

**GOVERNING BODY OF THE CITY OF  
CLEARWATER, KANSAS  
MEETING OF THE CLEARWATER  
MAYOR AND CITY COUNCIL  
TUESDAY, MAY 14, 2013  
5:00 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **5:00 P.M. Council Tour of City Assets**
- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
  - Mayor Michael York
  - Laura Papish, Council President
  - Jim Whitney, Council Member
  - Paul G. Clark, Council Member
  - Burt Ussery, Council Member
  - Chris Griffin, Council Member
- **Review of Minutes**
  - Special Meeting of the City Council – April 23, 2013
    - Action Required: Approve/Approve with correction(s)
  - City Council Regular Session – April 23, 2013
    - Action Required: Approve/Approve with correction(s)
- **Consent Agenda**
- **Mayor York: Recommendation**
  1. Appointment of Tricia Nichols to the Parks Advisory Board.
  2. Resignation from Todd Dannenberg, Clearwater Recreation Commission Board, effective 7-01-13.
  3. Resignation of Jami Buck from the Parks Advisory Board.
  4. Appointment of Damon & Chaney Kraft to the Parks Advisory Board.
- **Mayor York: Proclamation**
  1. National Police Week, May 12 – 18, 2013.

• **Public Forum**

- **Request to Host Tribal Dash at Sports Complex** **TAB A**  
Casey Carlson will be present to discuss event and answer questions from the Council.

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

- **Library Board Director to Present 2014 Budget Request**  
Library Board President Scott Lucas will present.

Action Required: Accept/File  
Action Taken: \_\_\_\_\_

- **Staff Appointments for 2013** **TAB B**  
Mayor York and Council will review staff appointments.

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

- **Resolution Finding that the Structure Located at 200 S. Second is Unsafe or Dangerous and Directing that the Structure be Removed** **TAB C**  
City Administrator Brown will present resolution.

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

***Description:** At the 4-23-13 Council Meeting, the Council conducted a hearing. The property owner was not present but upon a visit from City Administrator Brown, indicated that he is unable to make the repairs. The Council made a motion to authorize a 30-day removal of the structure. Tonight the Council will vote on the resolution setting the process in motion.*

- **Ordinance Amending Ordinance No. 835, Section 1 Setting Forth the Schedule of Minimum Off-Street Parking and Loading Spaces** **TAB D**  
City Administrator Brown will present the Planning Commission recommendation.

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

***Description:** At the 5-07-13 Planning Commission Meeting, the Planning Commission recommended approval of the draft ordinance which added a definition of ‘convenience store’ and amended the schedule of minimum off-street parking and loading with city limits. This stemmed from a variance request from Dollar General and has been an ongoing discussion during 2013.*

- **Review Changes in Business Park Realtor Contract with Weigand Commercial Group** **TAB E**  
City Administrator Kent Brown to present proposed changes from realtor Grant Tidemann.

Action Required: Approve & Authorize Mayor to Sign or Provide Staff Direction

Action Taken: \_\_\_\_\_

- **Appoint Remainder of Aquatic Center Staff for 2013 Season** **TAB F**  
City Administrator Brown will review staff suggested by Pool Manager.

Action Required: Approve/Disapprove

Action Taken: \_\_\_\_\_

*Description: The initial list was submitted to the Council at their 4-23-13 Meeting. The Pool Manager has completed the remainder of his hiring process.*

- **Department Head 2014 Budget Requests** **TAB G**  
Part 1 of Department Head Budget Requests will include Fire Department and Police.

Action Required: Accept/File

Action Taken: \_\_\_\_\_

- **Replace Flooring in Portion of Police Department**  
Police Chief Garcia will review bids received to replace the carpet in the entry of the Police Department.

Action Required: Award Bid/Staff Direction

Action Taken: \_\_\_\_\_

- **Contract for Fourth of July Fireworks Show** **TAB H**  
City Administrator Brown will review contract.

Action Required: Approve/Disapprove

Action Taken: \_\_\_\_\_

*Description: The Council will be asked whether to have a city sponsored show, what amount to dedicate and provider. Previous year's contract was with TLC Services.*

- **ASCAP** **TAB I**  
City Administrator Kent Brown will discuss the ASCAP license process.

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

***Description:** This application is for the ASCAP music license. Staff will ask Council to consider approval of application and fee. Music is played at the pool, and during performances at Library/Senior Center, and at downtown events (i.e. Christmas in Clearwater, Downtown Halloween Trick-or-Treat).*

- **Review of Annual Council Tour Held on 5-14-13**  
City Administrator Kent Brown will review the tour and outcomes.

Action Required: Staff Direction  
 Action Taken: \_\_\_\_\_

- **Department Head Reports**

- **Committee Reports**  
Meeting minutes included in Council Packets as they become available.  
 Planning Commission: Meeting scheduled for 6-04-13  
 Park Advisory Board: Meeting scheduled for 5-20-13

- **Claims & Warrants**  
Presentation of claims listing for authorization to pay.

Action Required: Approve as presented/with exceptions  
 Action Taken: \_\_\_\_\_

- **Old Business**  
Status of old business items from staff and Council.
- **Staff Reports**
- **Council Reports**
- **Executive Session - Personnel Matters of Non-Elected Personnel**
- **Executive Session - Consultation with an Attorney on Matters That Would Be Deemed Privileged in Attorney-Client Relationship**
- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk’s Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.