

**GOVERNING BODY OF THE CITY OF
CLEARWATER, KANSAS
MEETING OF THE CLEARWATER
MAYOR AND CITY COUNCIL
TUESDAY, MAY 8, 2012
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
 - Mayor Michael York
 - Lyle Berntsen, Council President
 - Jim Whitney, Council Member
 - Laura Papish, Council Member
 - Sandi Keeler, Council Member
 - David FitzGerald, Council Member
- **Review of Minutes**

City Council Regular Session – April 24, 2012
Action Required: Approve/Approve with correction(s)
- **Consent Agenda**
 1. Authorize payment to PEC for Storm Water Drain Improvements Administration and Inspection Services at Indian Lakes-Phase I (\$1,187.32.)
 2. Authorize payment to PEC for Sanitary Sewer Improvements Administration and Inspection Services at Indian Lakes-Phase I (\$6,150.03.)
 3. Authorize payment to PEC for Water Distribution System Improvements Administration and Inspection Services at Indian Lakes-Phase I (\$5,054.91.)
 4. Authorize payment to PEC for Paving Improvements Administration and Inspection Services at Indian Lakes-Phase I (\$5,419.81.)

***Description:** All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, from either the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.*

- **Mayor York: Recommendation**
 1. Appointment of Chadd Posch, Public Works Maintenance Worker
 2. Appointment of Gary Morehead for a four (4) term on the Clearwater Historical Society & Museum Board.
 3. Appointment of Clarice Sparr for a four (4) term on the Clearwater Historical Society & Museum Board.

- **Public Forum**

- **Commissioner Tim Norton to Provide Quarterly County Update and Answer Questions from the General Public and Council**

- **Appointments**

Mayor York will appoint City Staff and Volunteers.

Action Required: Approve/Disapprove
 Action Taken: _____

Description: Every year the Mayor appoints all officers of the city at the first regular meeting of the governing body in May. Section 2.04.050 of the City Code. Council may approve or disapprove the Mayor's appointments.

- **Resolution Setting a Public Hearing on Unsafe Structure at 115 N. Lee Avenue**

City Administration Brown will present resolution.

Action Required: Approve/Disapprove
 Action Taken: _____

Description: On October 27, 2011, a letter was first sent to the property owner. After various contacts, no actions have taken place to address the unsafe structure. Council requested that a resolution be drawn up for this meeting.

- **Application to Sell Fireworks at 801 E. Ross**

City Clerk Donabauer will review application.

Action Required: Approve/Disapprove
 Action Taken: _____

- **Petitions for Constructing and Installing Additional Items on N. Lee Avenue**

City Administrator Kent Brown will present petitions for the Council's review.

Action Required: Motion to Accept Petition
 Action Taken: _____

Description: Requests from three different property owners on N. Lee Avenue to install driveway approaches or repair additional length of driveway approaches during the curb and gutter installation project on N. Lee Avenue.

- **Estimate from Circle C Paving & Construction for Surface Sealing at Various Location**

City Administrator Brown will present estimates.

Action Required: Provide Staff Direction
 Action Taken: _____

Description: Estimates for surface sealing at the Aquatic Center and Senior Center parking lots. In addition, an estimate for the 100 and 200 blocks of S. 4th Avenue are provided. This will provide test areas for a different type of street surface sealing treatment than what the city has contracted for previously.

- **Request from Pool Manager**

Pool Manager Chuck Reitberger or City Administrator Kent Brown will present salary request for WSI lifeguards and pool manager.

Action Required: Provide Staff Direction
 Action Taken: _____

Description: The last increase for lifeguards was in 2010, which narrowed the gap significantly between WSI, returning lifeguards, new lifeguards and basket room employees. The manager salary has not changed since 2007.

- **Fall Festival Request for Sponsorship**

City Clerk Donabauer will review request for donations.

Action Required: Approve/Disapprove
 Action Taken: _____

Description: City provides a number of services for the event. Previous Councils have approved a bronze level of sponsorship.

- **Follow Up from Town Hall Meeting**

Mayor York will ask Council for actions resulting from Town Hall meeting.

Action Required: Provide Staff Direction
 Action Taken: _____

Description: Town Hall meeting on 4-30-12 where several City officials attended and included a presentation by GWEDC representative Dave Bossemeyer. GWEDC presented a proposal for a site certification process that could be used for the Clearwater Business Park.

- **2013 Budget Requests**

Department Heads will present their budget requests for 2013.

Action Required: Receive and file

- **Committee Reports**

Meeting minutes are included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 5-15-12

Park Commission: Meeting scheduled for 5-21-12

- **Claims & Warrants**

Presentation of claims listing for authorization to pay.

Action Required:

Approve as presented/with exceptions

Action Taken:

- **Old Business**

Status of old business items from staff and Council.

- **Department Head Reports**

- **Staff Reports**

- **Council Reports**

- **Adjourn**