

City of Clearwater, Kansas
Sedgwick County
Planning Commission - **MINUTES**
January 4, 2022
Clearwater City Hall
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order

Commissioner Rudy called the meeting to order at 6:30 p.m.

2. Roll Call

Deputy City Clerk called the roll to confirm the presence of a quorum. The following members were present:

George Rudy, Ron Witt, Lyle Berntsen, John Hurley and Michael McBee were present. John Graham was absent.

Shaun Weaver, Resident was also present.

The following staff members were present:

Courtney Zollinger, City Administrator, Carol Reitberger, Deputy City Clerk.

3. Approve Minutes from the December 7, 2021 meeting

Motion: *Witt* moved, *McBee* seconded to approve the minutes of the December 7, 2021 as presented. The motion passed unanimously 5-0

4. Zoning Variance Request

- a. Lot 6 Block 1 Park Glen Estates

City Administrator Courtney Zollinger stated that Shaun Weaver at 1200 Park Glen is requesting a setback variance to put in an underground pool in his back yard.

The required setback for an accessory structure is 12.5 from the main structure and 6' from the property line. Weaver is requesting a reduction in the setback from the main structure to be reduced to 8' vs 12.5' and the setback from the rear property line to be reduced to 4' from 6' to accommodate his 16' X 38' pool.

The hearing opened at 6:35 p.m.

The Board of Zoning Appeals is tasked with determining if the variance should be granted for the property owner. Based on the Clearwater Zoning Code five conditions have been identified for which the Board of Zoning Appeals should consider:

1. Uniqueness
2. Adjacent Property
3. Hardship
4. Public Interest
5. General Spirit/Intent

There was some discussion about the 5 conditions.

Hearing closed at 6:38 p.m.

Motion: *Berntsen* moved, *Hurley* seconded to approve the variance as presented. Voted and passed unanimously. 5-0

5. Other Business

Administrator Zollinger let the Commission know that there will be a meeting February 1, 2022, with a zoning change on the agenda.

No Commissioner had any other business to discuss at this time.

6. Adjournment

With there being no other business, *Berntsen* moved, *Witt* seconded to adjourn the meeting. Voted and passed unanimously. 5-0

The meeting adjourned at 6:48 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 4, 2022 Planning Commission meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 1st day of February, 2022.

Carol Reitberger, Deputy City Clerk