



City of Clearwater Council Meeting Agenda
Tuesday November 26, 2019 at 6:30pm
129 E Ross Clearwater, KS 67026

1. CALL TO ORDER / INVOCATION AND FLAG SALUTE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC FORUM
Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. AUDITOR'S REPORT
6. CONSENT AGENDA
Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [11/12/19 Council Meeting Minutes](#)
 - b. [11/13/19 Claims and Warrants](#)
7. [STAFF REPORTS](#)
8. BUSINESS
 - a. [FALL FESTIVAL COMMITTEE REQUEST FOR FALL FESTIVAL DATES – DEREK JEARDOE](#)
 - b. [CONSIDER RFP FOR OUTSOURCED IT & MANAGED SERVICES](#)
 - c. [CMB LICENSE RENEWALS](#)
 - d. [CONSIDER ORDINANCES UPDATING PRORATION OF WATER & SEWER RATES](#)
 - e. [CONSIDER ORDINANCE 1055 TRANSFER ACCOUNTS AND DELINQUENT BILLS](#)
 - f. [SET BUDGET AMENDMENT HEARING](#)
9. ADMINISTRATORS REPORT
10. GOVERNING BODY COMMENTS
11. EXECUTIVE SESSION K.S.A. 75-4319(B) (4) TO DISCUSS DATA RELATING TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS, AND INDIVIDUAL PROPRIETORSHIPS.
12. ADJOURNMENT

Next Assignment Numbers

Charter Ordinance: 21

Ordinance: 1053

Resolution: 10-2019

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
November 12, 2019
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Shirley Palmer-Witt, Tex Titterington, and Yvonne Coon were present.

Chris Griffin and Laura Papish were absent.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Meyer, City Clerk; Ernie Misak, Public Works Director; Austin Parker, City Attorney.

Others Present: Justin Shore, Samantha Dillon, Clayton Patterson, Brent Ritter, Jared Dinwiddie, Justin Gettings, Cole Bixler-Larse, Mariah Eisler, Kathy Merchant, Chad Pike, Noah Parker, Robert Schroeder, Becky Schievelbein, Paul Becker, Karen Matzen, Ray Gibbs, Grey Smith, Sadie Baird, Morgan Werner, Jaydan Rogers, Zannie Mumma

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated an action item for alley entrances needed to be added after business item f.

Mayor Ussery called for a motion to approve the agenda as modified.

Motion: *Palmer-Witt* moved, *Coon* seconded to accept the agenda as modified. Voted and passed unanimously.

4. Public Forum

Samantha Dillon, Park Advisory Board, announced the drawing for the YETI Cooler and TRAEGER Grill took place this evening at 6pm and the winners were Ted Scripter for the YETI Cooler and Brandon Mimick for the Traeger Grill.

5. Citizenship Award

Mayor Ussery stated, "This Citizenship Award was created to identify and acknowledge the dedication to and support of the City of Clearwater through volunteering and serving. Previous selection has been Lonnie Steiben (2017) and Dr. David Papish (2018). This year, the person I have selected has met the very high standards of personal commitment to our community. Someone who is known to "always volunteer form community events and positively promotes Clearwater every change she gets. Some of the events are; Chamber board and activities, Christmas Comes to, July 4th Celebrate Clearwater, Reality U with Clearwater High School, Fall Festival, Chisholm Trail 150th, America by Horseback, Judge for Youth Entrepreneur Class, TRIAD. From Lonnie Steiben, SKT, "Always willing to volunteer for events that help make Clearwater a special place to live". Laura Papish, Councilmember, "promotes Clearwater every

chance she gets". Kira Robinson, Administrator at the Nursing Home, "In addition to caring for her mom, she also assumed the role of Durable Power of Attorney for another resident in our care. The resident did not have family, so she was willing to step up and make sure they got everything they needed." I am very pleased to recognize Kathy Merchant as the 2019 City of Clearwater's Mayor Citizenship Award recipient."

6. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes

10/22/19 Council Meeting

10/29/19 Council Workshop

Claims and Warrants

10/30/19 = \$56,653.02

11/13/19 = \$39,997.94

Mayoral Appointment

Jason Gearhardt – Interim Police Chief

Tawny Fisher – Park Advisory Board

Motion: Palmer-Witt moved, **Coon** seconded to approve the consent agenda as presented. Voted and passed unanimously.

Staff Reports

- a. Police Department – Jason Gearhardt – council had no questions.
- b. Public Works – Ernie Misak – council had not questions.
- c. Fire – Jared Dinwiddie – Council asked if the response times from Sedgwick County were what they said they would be when we started the transition. Dinwiddie stated yes.

7. Business

a. Pet Waste Stations

The Park Advisory Board met for its regular monthly meeting on October 17, 2019 and reviewed potential projects for 2020. One of the projects the PAB discussed and recommends is to purchase and install Pet Waste Stations in the City parks. Four stations would be purchased and two each would be placed along the walking paths in Chisholm Ridge Sports Complex and City Park.

City staff would install the stations and ensure the receptacles are emptied on a regular basis.

The cost for four stations, receptacle liners, and bags is \$879.00. The PAB recommends using unrestricted funds from the Park Donation account. There is \$1886.93 in the donation account.

Council asked who would purchase the replacement bags for the stations. Staff stated the City would.

