

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
May 14, 2019
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Laura Papish, Shirley Palmer-Witt, Chris Griffin, Yvonne Coon and Tex Titterington were present.

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director; Austin Parker, City Attorney; Justin Patrick, Interim EMS Director.

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated Item 6a needs to be pulled from the agenda

Mayor Ussery called for a motion to approve the agenda as presented

Motion: *Griffin* moved, ***Palmer-Witt*** seconded to accept the agenda as modified. Voted and passed unanimously.

4. Public Forum

None

5. National Police Week Proclamation

Mayor Ussery read a proclamation stating the week of May 12 – 18, 2019 as national police week

6. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 04/23/19 Council Meeting

Minutes 04/30/19 Council Workshop

Claims and Warrants

05/01/19 = \$144,156.87

05/15/19 = \$63,224.41

Victory Pyrotechnics fireworks contract - pulled

Motion: *Griffin* moved, ***Palmer-Witt*** seconded to approve the consent agenda as modified. Voted and passed unanimously.

7. Best of America Horseback/ Chisholm Trail – Lonnie Stieben

Lonnie Stieben was unable to attend the meeting. Laura Papish, on behalf of the Chamber spoke of the request.

Laura explained the plans for June 7th trail ride:

1. Will be Welcome banner across Main Street and our PA system at City Hall will be playing old western songs similar as to 2017 cattle drive as riders come thru.
2. We are organizing an ice cream social event downtown (1:00 p.m. to -2:30p.m.) to try to attract more people downtown—esp. kids, before the riders arrive in Clearwater
3. I am still firming up arrangements with the Cowskin Creek Farms Clydesdales as well—incidentally, Cowskin Creek was important to early trail days as well. (Believe it actually got its name from the number of cowhides that thrown into the creel from an early day butchering facility—disgusting I know).
4. We will have a manure pit available for those caring to clean-up after their horses.
5. Clearwater will be renting two extra port-a-potties to place at Saddle Club arena—one ADA other regular. (also, bathrooms at arena and if we break at the CLWTR monument)
6. I have arranged for a semi-professional sound system and operator for Del and other speakers that evening.
7. We are thinking for serving line purposes we will have a covered canopy. We checked into a 40x40 tent and 120 chairs and cost is \$1200 so we may forgo that unless you were planning on a reception type meal that evening in Clearwater. (We can provide a few pop-up tents if needed for shade also). If it rains, we may just be a wash-out without the tent. Guess I need to know for sure what Tom's exact thoughts are for that evening.
8. The Haysville Saddle Club Youth Drill team will perform and present colors before we get started with entertainment that evening. Mr. Dyer is still a go as am I.
9. The young lady I had arranged to sing the national anthem had a change in work schedules and will not be available as planned—working on possible young substitute.
10. We are still working to find a small supply of prairie hay in case it is needed for horses.
11. Still not a definite on the Native American Dancers yet either.

Chamber of Commerce is requesting \$500 to offset the cost for the ice cream social. The Chamber and SKT will be donating \$500 each for the event as well.

Motion: *Griffin* moved, *Palmer-Witt* seconded to approve the donation of \$500 for the event. Voted and passed unanimously.

8. Celebrate Clearwater – Cody Hanna & Shelby Robinson

Cody explained that at 9:30 after the concert the gate to the stadium will open for people to come in for the free firework show. Extra bleacher will be brought in so there will be plenty of places for people to sit even if they don't attend the concert. There will be no assigned seating so as people come in they will be able to choose any open place to sit.

Council asked if there are extra funds raised from selling tickets where will the funds go to. Cody and Shelby explained they don't expect extra funds however if they do get some, they will make a donation to the Clearwater Outlaws as they will be doing the cleanup from the event and if there is extra after that it will be used for next year's event.

9. Staff Reports

- a. Police Department – Bill Hisle – Thanked the mayor for the proclamation and asked if council had any questions from his report. Council had no questions.
- b. Public Works – Ernie Misak – Stated they pulled a sample from the wastewater ponds, J. Martin company is pouring concrete at the pool, and Safety Tec will be at the pool on Thursday to clean it.
- c. Fire/ EMS – Ron Marsh – Marsh reported there were 16 calls for EMS – 1 was for the County, 1 Clearwater didn't have anyone to respond, and 4 were first responder calls because Clearwater didn't have 2 people to respond so 1 EMT responded in a squad until Sedgwick County could

come in their ambulance. There were 5 fire calls as well which included 2 water rescues.

