL OPERATING		\$ -	\$ 27.00	\$ -			\$ -	
4020	730.005 BUILDING REPAIRS/SUPPLIES	\$ -	\$ 7,981.00	\$ 5,182.00		\$ 211.72	\$ 500.00	\$ 500.00	
4020	730.010 DEPARTMENTAL SUPPLIES	\$ 290.86	\$ 953.51	\$ -	\$ 500.00	\$ -		\$ (500.00)	
Supplies & Materials		\$ 290.86	\$ 8,934.51	\$ 5,209.00	\$ 500.00	\$ 211.72	\$ 500.00	\$ -	0.0%
4100	721.003 TELEPHONE	\$ 677.01	\$ 717.16	\$ 691.75	\$ 850.00	\$ 390.97	\$ 850.00	\$ -	
4100	721.006 INSURANCE	\$ 859.00	\$ 944.00	\$ 908.99	\$ 925.00	\$ 1,963.00	\$ 2,000.00	\$ 1,075.00	
4100	721.035 Security Monitoring Services	\$ 394.08	\$ 360.91	\$ 295.99	\$ 450.00	\$ 65.90	\$ 450.00	\$ -	
4100	722.001 WESTAR & KANSAS GAS SERVICE	\$ 3,249.08	\$ 3,100.39	\$ 2,342.15	\$ 3,700.00	\$ 1,282.61	\$ 3,700.00	\$ -	
Contractual		\$ 5,179.17	\$ 5,122.46	\$ 4,238.88	\$ 5,925.00	\$ 3,702.48	\$ 7,000.00	\$ 1,075.00	15.4%
HISTORICAL SOCIETY		\$ 5,470.03	\$ 14,056.97	\$ 9,447.88	\$ 6,425.00	\$ 3,914.20	\$ 7,500.00	\$ 1,075.00	14.3%
BUDGETED		\$ 5,441.00	\$ 6,025.00	\$ 10,025.00					
VARIANCE		\$29.03	\$8,031.97	(\$577.12)					

Average Revenues	\$ -
Budgeted Expenditures	\$ 7,500.00

PERSONNEL SERVICES

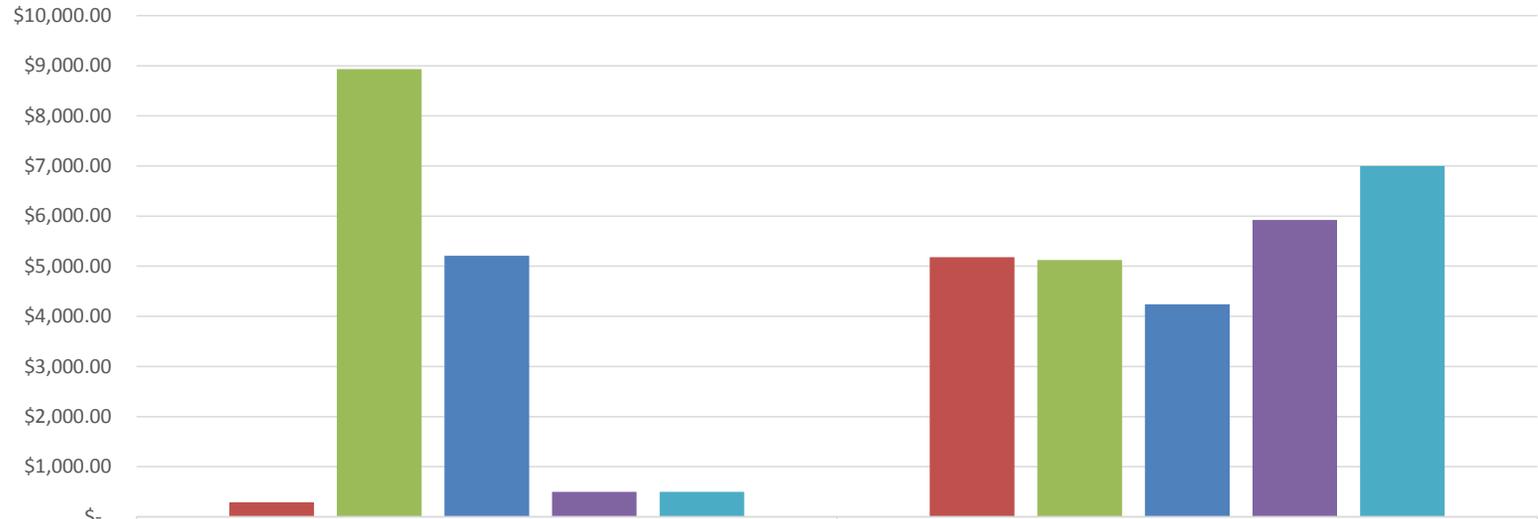
SUPPLIES & MATERIALS:

