



# Sign Placement on Public Property Request

Today's Date: \_\_\_\_\_

Organization or Event Name \_\_\_\_\_

Contact name \_\_\_\_\_

Contact email \_\_\_\_\_

Purpose for the Advertisement \_\_\_\_\_

(Commercial advertisement will not be accepted unless it is in conjunction with a community event sponsorship)

Quantity of Signs \_\_\_\_\_ Size of Sign(s) \_\_\_\_\_

Dates the signs will be up \_\_\_\_\_

(Cannot exceed 21 days)

Location you are requesting to put signs on public property:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Approved    Yes  No     If no, the reason not approved \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Building Official Signature

\_\_\_\_\_  
Date Approved