Motion: Coon moved, **Palmer-Witt** seconded to authorize the purchase of the pet waste stations. Voted and passed unanimously.

b. Police Chief Search Committee

With the resignation of Police Chief Bill Hisle effective October 23, 2019 and the 2019 elections completed, the Mayor has requested the appointment of no more than two council members to serve on a selection committee along with the City Administrator, member of the community and additional law enforcement advisor to review applicants, hold preliminary interviews and present the Governing Body with a qualified candidate for consideration.

This is a similar process as to what has been done for previous department head searches. If the panel were to exceed two Council members a quorum would be required for each meeting of the review committee. Based on previous searches it would be anticipated that the committee would need to meet several times over the next month or two to review applications, conduct preliminary interviews, conduct any secondary interviews and present the qualified candidate or candidates to the Governing Body for final approval.

Mayor Ussery would like to appoint himself, Ron Marsh, Tex Titterington, Justin Shore, Gordon Fell, Mulvane Public Safety Director.

Motion: Palmer-Witt moved, **Coon** seconded appoint the members to the committee. Voted and passed unanimously.

c. Consent for Annexation

A consent for annexation and request to connect to city water was received on November 5, 2019 for the property located at Lot 17 Block 2 in the Prairie Meadow Addition.

At this time, Council will need to adopt a resolution requesting Sedgwick County to accept the consent for annexation for the property located at Lot 17 Block 2 in the Prairie Meadows Addition.

Once the County has the consent and the resolution the process could take between 30 – 45 days depending upon actual meeting dates.

There are no financial considerations for this item. However, the property owner is required to pay a water tap fee of \$1,450 for the requested one-inch meter. Since the property is not yet developed all be pulled from the city and half of the permit fee would stay with City of Clearwater.

Adopt Resolution 10-2019 annexing Lot 17 Block 2 into Clearwater City Limits

Motion: Titterington moved, **Palmer-Witt** seconded Adopt Resolution 10-2019 annexing Lot 17 Block 2 into Clearwater City Limits. Voted and passed unanimously.

d. Changes to Personnel Manual

During the October 29, 2019 Workshop, Council members reviewed and edited the proposed changes to the City of Clearwater Personnel Manual.

The manual has been sent to the City Attorney for review. The most important change was to the continuing education policy. The wording as adjusted to make sure that the City did not promise a two-year contract just because education was paid for.

Motion: Coon moved, **Palmer-Witt** seconded adopt the changes to the personnel manual. Voted and passed unanimously.

e. 2020 Incentive Program

Marsh stated the most repeated question he has received in regard to incentives is the water and sewer taps and whether they are waived. Marsh pointed out that council elected to remove those from the incentive program due to the rates increase that was done a couple of years ago for water services. He also reminded them that the incentives are focused around the buyer and not the builder. If the water and sewer tap abatements were to be added back in that would be considered a builder incentive because not all the savings goes back to the buyer.

Council discussed and decided the best course of action is to move forward with the current incentives and wait until the new council is on board to discuss any necessary changes.

Motion: *Titterington* moved, *Palmer-Witt* seconded approve the 2020 incentive program as stated. Voted and passed unanimously.

f. New Pump for Park Glen Wet Well

The wet well that services Park Glen needs some improvements and the first item to be addressed is upgrading the pumps. The wet well is where the sewage from Park Glen is collected and pumped via force main to the sewer ponds.

The wet well is a two-pump system and currently has only one pump operating. The others are inoperable and have been sent in for repairs. One of the pumps cannot be repaired and the manufacturer is giving the City a \$2600 credit for that pump. The PW Director would like to change pump brands to see if we can get a more durable pump. The new pump costs \$4300; with the credit the cost for the new pump would be approximately \$1700.

Staff is requesting approval to spend up a maximum of \$2000 towards a new pump. The funds would come out of the Sewer Department capital outlay.

Misak explained the problems with the pumps came about when the pump company sold out and are now being manufactured to lesser quality. He is changing brands that he hopes will be a better quality.

Motion: *Coon* moved, *Palmer-Witt* seconded authorize the purchase of the new pump. Voted and passed unanimously.

INSERT – Alley Entrances

Part of the 2019 Street Improvements was to replace alley entrances along Southeast Drive. The RFB went out separately from the slurry seal and crack fill which Council approved at the October 8, 2019 meeting.

One bid was received from J. Martin Company and can be done this year. The amount of the bid is \$9750.00. The budget for 2019 Street Maintenance has \$31,743.70 remaining after the slurry seal, crack sealing and ProSeal bids were received.

Motion: *Coon* moved, *Titterington* seconded accept the bid from J. Martin Company in the amount of \$9750.00. Voted and passed unanimously.

8. Administrators Report

- New sign for Chisholm Ridge has been installed.
- Reminder that new Council members officially begin their terms the first business day in January. This will be January 2, 2020. They will need to take the oath of office between then and the first meeting on January 14th.
- Employee holiday lunch will be December 13th from 12 to 2 at City Hall.

9. Governing Body Comments

Mayor Ussery took this time to point out the new elected council members for 2020 who were in the audience, Justin Shore and Chad Pike.

Titterington had nothing to report.

Palmer-Witt stated she will be absent for the 1st December meeting.

Coon reported that the Senior Luncheon was good today.