CONTRACTUAL: Insurance increased by double because the museum was under insured.

CAPITAL OUTLAY:

TRANSFER OUT: NONE

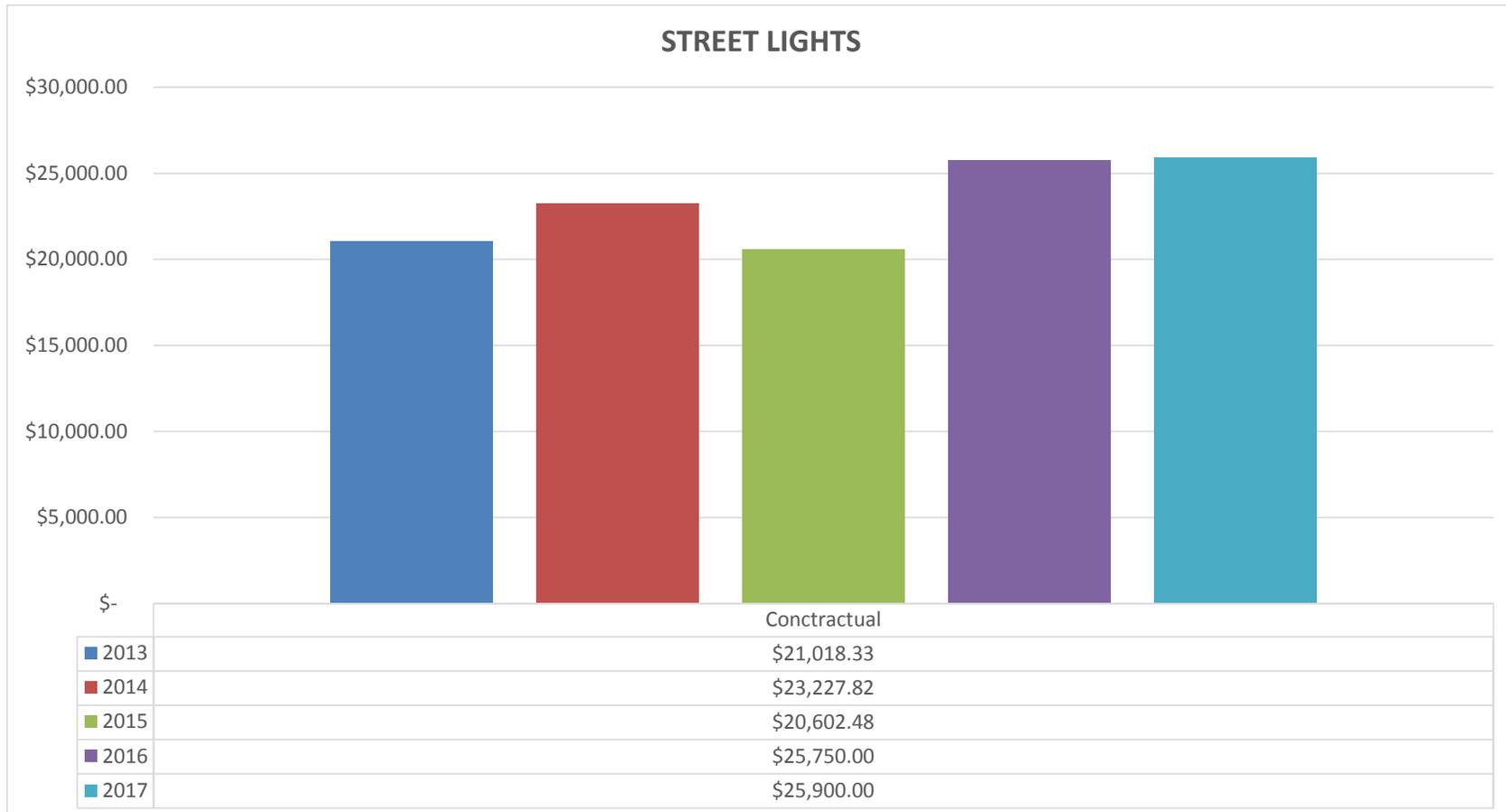
HISTORICAL MUSEUM



	Supplies & Materials	Contractual
■ 2013	\$290.86	\$5,179.17
■ 2014	\$8,934.51	\$5,122.46
■ 2015	\$5,209.00	\$4,238.88
■ 2016	\$500.00	\$5,925.00
■ 2017	\$500.00	\$7,000.00

Fund: 100 - GENERAL CLASS Dept: 406.000 STREET LIGHTS		YTD Actual			BUDGET 2016	YTD Actual 2016	2017	Variance 2016/2017	
		2013	2014	2015				2016/2017	% Difference
4100 722.001 WESTAR & KANSAS GAS SERVICE		\$ 21,018.33	\$ 23,227.82	\$ 20,602.48	\$ 25,750.00	\$ 10,274.06	\$ 25,900.00	\$ 150.00	
Contractual		\$ 21,018.33	\$ 23,227.82	\$ 20,602.48	\$ 25,750.00	\$ 10,274.06	\$ 25,900.00	\$ 150.00	0.58%
STREET LIGHTS		\$ 21,018.33	\$ 23,227.82	\$ 20,602.48	\$ 25,750.00	\$ 10,274.06	\$ 25,900.00	\$ 150.00	0.6%
BUDGETED		\$ 20,000.00	\$ 22,113.00	\$ 22,776.00					
VARIANCE		\$1,018.33	\$1,114.82	(\$2,173.52)					

NOTE: (charged by fixture not kilowatts)

