

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
March 26, 2019
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Laura Papish, Shirley Palmer-Witt, Yvonne Coon and Tex Titterington were present.

Chris Griffin was absent

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Sonja Froggatte, Senior & Community Center Director; Austin Parker, City Attorney.

Others present: Paul Rhodes

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated the No

Mayor Ussery called for a motion to approve the agenda as presented

Motion: *Papish* moved, ***Palmer-Witt*** seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 3/12/19 Council Meeting
Claims and Warrants
3/20/19 = \$145,988.52
EMS Resignation – Esther Harp AEMT
George Bowerman & Noel Engagement Letter
City Park Concession Agreement

Motion: *Titterington* moved, ***Coon*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Bill Hisle – asked if council had any questions about his report. No questions

- b. Senior & Community Center – Sonja Froggatte informed Council that Biscuits & Gravy at the Center is changing to quarterly instead of monthly also there are new activities to start in April.

7. Business

a. Consider Resolution 03-2019, Housing Incentive Program

Marsh presented the resolution and application for the housing incentive program council asked to have presented at this meeting and asked if there were any questions. Mayor Ussery asked if the Implementation in Section 5 allow for the dates stated in Section 1 to be valid upon adoption of the resolution. City Attorney Parker stated yes as Section 5 is stating the implementation of everything above will be in effect.

Council pointed out that a sentence that the time frame could be adjusted upon approval of the City Administrator needed to be added to the line that includes the 180-working days.

Motion: *Papish* moved, *Palmer-Witt* seconded to approve Resolution 3-2019 with editorial changes. Voted and passed unanimously.

b. Consider Resolution 4-2019 Fingerprint Fees

Marsh explained in 2016 the Governing Body approved Resolution 07-2016 setting the Court Fees for the City of Clearwater. This includes a fingerprinting fee of \$10.00.

Over the last couple of years, the number of employers who require or are mandated by federal/state law that potential employees be fingerprinted has expanded. Recently, federal law mandates that all workers in licensed daycare facilities be fingerprinted. Additionally, all school district employees continue to need to be fingerprinted and nursing home employees will soon be required also. Clearwater PD has provided the service for \$10. This is one of, if not the lowest, rate in our area and we are seeing an increase in the number of out of town requests for fingerprints. The employees must pay for the fingerprinting themselves, so they try to find the lowest cost. While Clearwater PD is glad to provide the service, it can become time consuming as each set takes approximately 10-15 minutes to complete, depending on the amount of paperwork required to be filled out. The Police Department is requesting the following change for fingerprinting fees:

- o All USD 264 employees and any business/individual in the 67026-zip code that needs fingerprinting the cost remains \$10.
- o All other fingerprinting requests be increased to \$20.

Council pointed out in the resolution that was put in front of them that it states U.S.D. 327 instead of 264 also it references citizens versus resident of 67026. Council asked for those changes to be made.

Motion: *Palmer-Witt* moved, *Titterington* seconded resolution 4-2017 with the editorial changes. Voted and passed unanimously.

8. Administrators Report

- Insurance Claim on the library building has been completed.
- Police Department phone number 2349 will no longer roll over to Sg Co 9-1-1 due to sales calls going through. A message is now implemented to instruct callers to hang up and dial 9-1-1 if this an emergency.
- Through KMIT, workers compensation company, the city is taking advantage of their Post Offer Employment Program (POET). Staff has been working on job analysis' the past year. Most positions have been validated and we are now utilizing the program. KMIT pays for ½ of the pre-employment testing.
- Control access doors are installed and operational at the Fire and EMS Building as well as the Community Center. Key cards or fobs have been issued to staff that utilizes access to those buildings.

- 5th Annual Art Walk will be April 5th from 6:00pm to 9:00pm.
- Curbside Clean-up is scheduled for April 13th.
- APAC is planning on finishing the street improvements in Chisholm Ridge Phase 3 on Wednesday and Thursday this week.
- League of Kansas Municipalities Leadership Summit and Mayors Conference is April 12-13 in Salina. Still time to sign up if interested.
- 6 interviews for the EMT/Paramedic/Firefighter position are scheduled over the next week.
- Candidate Filing deadline for Council and Mayor is June 3, 2019 at noon. 3 openings – 2 council positions and Mayor. Must register at Sedgwick County at the Election Office.

9. Governing Body Comments

Titterington stated, Celebrate Clearwater group is starting to sell tickets for the 4th of July celebration. HE stated the 4th will be pool activities, the 5th will be an Outlaws game, and the 6th will be a concert and firework show. Tickets will be sold for the concert, but the fireworks will be free. Celebrate Clearwater is looking for sponsors and places that would be willing to sell tickets.

Palmer-Witt has nothing to report

Papish had nothing to report.

Coon had nothing to report

Mayor Ussery mentioned he would be attending the Mayors meeting in Salina on April 12th and 13th.

10. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Coon* moved, *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 6:53 PM

CERTIFICATE

State of Kansas }
 County of Sedgwick }
 City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 26, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 9th day of April 2019

Courtney Meyer, City Clerk