

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
March 10, 2020
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Shirley Palmer-Witt, Chad Pike and Chris Griffin were present.

Yvonne Coon was absent.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Meyer, City Clerk; Austin Parker, City Attorney.

Others Present: Jared Dinwiddie, Michelle Leidy-Franklin, Kirk Ives, Laura and David Papish, Bethany McGuire, Madison Simoneau, Makenzie Teeter, Audra Jacobs, Haley Dull, Morgan Wemer, Taylor Klausmeyer, Trent Klausmeyer, Cassie Martinez, Aaliyah White, Noah Shelburn.

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated Items 10 and 11 need to be combined.

Mayor Ussery called for a motion to approve the agenda as modified.

Motion: *Palmer-Witt* moved, ***Pike*** seconded to accept the agenda as modified. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes: 02/25/20

Claims and Warrants

Motion: *Shore* moved, ***Griffin*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Kirk Ives – Council had no questions

b. Fire Department –Jared Dinwiddie – Reported that Clearwater Fire was part of the wildland task force that was sent to Oklahoma. Council had no questions

c. Public Works – Ernie Misak – Council had no questions

7. **Business**

a. **Consider Changes to Aquatic Center Staffing and Pay Scale**

During the February 11, 2020 meeting the Governing Body approved new operating hours for the Aquatic Center. During the discussion the addition of a Swim Lesson Coordinator and a pay increase for the pool manager were discussed. However, neither of these changes were part of the final motion.

Staff is requesting the addition of a Swim Lesson Coordinator to the aquatic center staffing table and a pay increase for the pool manager. The Swim Lesson Coordinator is anticipated to work 20 hours per week for eight weeks in that role at \$15/hr. Staff is also requesting a 10% increase for the pool manager. This position has not had a pay increase since 2016.

There will be an increase of \$2400 for the Swim Lesson Coordinator and \$650 for the Pool Manager in the pool budget.

Council discussed if \$15.00 was too high considering the price we pay our police officers. Marsh stated the hourly rate was up to \$15.00. Council asked if there is already someone in mind for the position, staff stated yes. Council asked if this person does not work out for the job that the pay range be lowered to start at \$10.00.

Motion: *Palmer-Witt* moved, *Pike* seconded approve the aquatic center staffing and pay scale. Voted and passed unanimously.

b. **Consider Agreement with Wiens Auction for Sale of 2006 Osage Ambulance**

The Public Works 2008 F 150 Ford Pickup Truck developed engine problems. It was taken to Mel Since council voted to remove the ground ambulance service staff has been looking for an avenue to sell the ambulances. In December 2019 staff asked council to consider Purple Wave auction however Purple Wave did not allow for a minimum price and the vehicle would have gone to the highest bidder, no matter what the highest price was.

Council requested staff to look at other options. Justin Patrick followed up with an auction company out of Wellington, KS. Wiens Auction is the company Wellington uses. This company allows Clearwater to set a minimum price for auction.

There will be no out of pocket expense for Clearwater to hire Wiens Auction. There is a 10% buyer premium that goes to the Wiens as well as a 5% commission from Clearwater after the unit is sold.

Council asked if there was a minimum price that has been established. Justin Patrick said he thinks \$5000 would be an appropriate minimum.

Motion: *Palmer-Witt* moved, *Shore* seconded to authorize the Mayor to enter into agreement with Wiens Auction and set the minimum price of the 2006 Osage Ambulance at \$5000. Voted and passed unanimously.

c. **Consider Purchase of New Police Vehicle**

During the 2020 Budget, Council approved the replacement of the 2013 Chevy Tahoe. The budget for financing \$9000 for the year.

Chief Ives contacted Superior Emergency Response Vehicles out of Andover to see what they had available and received a quote from them off the State contract for a 2020 Dodge Durango for

\$31,821. Since the quote is off the State contract, the pricing will be the same no matter what location you received the vehicle from. Chief Ives contacted Davis Moore and Eddy's Chrysler to verify the information.

Emergency Response Vehicles will also equip the vehicle with the lights, cage, graphics, radios, computer, etc. for \$11,655. For a total cost for new vehicle \$43,476.00. Delivery time will be 45 to 60 days.

The Police department is not looking into Ford or Chevy because in 2019 Clearwater went out to bid for a vehicle and it was awarded to Ford. Since then Chevy went on strike and is not producing any of the 2020 Police Package Tahoe therefore Ford and Dodge received all orders Chevy had to cancel. Right now, the Ford Explorer Clearwater ordered in February 2019 has still not made it to production. Dodge can produce a vehicle in 45 to 60 days.