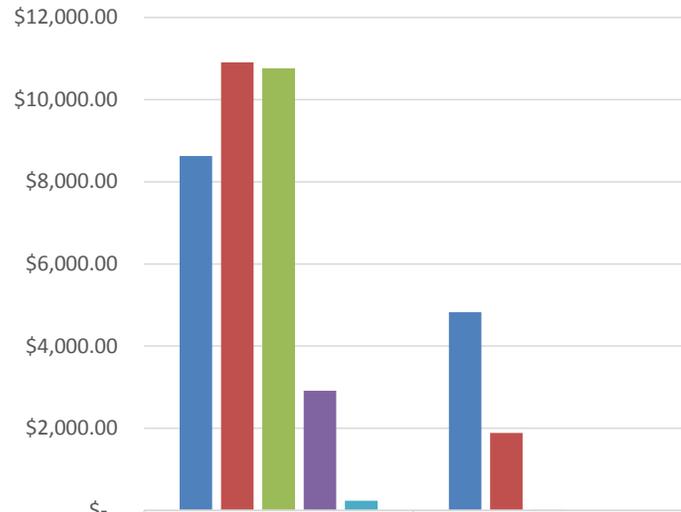


ESTIMATED STARTING BALANCE \$ -

Fund: 205 - SPECIAL LIABILITY

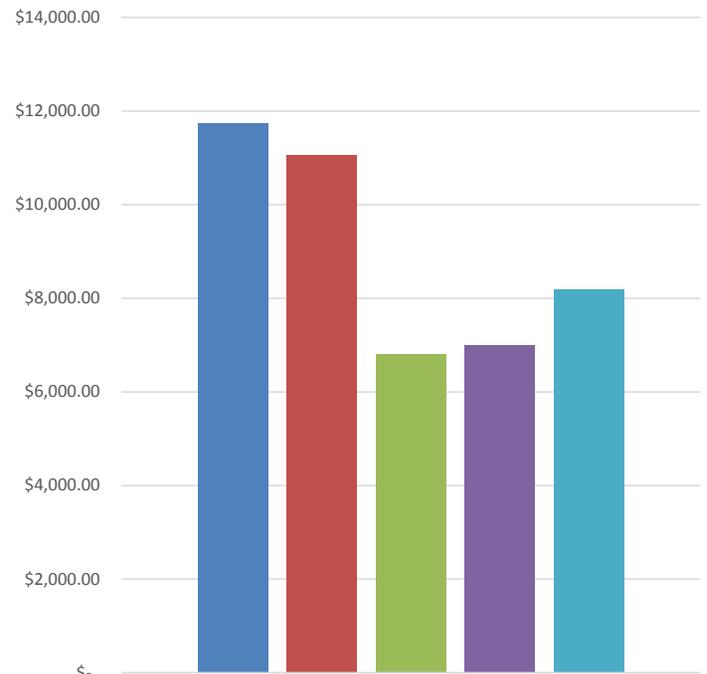
Revenues		YTD Actual			BUDGET	YTD Actual	2017	Variance		
CLASS	Dept: 000.000	2013	2014	2015	2016	2016		2015/2016	% Difference	
3001	401.000	ADVALOREM PROPERTY TAX	\$ 7,684.66	\$ 9,496.70	\$ 9,158.49	\$ 1,505.00	\$ 971.97	\$ (1,505.00)		
3001	402.000	DELINQUENT TAXES	\$ 74.92	\$ 107.11	\$ -	\$ -		\$ -		
3001	403.000	M & E DISTRIBUTION	\$ -	\$ -	\$ -	\$ -		\$ -		
3001	405.000	MOTOR VEHICLE TAX	\$ 849.33	\$ 1,257.01	\$ 1,528.92	\$ 1,357.00	\$ 143.73	\$ 226.00	\$ (1,131.00)	
3001	406.000	RECREATIONAL VEHICLE TAX	\$ 16.21	\$ 25.47	\$ 47.24	\$ 29.00	\$ 12.84	\$ 5.00	\$ (24.00)	
3001	407.000	16/20 M TRUCKS	\$ 3.64	\$ 19.86	\$ 0.80	\$ 4.00	\$ 1.72	\$ 1.00	\$ (3.00)	
3001	407.100	CMV DISTRIBUTION		\$ -	\$ 24.38	\$ 17.00	\$ 3.19	\$ 4.00	\$ (13.00)	
Taxes			\$ 8,628.76	\$ 10,906.15	\$ 10,759.83	\$ 2,912.00	\$ 1,133.45	\$ 236.00	\$ (2,676.00)	-1133.90%
3350	462.000	INTEREST ON IDLE MONEY	\$ 6.79	\$ 9.29	\$ 12.50	\$ 7.00	\$ 7.10	\$ 7.00	\$ -	