Mayor Ussery spoke about the importance of the 2020 Census. Some of the facts included: an undercount of a household can equal \$57,045.80 in a ten year span of funding for the City, median household income is \$70,323, number of residents employed over 16 is 1,884, population working outside the city is 76.8%, average commute time is 23 minutes to work, median household size is 2.71, median household value is \$130,200. Mayor Ussery stated that we will be working hard to educate our citizens about the importance of the Census and what it means to the community to make sure everyone participates.

10. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Palmer-Witt* moved; *Coon* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:17 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the November 12, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26th day of November 2019

Courtney Meyer, City Clerk

Check Register Report

Date: 11/22/2019

Time: 10:55 am

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
45673	11/27/2019	Printed			APS1	AAA PORTABLE SERVICES, INC	RENTAL CHARGE 10-26 - 11-22	70.00
45676	11/27/2019	Printed			AMA	AMAZON	MATERIALS	366.28
45677	11/27/2019	Printed			ACC01	APAC-KANSAS, INC.	STREET REPAIR-WARM MIX	592.35
45678	11/27/2019	Printed			CI W	CIRUS WATER	POLICE DEPARTMENT	13.50
45679	11/27/2019	Printed			CORE &	CORE & MAIN LP	METERS	8,076.42
45680	11/27/2019	Printed			D & S	D & S BODY SHOP	EXPLORER DOOR PANEL REPAIR	50.00
45681	11/27/2019	Printed			DO	DOROTHY ERWIN	SEWING PATCHES PD	35.00
45682	11/27/2019	Printed			EMP1	EMERGENCY MEDICAL PRODUCTS INC	SUPPLIES	690.60
45683	11/27/2019	Printed			GLENDA	GLENDA GLADFELTER	POSTAGE	66.00
45684	11/27/2019	Printed			WWG1	GRAINGER	REPLACE HOUR METER	20.49
45685	11/27/2019	Printed			GT	GT DISTRIBUTORS, INC	RIFLE KITS	1,947.50
45686	11/27/2019	Printed			HA1	HUBER & ASSOCIATES	DAILY-ENTERPOL TRAINING	100.00
45687	11/27/2019	Printed			IN TR	INLAND TRUCK PARTS AND SERVICE	ENGINE 71	18.65
45688	11/27/2019	Printed			IRRIGATION	IRRIGATION BY DESIGN	WINTERIZE SPORTS COMPLEX	376.25
45689	11/27/2019	Printed			JHS1	J & H STORAGE	DECEMBER RENT	65.00
45690	11/27/2019	Printed			KFS1	KANSAS FOREST SERVICE	PARTS FOR NEW WATER TRUCK	418.46
45691	11/27/2019	Printed			KOUR	KOURTNEY BERNTSEN	CHAIR YOGA 11-4 & 11-18	60.00
45692	11/27/2019	Printed			LES1	LAW ENFORCEMENT SYSTEMS, INC.	CASE MANAGEMENT FILE ENV	112.00
45693	11/27/2019	Printed			LOK1	LEAGUE OF KS MUNICIPALITIES	KACM FALL REGISTRATION MARSH	160.00
45694	11/27/2019	Printed			LFP1	LEASE FINANCE PARTNERS	COPIER LEASE	540.45
45695	11/27/2019	Printed			MHF1	MEL HAMBELTON FORD	FIRST RESPONDER VEHICLE	201.04
45696	11/27/2019	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER ANALYSIS	327.00
45697	11/27/2019	Printed			METRO	METROPOLITAN AREA BUILD & CONS	B/E/M/P PERMITS OCT 2019	692.42
45698	11/27/2019	Printed			OR	O'REILLY AUTO PARTS	BATTERY/OIL/OIL FILTER	68.78
45699	11/27/2019	Printed			PCA1	PETTY CASH	CITY	19.79
45700	11/27/2019	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	CURBSTOP FOR WATER SERV	570.00
45701	11/27/2019	Printed			0004	SEDGWICK COUNTY ELECTRIC COOP	November Statement	1,623.97
45702	11/27/2019	Printed			SIRCHIE	SIRCHIE	FINGERPRINT STAND	400.48
45703	11/27/2019	Printed			SMA	SYMBOL ARTS	BADGE	75.00
45704	11/27/2019	Printed			TT1	TYLER TECHNOLOGIES	PERRASIVE UPGRADE	560.00
45705	11/27/2019	Printed			VER	VERIZON WIRELESS	STATEMENT	160.04

Total Checks: 31

Checks Total (excluding void checks):

18,477.47

Total Payments: 31

Bank Total (excluding void checks):

18,477.47

To: Mayor and City Council

From: Jared Dinwiddie
Fire Chief

Date: November 21, 2019

Re: Fire Department Staff Report

- 9 calls for service since last council meeting
- 2 fire calls (grass fire, CO alarm)
- 7 medical calls – average response time 19 min (longest response time was approx. 24 min)
- Decals for First Responder Vehicle being finalized
- EMSS credentialing for members that need it is on 12/14/19
- “Christmas Comes to Clearwater”: Delivering Santa

To: Mayor and City Council

From: Jason Gearhardt, Lt.
Interim Chief

Date: November 26, 2019

Re: Police Department Staff Report

11/13/2019 Officer Daily attended training in Maize, for our Enterpol computer Records Management System we use.

11/18/2019 Sgt. Harp and I interviewed three potential candidates for our vacant full time positions. One of the candidates was ruled out upon completion of the interview. Sgt. Harp will be proceeding with background checks on the other two.