City Administrator, Ron Marsh, has given Ford the written 30-day notice of our intent to cancel the bid award for the police vehicle per the termination section of the original bid. If our vehicle is received by April 3, 2020, we will honor the bid otherwise the order will be cancelled, and the Police Chief will find another available vehicle. Since then Rusty Eck Ford stated they will be able to produce the vehicle within the 30-day time period.

There is \$9,000 in 2020 budget to finance a new 2020 vehicle for the police department. Emprise bank can finance a fixed rate of 3.06% for 3 years with a monthly payment of \$1,266.00 (\$10,128 for 2020 and \$15,192 full year of payments) or a fixed rate of 3.16% for 5 years with a monthly payment \$785.00 (\$6,280 for 2020 or \$9420 full year payments). The difference between the two interest rates is \$1,524.00.

Motion: *Griffin* moved, *Shore* seconded to authorize the purchase of the Dodge Durango from Emergency Response Vehicles for \$43,476 and finance for 5 years at 3.16%. Voted and passed unanimously.

8. Administrators Report

- Housing Incentives has been published on the website and Facebook. The City is taking out an ad in the Times Sentinel for advertising and also working on a banner option for advertising at the Highway signs. Staff has also reached out to Wichita Association of Realtors to see how we can reach the local realtors.
- SKT Companies sent out a letter to their cable TV customers that the cable services will be discontinued 3/31/20. SKT Customer Service will be helping customers through the transition. City Hall has handouts provided by SKT that give customer options for other streaming services available in Clearwater. They can be picked up at City Hall.
- At the next Council meeting, March 24th, from 6:00 to 6:30 we will host a meet and greet at City Hall for the new Police Chief, Kirk Ives.
- Kevin Bush's retirement reception will be held at City Hall on March 27th from 4 – 6pm.
- Clearwater Rec and Clearwater Village are teaming up this year to put on the Easter Egg Hunt on April 4th from 10am – 12pm at the Village. There will be an Easter Bunny there for pictures and over 4000 eggs for kids to hunt.
- April 13th is the Big Truck Event at Clearwater Middle and Intermediate Center
- Curbside Cleanup will be April 18th. This is the cleanup that people put items at the curb and Waste Connections picks up at the house.

- Sedgwick County selected Clearwater as a Household Hazardous Waste Collection location in 2020. They will be setting up collection June 20, 2020
- May 16th the Chamber is having a “shred it” day in Mize’s parking lot.
- Reminder of the LKM Governing Body Institute April 24-25 in Manhattan.
- Starting March 11th the City will start heavily promoting the Census via Social Media.
- KMIT came out for their annual audit on March 6th. We will continue to receive a 5% discount on our Workers Compensation rates based on the safety measures and training we have implemented.
- Staff has re-opened the Public Works position. We are advertising with Kansas Works, Indeed, newspapers, website and looking a possible temp agency placement.

9. Governing Body Comments

Griffin had nothing to report

Pike had nothing to report

Palmer-Witt had nothing to report.

Shore had nothing to report

Ussery mentioned the Senior Class is looking for public service hours, if there is any opportunity please notify Ron how many students you need and for how long and he will get it arranged.

10. Executive Session K.S.A. 75-4319(b) (1) To Discuss Confidential Data Relating to Financial Affairs or Trade Secrets of Second Parties

Motion: Palmer-Witt moved, **Pike** seconded to recess into executive session pursuant to the financial affairs or trade secrets of a second party to include the City Administrator and the City Attorney. The open meeting will reconvene in the City Council Chamber at 7:29 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session and requested an extension for the executive session.

Motion: Palmer-Witt moved, **Shore** seconded to recess into executive session pursuant to the financial affairs or trade secrets of a second party to include the City Administrator and the City Attorney. The open meeting will reconvene in the City Council Chamber at 7:45 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session

Motion: Palmer-Witt moved, **Pike** seconded to allow staff to move forward to formalize an agreement with Plains Cotton Cooperative Association for the purchase of property at the Clearwater Business Park to include entering into discussion with Bond Council to work with PCCCA to apply for Industrial Revenue Bonds (IRB), schedule call for public hearing to approve Resolution of Intent. Voted and passed unanimously.

11. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Palmer-Witt* moved; *Shore* seconded to adjourn the meeting. Voted and passed unanimously.
The meeting adjourned at 7:47 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the March 10, 2020 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 24th day of March 2020

Courtney Meyer, City Clerk