3350	475.000	TRANSFER IN	\$ 2,715.58	\$ -	\$ -		\$ -	\$ -	\$ -	
3350	476.000	OTHER	\$ 553.65	\$ 326.28	\$ -		\$ -	\$ -	\$ -	
3350	477.000	UNENCUMBERED CASH BALANCE	\$ 1,549.03	\$ 1,549.03	\$ -		\$ -	\$ -	\$ -	
Miscellaneous			\$ 4,825.05	\$ 1,884.60	\$ 12.50	\$ 7.00	\$ 7.10	\$ 7.00	\$ -	0.00%
Dept: 000.000			\$ 13,453.81	\$ 12,790.75	\$ 10,772.33	\$ 2,919.00	\$ 1,140.55	\$ 243.00	\$ (2,676.00)	-1101.23%
BUDGETED			\$ 8,700.00	\$ 11,143.00	\$ 11,100.00					
VARIANCE			\$4,753.81	\$1,647.75	(\$327.67)					
Expenditures		YTD Actual			BUDGET	YTD Actual	2017	Variance		
CLASS	Dept: 000.000	2013	2014	2015	2016	2016		2015/2016	% Difference	
4100	721.006	INSURANCE	\$ 11,747.00	\$ 11,049.00	\$ 6,811.00	\$ 7,000.00	\$ 7,940.00	\$ 8,180.00	\$ 1,180.00	
4100	779.000	SURPLUS/ RESERVE				\$ -		\$ -	\$ -	
Contractual			\$ 11,747.00	\$ 11,049.00	\$ 6,811.00	\$ 7,000.00	\$ 7,940.00	\$ 8,180.00	\$ 1,180.00	14.43%
Dept: 000.000			\$ 11,747.00	\$ 11,049.00	\$ 6,811.00	\$ 7,000.00	\$ 7,940.00	\$ 8,180.00	\$ 1,180.00	14.43%
BUDGETED			\$ 8,700.00	\$ 11,143.00	\$ 11,100.00					
VARIANCE			\$3,047.00	(\$94.00)	(\$4,289.00)		CARRYOVER	\$ (7,937.00)		