Patrol vehicle #3 had a bad battery and it was replaced for free, as it was still under warranty. Vehicle #3 was also taken to D&S Body Shop to have the driver's door panel re-glued, at a cost of \$50, as it was starting to pull away, along the window edge.

Matters of interest since last report.

11/12 The pop machines at Mize's were broken into. Grainy video footage of suspect was available, which has been sent out to other agencies for any possible leads.

11/16 DUI arrest at Fourth and Ross.

11/18 Non-Injury accident in Casey's parking lot.

11/19 E-Cigarette violation at the High School.

We have been able to run radar on three mornings in the downtown area, per request at last council meeting. Three stops were made for speeding, two warnings given and the third driver was cited, including two other violations discovered during the stop.

To: Mayor and City Council Members

From: Ernie Misak, Public Works Director

Date: November 26, 2019

Subject: Public Works Summary

1. Continue repairing street cuts and potholes with asphalt.
2. Picking up leaves on streets.
3. Working on alleyway surfaces to facilitate travel.
4. Put up American flags for Veterans Day (Also removed them)
5. Put up Christmas Lights (Some)
6. Working on heat for shop.
7. Grading of dirt streets.
8. Hauled off all asphalt, concrete, dirt and leaf waste from railroad track area.
9. Winterized Sports Complex including sprinkler system. Repair of water leak on S. fourth Ave.
10. Evaluations
11. Read Meters and rereads.
12. Other normal duties and responsibilities.

Clearwater Senior & Community Center

Staff Report

November 21, 2019

To: Mayor & City Council

From: Sonja Froggatte, Director

1. I'm still taking appointments in order to assist those who are disabled or 65 & over to determine the best Medicare/Medigap, Medicare Advantage choice and/or Part D choice.
2. The Center will be closed in observance of Thanksgiving on 11/28 & 29/19.
3. On 12/4 a facilitator hired by USD264 will be here at 1:00 to discuss the new superintendent search.
4. On 12/10 we will have our Carry-In Luncheon beginning at 12:00. You are invited to join us at that time. The Jennifer Campbell with Ascension, formerly Via Christi will be our speaker and inform us about their programs.
5. Patty Williams, the "Coupon Queen" will be here 12/11 at 1:00 to educate attendees about saving money while shopping.

**City of Clearwater
City Council Meeting
November 22, 2019**

Consider RFP for Outsourced IT & Managed Services

Context: During a Council workshop in 2019, the Governing Body was presented with the results of a risk assessment done on the City's IT infrastructure and security. As a result of this risk assessment, 3 issues were identified that needed immediate attention: cybersecurity, support and proactive infrastructure maintenance and growth. Council recognized the importance of maintaining a healthy IT infrastructure and allocated the funds for 2020 to initiate a change.

The City of Clearwater sent out an RFP for Outsourced IT & Managed Services at the beginning of November. The RFP was sent to 7 vendors with 3 responding:

VENDOR	Monthly (Recurring) Costs	One Time Costs & On-Boarding Fee
High Touch Technologies	\$1641.00	\$3840.00
One Source Technology	\$1750.00 (\$70/device/month at 25 devices)	None
Gilmore Strategic Technology Solutions	\$2500.00	\$3000.00

All three respondents met with staff prior to submitting their responses to ask questions and clarification. During these meetings, all three vendors indicated the City would need a new firewall moving forward. With High Touch and Gilmore this would be an additional cost, but the firewall would be city owned. One Source would provide the firewall at no cost to the City, but it would be their own. The concern is if we changed vendors, we would lose the firewall and make a new transition difficult. Additionally, all three vendors were asked to provide an optional price of networking all the City locations with wireless access points. Only Gilmore provided that option.

A committee comprised of the City Administrator Ron Marsh, City Clerk Courtney Meyer, Mayor Burt Ussery and Police Officer Brian Daily reviewed each response to determine which proposal would best meet the needs of the City. Each of the three respondents would be an improvement in the three areas identified during the risk assessment: cybersecurity, support and proactive infrastructure growth & maintenance. The results of the committee members are attached for your review.

Financial: The City has budgeted \$43,000 for Outsourced IT and Managed Services for 2020. This adequately covers all three proposals.

Legal Considerations: Review and comment as necessary. The City Attorney reviewed the RFP prior to release and any contract with the successful vendor will be vetted through legal.

Recommendations/Actions: Recommend moving forward with Gilmore Strategic Technology Solutions as the Outsourced IT and Managed Services vendor.

RFP Evaluation Form – William Daily

An evaluation of submitted Request for Proposal responses was conducted with regards to Outsourced IT & Managed Services for the City of Clearwater. Three respondents were evaluated, those are Gilmore Strategic Technology Services, ONESOURCE Technology, and Hightouch Technologies. With regards to the RFP Response each enumerated inquiry has been assigned a value with regards to the point index located at the end of this document. While numerical point values serve to more easily clarify and provide an empirical method for evaluating the responses, this point based system highlights how the respondent addressed the specific line item inquiry.

A subjective analysis leads to similar outcomes and can be described best by providing a summary of the evaluator's review of the RFP response as a whole. I reviewed each response looking at how the answers provided give insight to how each will deal with the needs of this organization.

GILMORE STRATEGIC TECHNOLOGY SERVICES.

