

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 11, 2023
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Justin Shore, Crystal Walter, Chad Pike, Tex Titterington, and Tim Robben.

The following staff members were present:

Courtney Zollinger, City Administrator, Jaye Poe, City Clerk, Amber Ives, Chadd Posch, Cole Hollis, Kirk Ives and the City Attorney. Jared Dinwiddie was present via GoTo Meetings.

3. Approval of Agenda

Mayor Ussery asked if there were any modifications to the agenda. Zollinger stated Item 7 b. Pool Vacuum and Item 7 c, Valve Insert needed to be added to the agenda.

Motion: *Robben* moved; *Pike* seconded to approve the agenda as modified. Voted and passed unanimously.

4. Public Forum

None.

5. Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes

Claims and Warrants

Motion: *Shore* moved; *Walter* seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports:

- Administration Office – Courtney Zollinger – Met with Superintendent Cooper, Principal Cooper and Athletic Director Dieckgrafe while making rounds today. There was an injury that occurred at the baseball game last night. They had determined the injury was from the dirt base line, not from the grassy infield. Getting quotes for seeding and or sodding the infield of field 1. The shred event is from 9-12 on Saturday, Jamie the office clerk will be working at this event. City wide clean up is also Saturday, you cannot put any building materials, tires or anything that has freon (unless licensed tag) or yard waste on the curb for this event. Sedgwick county is holding an event for residents to take up to 50 tires for disposal.
- Fire Department – Jared Dinwiddie – None.
- Police Department – Kirk Ives – The Mock accident is put on through the Fire Department, it will be tomorrow starting at 1:30 at the High School parking lot. To register an SPV, you must bring the vehicle to the Police department for an inspection as well as proof of insurance and must be done every year. Discussion on whether 6 passenger vehicles were allowed was had. The Chief will look into this. Consensus from when the ordinance was put into place, was that 6 passenger vehicles would be allowed.
- Park – Chadd Posch – If there are issues at the parks, residents need to report an issue on the City Website, call the Parks Department or Contact City Hall. Councilmember Robben noticed a leak in the Mens bathroom at the Sports Complex. Posch will get this fixed.

- Public Works –Cole Hollis – The sprinklers at the Sports Complex on field 3 were still being worked on this afternoon.
- Senior Center –Amber Ives – Councilmember Robben attended the lunch at the Senior Center and had a great time. Members mentioned how they enjoyed the 6-week chronic illness classes being put on. There will be 12 people attending the billiards outing. Commodities will be picked up on Wednesday and handed out Friday or Monday. Council discussed the different education opportunities being offered. Robben suggested estate planning. If council has events they know about, Ives can put them into the Newsletter.

7. Business

a. Professional Services CED, P.A.

On February 28, 2023, the city council voted to hire Certified Engineering Design, P.A. to create the design work for the 2023 street project. CED have are preparing the design work so council will be able to choose portions of the project to complete by street segment. This will allow council to let this project out in phases if necessary and have the proper design in place to do that. This agreement states that Garver will providing the engineering services for Indian Ridge development. The city will be using temporary general obligation bonds to pay for the services which will be paid by the city-at large in the end. The design project is not to exceed \$456,721.64. A temporary note is being used to pay for these services that will be paid for by the city-at-large when completed.

Motion: *Walter* moved; *Pike* seconded to authorize the mayor to sign the agreement with Certified Engineering Design, P.A. Voted and passed unanimously.

b. Pool Vacuum - Insert

The city purchased two Tiger Shark pool vacuums when the pool opened. We have had them refurbished for the last several years, but parts are no longer sold for them. We currently are using two small units but technology has changed over the years and has become more efficient. Based on the pool size it is recommended to go to one larger unit for our needs. The Dolphin Wave 140 is the solution for a large community pool up to 127 feet. Ideal for heavy traffic pools.

Financial: We have been putting aside equipment reserve for this very reason and have funds to cover the cost of a new vacuum. The cost will be \$6799.00. Council agreed this purchase is a necessity.

Motion: *Titterington* moved; *Robben* seconded to authorize the purchase of a new pool vacuum from Ultra Modern Pool for \$6799. utilizing equipment reserve funds. Voted and passed unanimously.

c. Valve - Insert

The city committed to doing a water relocation for the Sedgwick County B500 project. With this project there will need to be a period of time when water is shut off. Currently there is no valve available to shut off this line that will NOT affect the entire city. If this line is shut down, the water tower will drain, and the city will need to boil water. To avoid this issue the city can install a valve at the sports complex to isolate the shutoff of the system for this project. This will also be valuable for the future if there are other repairs that need to be done. There are two companies that can get this job done but only one that can get it done in our time frame. Core and Main will be able to install the valve for \$17,400. The other company was \$17,300. There is \$20,000 in administration equipment reserve for building repairs that we will be able to pull this from. Hollis informed Council this would be a "live" insert so that water would not have to be shut off for the City only the School and one other resident will be without water for this repair.

Motion: *Robben* moved; *Shore* seconded to authorize the emergency new valve by Core and Main to be paid through Administration Equipment Reserve. Voted and passed unanimously.

8. Governing Body

Walter – None.

Shore –REAP introduced an app for housing surveys.

Pike – None.

Titterington – None.

Robben – The luncheon was packed at the Center; an expansion is needed.

Ussery – Hammer's is working on a usage property agreement for the City. The trails will be maintained by the City and any buildings will be the responsibly of the board. They will hold a ribbon cutting ceremony on Saturday, June 3rd at 11 a.m. to

officially open the park. The fence has been installed and looks nice. The Hammers foundation is looking at holding a dedication for Robert Hammer's service to the City around October or November of this year. There will be media and predominantly family. He was killed in the line of duty protecting this building which used to be a bank. They will have a monument at the park in his honor.

9. Executive Session

Mayor Ussery stated there will need to be two executive sessions this evening. One for 10 minutes and the other for 15 minutes.

Motion: Shore moved; **Pike** seconded to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship, to include City Administrator, City Attorney and Governing body. We will reconvene the open meeting in the City Council Chamber at 7:10 p.m.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session.

Motion: Walter moved; **Shore** seconded to recess into executive session for consultation with an attorney on matters that would be deemed privileged in attorney-client relationship, to include City Administrator, City Attorney and Governing body. We will reconvene the open meeting in the City Council Chamber at 7:25 p.m.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session.

10. Adjournment

Motion: Walter moved; **Robben** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:26 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jaye Poe, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 11th, 2023, City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 25th day of April 2023.



Jaye Poe, City Clerk