SPECIAL LIABILITY REVENUES



	Taxes	Miscellaneous
■ 2013	\$8,628.76	\$4,825.05
■ 2014	\$10,906.15	\$1,884.60
■ 2015	\$10,759.83	\$12.50
■ 2016	\$2,912.00	\$7.00
■ 2017	\$236.00	\$7.00

SPECIAL LIABILITY EXPENDITURES



Contractual

ESTIMATED STARTING BALANCE \$ 26,919.64

Fund: 401 - BOND & INTEREST

Revenues		YTD Actual			BUDGET	YTD Actual	2017	Variance		
CLASS	Dept: 000.000	2013	2014	2015	2016	2016		2016/2017	% Difference	
3001	401.000	ADVALOREM PROPERTY TAX	\$ 220,594.63	\$ 117,600.66	\$ 115,154.77	\$ 35,957.00	\$ 22,346.24			
3001	402.000	DELINQUENT TAXES	\$ 2,447.87	\$ 2,041.97	\$ -			\$ -		
3001	403.000	M & E DISTRIBUTION	\$ -	\$ -	\$ -			\$ -		
3001	405.000	MOTOR VEHICLE TAX	\$ 23,454.28	\$ 16,535.93	\$ 18,922.03	\$ 16,902.00	\$ 1,785.87	\$ 5,406.00	\$ (11,496.00)	
3001	406.000	RECREATIONAL VEHICLE TAX	\$ 447.72	\$ 327.97	\$ 584.37	\$ 358.00	\$ 159.35	\$ 108.00	\$ (250.00)	
3001	407.000	16/20 M TRUCKS	\$ 102.22	\$ 332.53	\$ 12.65	\$ 54.00	\$ 24.10	\$ 14.00	\$ (40.00)	
3001	407.100	CMV DISTRIBUTION	\$ -	\$ -	\$ 301.91	\$ 211.00	\$ 39.71	\$ 93.00	\$ (118.00)	
Taxes			\$ 247,046.72	\$ 136,839.06	\$ 134,975.73	\$ 53,482.00	\$ 24,355.27	\$ 5,621.00	\$ (47,861.00)	-851.47%
3020	404.000	SPECIAL ASSESSMENTS	\$ 99,380.57	\$ 221,041.27	\$ 288,479.21	\$ 255,766.48	\$ 122,909.26	\$ 306,000.00	\$ 50,233.52	
Special Assessment Taxes			\$ 99,380.57	\$ 221,041.27	\$ 288,479.21	\$ 255,766.48	\$ 122,909.26	\$ 306,000.00	\$ 50,233.52	16.42%
3350	462.000	INTEREST ON IDLE MONEY	\$ 503.03	\$ 352.99	\$ 411.76	\$ 350.00	\$ 257.09	\$ 350.00	\$ -	
3350	475.000	TRANSFER IN (207, 501, 550)	\$ -	\$ -	\$ 5,938.41	\$ 108,295.00	\$ 108,291.50	\$ 175,787.00	\$ 67,492.00	
3350	476.000	OTHER	\$ -	\$ 1,612.76	\$ -			\$ -	\$ -	