Gilmore was the highest scoring of the three respondents. Likewise Gilmore seems best suited to our needs and seems to offer the best plan for servicing and supporting the necessary key components of our networks. Gilmore had specific experience with municipalities of similar size as well as the unique software requirements of the Police Department whose record management system is critical to operations. With a focus on whole organizational support coupled with staff available in proximity they clearly can and should be expected to respond to our trouble tickets in a timely and professional manner. Their organizational capacity is suited to ensure we have adequate personal available, while remaining small enough to provide personalized assistance. Their pricing model is clear and unambiguous and offers flexibility without having to decipher a complex pricing model.

Hightouch Technologies

While Hightouch scored as the second highest by only two point behind OneSource, it should be noted that throughout their response they focused primarily on their partnerships with hardware manufactures and their support of municipalities in terms of hardware. Their RFP response was scored according to their ability to answer the inquires with specificity, but does not reflect that they didn't seem to offer a comprehensive view of how their IT services specifically would be relevant to Clearwater. While they clearly have extensive staff and support, given the complexity of scale with regards to their structure, they seem ill suited to provide the personal service that we may expect and require based upon our size and specific needs.

ONESOURCE Technology

OneSource was adequate at providing information with regards to the line inquires. Their company is smaller than the other respondents and while a benefit in terms of interpersonal relations, they seems over committed in relation to the clients they currently have and the additional burden our requirements may place on them. Many responses also suggested that services we require may be available if we specifically tell them. Given that many times end-users are not well versed in IT themselves, the need to specifically articulate what is need on each ticker may lead to frustration. Additionally their pricing model is based on a per device set-up and could lead to fluctuating projections.

Summary

Based on the evaluation, a ranking of Gilmore, OneSource, and Hightouch respectively was yielded. Gilmore seems the best positioned to meet our needs now and for the foreseeable future allowing for growth of our information technology networks and support hardware.

Points	Guidance
10	Couldn't imagine a better response
9-8	Excellent, insightful response
7-6	More than adequate response

5-4	Adequate response, no special insights
3-2	Inadequate response
1-0	Totally inadequate response
0	No response given

Evaluation

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.1 Corporate Information			
Provide your Insurance Information.	5	5	5
Brief Overview of IT services to Kansas Municipalities.	4	4	6
Please provide your certifications & partnerships.	8	7	1
How long has your organization been in this business?	4	4	4
How many ransomware attacks has your clientele faced?	6	4	4
Provided your organizations annual sales volume for IT related services.	9	8	3
What other cities/municipalities do you support?	9	3	5
Number of employees/ How many are dedicated to account management and/or technical; support full time?	7	5	5
How many are full time vs contract?	5	5	5
Please describe your relationships and experience with manufactures and major distribution partners in the technology marketplace.	4	5	5
What differentiates your organization?	7	6	8
Will you subcontract? And if so can you summarize your previous experiences?	5	5	6
Please describe your organizations experience in transitioning client to public or private cloud technology.	6	5	4
Please provide details of three current municipal customer accounts that are similar in scope and requirements to those of the City of Clearwater.	6	4	7
TOTAL SCORE	85	72	68

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.2 Proposed Approach and Solution			
Please provide a proposed work plan for City of Clearwater migration to your organization as a preferred vendor.	9	3	4
If we elect to move forward with your organization, what City resources would you require during migration and on an ongoing basis?	5	6	5
Please identify the team that will be assigned to the account and describe how you plan to interact with the City of Clearwater.	4	2	3
Please describe your experience in providing server technology and service for your customers, focusing on planning, implementation, and ongoing support.	5	4	5
Can you provide specific examples of how you have worked with customers that began with significant technological limitations? What were the critical success factors in this transformation?	6	5	5
TOTAL SCORE	29	20	22

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.3 Support			
Describe fully your technical support options including assistance request process, escalation process, support hours, response times, staffing levels, staff expertise, and physical location of the help desk.	9	5	5
Please provide details on your standard reporting capabilities.	5	4	4
Describe documentation and support that will be available, both from the technical perspective and the end user perspective.	6	4	4
What option are available for user training and technical training that may be required by our staff?	5	4	4
Describe any user groups, websites, newsletters, conferences, or any other means you support for sharing information and soliciting service feedback.	5	5	5
How do you monitor customer satisfaction and quality assurance on an ongoing basis and how might we benefit from this process?	5	5	5
The City of Clearwater user base varies considerably in its level of technical sophistication. Please describe your experience in successfully supporting users that may be remote and possess limited technical skills.	5	5	5
TOTAL SCORE	40	32	32

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.4 Financials			
Describe the pricing model(s) that you typically employ for your standard services.	6	5	5
Please indicate the charges associated with each of the following services, including the key driver of each cost and whether it is included in a standard per-unit cost vs bundled fee vs charged on an ad hoc basis.	7	5	5
TOTAL SCORE	13	10	10

OVERALL SCORE	167	134	132
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RFP EVALUATIONS - IT SERVICES - COURTNEY MEYER

Gilmore Solutions

Gilmore Solutions was the highest scoring vendor based on the RFP responses that were received. When speaking with municipalities that use Gilmore Solutions the term they used to describe the service was "professional", and that service has reflected in the way they are able to service their customers. With the direction the city is moving with technology, it is more important than ever to have partner we have trust in to help guide and consult us to more secure, efficient, and professional when serving customers.

HighTouch Technologies

HighTouch was 2nd based on the scoring. When reviewing their RFP they had a stronger hardware service than IT management. One of the customers that was listed as a managed service is no longer managed by them. They were strong on paper, however after reviewing then as a whole I believe they will be too large for our smaller organization that will need a lot of guidance and direction on our strides to move forward with technology.

