

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
September 10, 2019
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Council President Laura Papish called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Councilmembers; Chris Griffin, Tex Titterington, Shirley Palmer-Witt, Yvonne Coon and Laura Papish were present. Mayor Burt Ussery was absent.

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director; Austin Parker, City Attorney; Justin Patrick and Jared Dinwiddie.

Others Present: Justin Shore, Joneva Flowers, Bob Pugh, Michelle Leidy-Franklin

3. Approval of the Agenda

Council President Papish asked if there were any modifications to the agenda. Marsh stated an executive session for personnel matters.

Council President Papish called for a motion to approve the agenda as amended.

Motion: *Griffin* moved, *Palmer-Witt* seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

None

5. Proclamation – American Legion

Council President Papish read a proclamation proclaiming September 16, 2019 as American Legion Centennial Day.

6. Approve Consent Agenda

Council President Papish asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 08/27/19 Council Meeting

Claims and Warrants

09/04/19 = \$68,549.64

Motion: *Coon* moved, *Titterington* seconded to approve the consent agenda as presented. Voted and passed unanimously.

7. Staff Reports

- a. Police Department – Bill Hisle –asked if council had any questions from his report. Council had not questions.
- b. Public Works – Ernie Misak – asked if council had any questions from his report. Council had no questions.
- c. Fire – Ron Marsh – Marsh reported that were 8 first responder calls and 4 Fire calls since the last council meeting. There was someone available from Clearwater who was at every call. Tittering asked what the response time for Sedgwick County has been. Dinwiddie and Patrick stated about 25-30 minutes.

8. Business

a. 100 E Ross Survey

Marsh updated the council on the survey that was done for the open lot located at Tracy and Ross. He reported all the wooden posts are on the city's property North Side the wooden posts are up to 1.1 FT from property line, South Side the wooden posts are up to 0.3' FT. There are 2 posts that lean over the property line, but the base is still within the City's property.

Marsh recommends leaving the posts in place to act a barrier for the adjacent property. Council agreed.

9. Administrators Report

- City employees will be attending Customer Service Training through WSU Public Policy and Management Center. The training will be on October 31 and November 1 from 8a – 11a both days. City Hall will be closed during those periods so all city employees can attend.
- New FD logo decals have been applied to the FD vehicles.
- The Fire Department has been awarded a vehicle from the Forestry Service and will use it as a second brush vehicle. There is no cost for the vehicle, however there will be a cost to outfit the vehicle to make it a serviceable brush truck. Courtney and I will be working with FD leadership to determine exactly what is needed and get it budgeted.
- We have sold 3 lots in Chisholm Ridge Phase 3.
- Marsh be gone next meeting, September 24.

Palmer-Witt asked when Council would be reviewing the 2020 incentives. Marsh stated he would like to have the construction sign up because he believes it will draw more attention for prospective buyers. He asked that we wait to review any changes to be made to incentives until after the construction sign has been up for a while.

10. Governing Body Comments

Griffin asked staff to look at the ditches on South 2nd street. There is a lot of sand built up and it is blocking the culverts

Titterington had nothing to report.

Palmer-Witt reported a tree down on the 200 block of S Lee. Marsh stated he will have the Police Department talk with the property owner if it is not picked up tomorrow. She also asked what roof was fixed and why. Meyer reported the roof at the City Park tree house was vandalized and needed repaired.

Papish had nothing to report.

Coon had nothing to report.

11. Executive Session

MOTION: *Palmer-Witt* moved; *Titterington* seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Attorney. The City Council will reconvene the open meeting in the City Council Chamber at 6:53p.m.

Council President Papish called the meeting back to order and stated there was no action taken in executive session.

12. Adjournment

With no further discussion Council President Papish called for a motion to adjourn.

MOTION: *Coon* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:55 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the September 10, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 24th day of September 2019

Courtney Meyer, City Clerk