

**City of Clearwater, Kansas**  
Sedgwick County  
Planning Commission - **MINUTES**  
May 3, 2022  
Clearwater City Hall  
129 E. Ross Avenue Clearwater, KS 67026

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**1. Call to Order**

George Rudy called the meeting to order at 6:30 p.m.

**2. Roll Call**

City Clerk called the roll to confirm the presence of a quorum. The following members were present:

George Rudy, Lyle Berntsen, Michael McBee, Samantha Warkins and John Hurley were present. Ron Witt and John Graham were absent.

Mayor Burt Ussery was present.

The following staff member was present:

Courtney Zollinger, City Administrator; Carol Reitberger, Deputy City Clerk.

**3. Approve Minutes from April 5, 2022 meeting**

**Motion:** *Berntsen* moved, *McBee* seconded to approve the minutes of the April 5, 2022 as presented. The motion passed unanimously 5-0

**4. Variance 243 Chisholm Trail**

a. **Hearing**

Hearing opened at 6:31 p.m.

b. **Discussion**

Brenda and Aaron Clark are requesting a variance on the size of an accessory structure. They want to build a 30 X 40 garage behind their house. They intend to have the garage match the exterior of the house.

The Clarks own lots 50 and 51. Their house is on lot 51 facing Chisholm Trail and they will put their garage on Lot 50 with an entrance off of Wrangler Court. The Clarks have also begun the process to combine lots 50 and 51 into one lot.

Close hearing at 6:36 p.m.

c. **Action**

The Board supported uniqueness, adjacent property, hardship, public interest and general spirit of the project.

**Motion:** *Berntsen* moved, *Hurley* seconded to approve the variance contingent upon siding and construction method matching house and joining the two parcels. Voted and passed unanimously. 5-0

**5. Other Business**

Mayor Burt Ussery presented Commissioner Rudy with a plaque from the City of Clearwater. Rudy has served the Community on the Planning Commission since 1989.

Mayor Ussery urged the Commission to look over the Comprehensive plan before the next meeting. The hearing will be held June 7<sup>th</sup> at 6:30 p.m. Mayor Ussery thanked the commission and the steering committee for their work on the plan.

Zollinger stated that the City of Clearwater has a new logo and will be seeing it around town and city offices soon.

The comprehensive plan hearing and a variance will be at the next meeting June 7, 2022.

**6. Adjournment**

With there being no other business, **Rudy** moved, **Hurley** seconded to adjourn the meeting. Voted and passed unanimously 5-0

The meeting adjourned at 6:48 p.m.

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick    }  
City of Clearwater     }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 3, 2022, Planning Commission meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 7th day of June 2022.

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Carol Reitberger, Deputy City Clerk