OneSource

OneSource ranked lowest on the scoring but not because they are inadequate. The responses were short and to the point whereas the other two elaborated on the services or experiences they have. The number of staff was concerning as our current provider has about that many and has a hard time keeping up with getting services done. They would assigned an Account Manager to our City that will be here once a week to make sure everything is okay but I see that as a hinderance more than help.

Guidance	Points
Couldn't imagine a better response	10
Excellent, insightful response	9-8
More than adequate response	7-6
Adequate response, no special insights	5-4
Inadequate response	3-2
Totally inadequate response	1-0
No response given	0

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.1 Corporate Information				
1	Provide your Insurance Information.	5	5	5
2	Brief Overview of IT services to Kansas Municipalities.	4	4	6
3	Please provide your certifications & partnerships.	8	7	1
4	How long has your organization been in this business?	5	5	5
5	How many ransomware attacks has your clientele faced?	6	4	4
6	Provided your organizations annual sales volume for IT related services.	8	7	3
7	What other cities/municipalities do you support?	8	3	5
8	Number of employees/ How many are dedicated to account management and/or technical; support full time?	7	5	5
9	How many are full time vs contract?	5	5	5
10	Please describe your relationships and experience with manufactures and major distribution partners in the technology marketplace.	4	5	5
11	What differentiates your organization?	7	6	7
12	Will you subcontract? And if so can you summarize your previous experiences?	5	5	6
13	Please describe your organizations experience in transitioning client to public or private cloud technology.	6	5	4
14	Please provide details of three current municipal customer accounts that are similar in scope and requirements to those of the City of Clearwater.	6	4	7
TOTAL SCORE		84	70	68

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.2 Proposed Approach and Solution				
1	Please provide a proposed work plan for City of Clearwater migration to your organization as a preferred vendor.	9	4	5
2	If we elect to move forward with your organization, what City resources would you require during migration and on an ongoing basis?	5	6	4
3	Please identify the team that will be assigned to the account and describe how you plan to interact with the City of Clearwater.	4	4	4
4	Please describe your experience in providing server technology and service for your customers, focusing on planning, implementation, and ongoing support.	5	4	5

5	Can you provide specific examples of how you have worked with customers that began with significant technological limitations? What were the critical success factors in this transformation?	7	4	5
TOTAL SCORE		30	22	23

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.3 Support				
1	Describe fully your technical support options including assistance request process, escalation process, support hours, response times, staffing levels, staff expertise, and physical location of the help desk.	9	5	5
2	Please provide details on your standard reporting capabilities.	5	4	3
3	Describe documentation and support that will be available, both from the technical perspective and the end user perspective.	6	5	4
4	What options are available for user training and technical training that may be required by our staff?	6	4	4
5	Describe any user groups, websites, newsletters, conferences, or any other means you support for sharing information and soliciting service feedback.	5	5	5
6	How do you monitor customer satisfaction and quality assurance on an ongoing basis and how might we benefit from this process?	6	5	5
7	The City of Clearwater user base varies considerably in its level of technical sophistication. Please describe your experience in successfully supporting users that may be remote and possess limited technical skills.	6	5	4
TOTAL SCORE		43	33	30

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.4 Financials				
1	Describe the pricing model(s) that you typically employ for your standard services.	6	5	5
2	Please indicate the charges associated with each of the following services, including the key driver of each cost and whether it is included in a standard per-unit cost vs bundled fee vs charged on an ad hoc basis.	7	5	5
TOTAL SCORE		13	10	10

OVERALL SCORE	170	135	131
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RFP EVALUATIONS - IT SERVICES - RON MARSH

Gilmore Solutions

Gilmore scored the highest of the RFP responses based on the detail of the answers to the Approach, Solution and Support questions referenced in the RFP. Gilmore has the most experience with municipal government IT services to include some of the special requirements of the police department and appears well staffed to meet our needs. References spoke highly of Gilmore, especially their professionalism. One of the areas Clearwater is looking to improve is being proactive and looking to future needs. Gilmore appears to be best suited to lead us in that direction.

HighTouch Technologies

HighTouch was next based on scoring. They appear to be more hardware vendor than IT services, although they received positive reviews on managed services from a former client. Their answers to the Approach, Solution and Support questions were adequate but not especially detailed. One concern is they are a fairly large company that has dealt with large organizations and we may not always be a priority or they won't always understand the needs of a smaller organization.

OneSource

OneSource was third based on scoring but could certainly do the job. Their responses to the Approach, solution and Support questions were perfunctory and not very detailed. They received good reviews from references but as the smallest staffed of the three responses, there is some concern the staffing may not be adequate. Their pricing model was the least attractive of the three responses as there is too much room for fluctuation in the recurring costs.