3350	477.000	UNENCUMBERED CASH BALANCE	\$ 8,384.00	\$ 8,384.00	\$ -		\$ -	\$ -	\$ -	
3350	480.000	RECEIPT - TEMP NOTES/BONDS			\$ 15,071.25					
Miscellaneous			\$ 8,887.03	\$ 10,349.75	\$ 21,421.42	\$ 108,645.00	\$ 108,548.59	\$ 176,137.00	\$ 67,492.00	38.32%
Dept: 000.000			\$ 355,314.32	\$ 368,230.08	\$ 444,876.36	\$ 417,893.48	\$ 255,813.12	\$ 487,758.00	\$ 69,864.52	14.32%
BUDGETED			\$ 363,876.00	\$ 380,079.00	\$ 440,668.00					
VARIANCE			\$ (8,561.68)	\$ (11,848.92)	\$ 4,208.36					
Expenditures		YTD Actual			BUDGET	YTD Actual	2017	Variance		
CLASS	Dept: 000.000	2013	2014	2015	2016	2015		2016/2017	% Difference	
4100	726.004	CONSULTING FEES		\$ 7,896.00						
4100	761.004	COMMISSION	\$ -	\$ 7.50	\$ -			\$ -		
4100	779.000	SURPLUS/ RESERVE				\$ 5,000.00	\$ 5,000.00	\$ -		
Contractual			\$ -	\$ 7.50	\$ 7,896.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	0.00%
4150	761.002	BOND PRINCIPAL	\$ 263,487.50	\$ 255,357.00	\$ 297,118.75	\$ 320,000.00	\$ 430,000.00	\$ 110,000.00		
4150	761.003	BOND INTEREST	\$ 80,481.50	\$ 86,876.76	\$ 110,583.26	\$ 113,799.00	\$ 50,539.17	\$ 135,785.00	\$ 21,986.00	
4150	761.006	TEMPORARY NOTE INTEREST		\$ 2,743.12	\$ -			\$ -		
Capitol Outlay			\$ 343,969.00	\$ 344,976.88	\$ 407,702.01	\$ 433,799.00	\$ 50,539.17	\$ 565,785.00	\$ 131,986.00	23.33%
4200	771.000	TRANSFER OUT	\$ -	\$ -	\$ -		\$ -	\$ -		
Transfer Out			\$ -	#DIV/0!						
Dept: 000.000			\$ 343,969.00	\$ 344,984.38	\$ 415,598.01	\$ 438,799.00	\$ 50,539.17	\$ 570,785.00	\$ 131,986.00	23.12%
BUDGETED			\$ 363,876.00	\$ 345,242.00	\$ 412,752.00					
VARIANCE			\$ (19,907.00)	\$ (257.62)	\$ 2,846.01		CARRYOVER	\$ (56,107.36)		

TRANSFER IN FROM	207 DOA	\$	3,000.00
	501 WATER	\$	11,388.00
	550 SEWER	\$	161,400.00