10. 1st Quarter Financials

Meyer went through 1st quarter financials that were included in the packet.

11. Business

a. Approve Mayoral Appointments

Council didn't have any comments on the appointments that were included in the packet.

Motion: *Papish* moved, *Palmer-Witt* seconded to approve the mayoral appointments. Voted and passed unanimously.

b. Approve Minimum Hours Acknowledgement Agreement

In order to meet the requirements of the State of Kansas for Clearwater to maintain its ground ambulance service, we must have an active roster with 2 certified personnel signed up 24/7/365. The City is hiring 3 full time certified personnel to cover one of the two slots on the roster. The volunteers will cover the second slot.

The commitment to the citizens of Clearwater to keep our EMS service local has created the need for active participation of all our volunteers. We are asking City residents to shoulder a heavier tax burden to have an EMS service, and that means the Governing Body and City staff are obligated to put in place policies and procedures that give the City the best chance to succeed. One way to do this is to require all EMS volunteers to sign a minimum hour's requirement agreement in order to continue as a member of Clearwater EMS.

Given the City's current staffing for certified EMS personnel, each volunteer would be required to sign up for two (2) six (6) hours shifts per week in order to ensure blanket coverage in the second slot. Volunteers will be able to sign up for additional shifts if available, and trade, swap or fill-in as circumstances dictate. Not signing for the minimum requirement could lead to dismissal from the Clearwater EMS service.

Mayor Ussery addressed the council and stated he believes this agreement is necessary since council has approved to increase the funding to keep the EMS service in Clearwater. In order for that process to work we are still depending on our volunteers to fill in the roster with the full-time personnel. The volunteers currently on the department will be asked to sign this acknowledgement stating they will be willing to sign up for a minimum number of hours to fill the roster based on whatever the current volunteer numbers are for EMS. The current minimum number of hours, based on volunteer level, is two six hour shifts per week. This will fluctuate based on the number of volunteers. Mayor Ussery also wanted to clarify that we identify the departments as volunteers however because we pay them a stipend, they are actually appointed employees based on expectations by City and State. If any current volunteer for EMS does not want to sign the agreement, then council will recognize that as a resign from Emergency Services. For any new volunteers they will need to sign the agreement prior to being appointment to the department. This will be considered and agreement not an employment contract.

Motion: *Palmer-Witt* moved; *Titterington* seconded to approve the minimum hours acknowledgement agreement. Voted and passed unanimously.

c. Second Alternate to Sign Checks

City checks require 3 signatures: currently that's the Mayor, Clerk and Treasurer. We also have 2 alternates: The Council President (Laura) and another Council person. Paul Clark had been the 2nd alternate, but after he left the Council in 2017, we have not identified his replacement.

It's important we have the 2nd alternate in place. Based on availability and accessibility, staff has asked Council member Shirley Palmer-Witt to be the 2nd alternate. She has graciously agreed.

Motion: *Papish* moved; *Titterington* seconded to approve Shirley Palmer-Witt as a signer on the City checking account. Voted and passed unanimously.

12. Administrators Report

- The Kansas Firefighters Regional Training is this weekend, May 18-19 at the high school.
- This weekend the KSANG will be landing Blackhawk helicopters on the practice field by the Middle School and dropping off National Guard members to go through the school's ropes course.
- Also, Jeff Laha is holding a disc golf tournament on Saturday at the disc golf course.
- The new scoreboard has been delivered to the installers and I have been in contact with the installers.
- Budget workshop is Saturday, June 22nd from 8:00am to 11:00pm.

13. Governing Body Comments

Coon had nothing to report

Papish stated there was high grass by EMS building on Grain that needs addressed

Palmer-Witt stated there was high grass on S. Byers that needed attention. Also, she asked what happens if it rains on July 6th for the firework show? Is there a contingency plan? Marsh stated he would bring back an answer to the next meeting.

Titterington stated he has received complaints about standing water at the end of an alley on Southeast Drive. He asked when considering the road plans to consider work on alleys too.

Griffin had nothing to report

Mayor Ussery had nothing to report

14. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Palmer-Witt* moved; *Coon* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 8:11 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 14, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 28th day of May 2019

Courtney Meyer, City Clerk