Guidance	Points
Couldn't imagine a better response	10
Excellent, insightful response	9-8
More than adequate response	7-6
Adequate response, no special insights	5-4
Inadequate response	3-2
Totally inadequate response	1-0
No response given	0

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.1 Corporate Information			
1 Provide your Insurance Information.	5	5	5
2 Brief Overview of IT services to Kansas Municipalities.	5	4	6
3 Please provide your certifications & partnerships.	8	6	4
4 How long has your organization been in this business?	5	7	6
5 How many ransomware attacks has your clientele faced?	6	5	5
6 Provided your organizations annual sales volume for IT related services.	5	5	3
7 What other cities/municipalities do you support?	8	5	4
8 Number of employees/ How many are dedicated to account management and/or technical; support full time?	7	7	6
9 How many are full time vs contract?	5	5	5
10 Please describe your relationships and experience with manufactures and major distribution partners in the technology marketplace.	4	6	5
11 What differentiates your organization?	8	8	7
12 Will you subcontract? And if so can you summarize your previous experiences?	5	5	5
13 Please describe your organizations experience in transitioning client to public or private cloud technology.	7	7	5
14 Please provide details of three current municipal customer accounts that are similar in scope and requirements to those of the City of Clearwater.	5	5	5
TOTAL SCORE	83	80	71

Criteria	GILMORE	HIGHTOUCH	ONESOURCE
2.2 Proposed Approach and Solution			
1 Please provide a proposed work plan for City of Clearwater migration to your organization as a preferred vendor.	8	6	5
2 If we elect to move forward with your organization, what City resources would you require during migration and on an ongoing basis?	6	8	5
3 Please identify the team that will be assigned to the account and describe how you plan to interact with the City of Clearwater.	5	5	5
4 Please describe your experience in providing server technology and service for your customers, focusing on planning, implementation, and ongoing support.	8	6	5

5	Can you provide specific examples of how you have worked with customers that began with significant technological limitations? What were the critical success factors in this transformation?	8	6	5
TOTAL SCORE		35	31	25

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.3 Support				
1	Describe fully your technical support options including assistance request process, escalation process, support hours, response times, staffing levels, staff expertise, and physical location of the help desk.	8	6	5
2	Please provide details on your standard reporting capabilities.	6	6	3
3	Describe documentation and support that will be available, both from the technical perspective and the end user perspective.	5	5	5
4	What options are available for user training and technical training that may be required by our staff?	6	5	5
5	Describe any user groups, websites, newsletters, conferences, or any other means you support for sharing information and soliciting service feedback.	5	5	5
6	How do you monitor customer satisfaction and quality assurance on an ongoing basis and how might we benefit from this process?	5	5	5
7	The City of Clearwater user base varies considerably in its level of technical sophistication. Please describe your experience in successfully supporting users that may be remote and possess limited technical skills.	6	5	4
TOTAL SCORE		41	37	32

Criteria		GILMORE	HIGHTOUCH	ONESOURCE
2.4 Financials				
1	Describe the pricing model(s) that you typically employ for your standard services.	6	6	5
2	Please indicate the charges associated with each of the following services, including the key driver of each cost and whether it is included in a standard per-unit cost vs bundled fee vs charged on an ad hoc basis.	7	4	7
TOTAL SCORE		13	10	12

OVERALL SCORE	172	158	140
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**City of Clearwater
City Council Meeting
November 22, 2019**

Consider 2020 CMB License Renewals

Context: Annually, businesses that sell Cereal Malt Beverages either for consumption on premises or in original packaging are required to pay an annual license fee to the City. Kansas Statute K.S.A. 41-2701(a) states: "After examination of an application for a retailer's license, the board of county commissioners or the director shall, if they approve the same, issue a license to the applicant. The governing body of the city shall, if the applicant is qualified as provided by law, issue a license to such applicant."

The following locations have applied for CMB Licenses for 2020:

Consumption on Premises (CMB):

- 1) Pizza Hut (200 E Ross)

Retail Sales (CMB):

- 1) Casey's General Store (152 N 4th)
- 2) Mize's Food Store (449 N 4th)
- 3) JumpStart Store (

Financial: The cost of the license for consumption on premises is \$125.00 per year and the cost for sale in original packaging is \$75.00 per year

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve the CMB licenses for the above businesses for 2020.

**City of Clearwater
City Council Meeting
November 22, 2019**

Consider Updates to Ordinance 1053 Proration of Water Rates and Ordinance 1054 Proration of Sewer Rates

Context: Section 36-30 of City Code addresses proration of water rates and section 36-203 addresses proration of sewer rates. Current practice for proration of both water and sewer rates is as follows:

- a. 1-10 days customer shall be charged for 10 days
- b. 11-20 days customer shall be charged for 20 days
- c. 21+ days customer shall be charged for the entire month

The charges are prorated as such on both the customer's first and last bill.

The ordinances before you today will allow the City to charge for only the number of days a resident is in the dwelling. If the resident moves out and has the water shut off 15 days into a billing cycle, they will be charged for only 15 days, not 20 per the current practice.

Staff believes these changes better serve the citizens of Clearwater and are more transparent.

These ordinances need to be voted on separately.

Financial: There will be a small decrease in water & sewer revenue.

Legal Considerations: City attorney has prepared the documents for your consideration.

Recommendations/Actions: Approve Ordinance 1053 Update to Water Proration Rate and Ordinance 1054 Update to Sewer Proration Rate.

(Summary First Published in the Times-Sentinel
on the ____ day of _____, 2019.)

THE CITY OF CLEARWATER, KANSAS

ORDINANCE NO. 1053

AN ORDINANCE PROVIDING FOR THE PRORATION OF CHARGES BY THE CITY OF CLEARWATER SEWER UTILITY BY AMENDING SECTION 36-203 OF THE CLEARWATER, KANSAS MUNICIPAL CODE AND REPEALING ALL CONFLICTING ORDINANCES OR PARTS THEREOF.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Amending Section 36-203 of the Clearwater, Kansas Municipal Code.

Section 36-203 of the Clearwater, Kansas Municipal Code is hereby amended to read as follows:

“36-203- Rates and charges.

- A. *Service charge.* All persons, firms, corporations, city departments, the United States of America, the State of Kansas and its political subdivisions, and any organization whose premises are connected or may hereinafter be connected directly or indirectly to the sanitary sewer system of the city, shall be assessed a monthly service charge as provided on the city fee schedule.
1. Business, commercial or nonresidential establishments inside the corporate limits of the city that have multiple offices with multiple facilities that connect to the city's sanitary sewer system although the customer only has one water meter will be charged the following:
 - a. One office for a business, commercial or nonresidential establishment inside the corporate limits of the city will be charged the same as one residential connection;
 - b. Two or more offices will be charged equal to twice the amount of a single residential connection;
 2. Business, commercial or nonresidential establishments outside the corporate limits of the city, such sum as may be assessed by the council upon resolution;
 3. Any residence, business, commercial or nonresidential establishments inside or outside the corporate limits of the city found to be creating additional problems for sewer maintenance or operation, the city council, by resolution, may assign fees for

additional maintenance or raise the monthly base rate by 30 percent for the intended residence, business, commercial or nonresidential establishment for a length of time determined by the city council.

- B. Usage charges.* A water usage charge as provided on the city fee schedule shall be assessed to each customer. This charge is shall be computed by averaging the usage for the months of January, February and March of each year, provided however, that if the average is adversely affected to the detriment of the customer by a customer water leak or by the city's necessity to estimate water usage, then the city shall use a four months' average. If water usage history is not available, the average shall be deemed to be 5,000 gallons.
- C. Prorated charges.* Any person, firm or corporation at the time of commencement or termination of utility service for a period less than the original billing cycle, may have their bill prorated as authorized by the City Clerk.
1. Each connection to either a main or lateral or each separate unit of a multiple occupied dwelling or building connected to a main or lateral shall constitute a separate connection under this division.
- D. Annual increase; changes of monthly charges.* The rates identified in subsection (a) of this section, including without limitation those rates included in the city fee schedule, shall increase by one percent each year beginning with the billing reading in March, 2010, and shall increase every March thereafter by one percent of the then current minimum charge.
- E. Debt service fee.* Effective January 1, 2016, a monthly debt service fee shall be applied to all accounts connected to the sanitary sewer system for the city as provided on the city fee schedule.”

Section 2. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 3. Repeal

All ordinances or parts of ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

Adopted by the City Council this 26th day of November 2019.

Approved by the Mayor this 26th day of November 2019.

MAYOR, BURT USSERY

SEAL

ATTEST:

CITY CLERK, COURTNEY MEYER

(Summary First Published in the Times-Sentinel
on the ____ day of _____, ____.)

THE CITY OF CLEARWATER, KANSAS

ORDINANCE NO. 1054

AN ORDINANCE PROVIDING FOR THE PRORATION OF CHARGES
OF THE CITY OF CLEARWATER, KANSAS WATER UTILITY BY
AMENDING SECTION 36-30 OF THE CLEARWATER, KANSAS
MUNICIPAL CODE AND REPEALING ALL CONFLICTING
ORDINANCES OR PARTS THEREOF.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS:

Section 1. Amending Section 36-30 of the Clearwater, Kansas Municipal Code.

Section 36-30 of the Clearwater, Kansas Municipal Code is hereby amended to read as follows:

“36-30 - Water rates; proration

- (a) Monthly Water Rates. The rates for all persons and entities receiving water from the public water system of the City of Clearwater, Kansas shall be established pursuant to a rates schedule enacted by Resolution of the Governing Body of the City of Clearwater, Kansas.

1. At the time of commencing or terminating water utility service to a property from the City of Clearwater, Kansas, the City Clerk may, at the Clerk’s discretion, authorize proration of the bill for water utility service to any person, firm or corporation in proportion to the time that such water utility service will be or has been provided to the person, firm or corporation at that property that is less than a normal billing cycle for such water utility service.”

Section 2. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 3. Repeal

All ordinances or parts of ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

Adopted by the City Council this 26th day of November, 2019.

Approved by the Mayor this 26th day of November, 2019.

MAYOR, BURT USSERY

SEAL

ATTEST:

CITY CLERK, COURTNEY MEYER

**City of Clearwater
City Council Meeting
November 22, 2019**

Consider Ordinance 1055 Transfer of Utility Services by Customers with Delinquent Accounts

Context: Currently Clearwater City Code has no provision regulating delinquent utility accounts across different addresses. Subsequently, there are citizens who have been turned in to collection for one, two or more delinquent utility accounts at previous addresses, yet continue to receive services at a new address.

This ordinance allows the City to establish a new practice that delinquent accounts must be settled prior to starting new services at a different address.

Financial: No significant financial impact on the City.

Legal Considerations: The City Attorney has drafted Ordinance 1055 for your consideration.

Recommendations/Actions: Approve Ordinance 1055 Transfer of Utility Services by Customers with Delinquent Accounts.

(Summary First Published in the Times-Sentinel
on the ____ day of _____, 2019.)

THE CITY OF CLEARWATER, KANSAS

ORDINANCE NO. 1055

AN ORDINANCE REGULATING THE TRANSFER OF UTILITY SERVICES BY CUSTOMERS WITH DELINQUENT UTILITY ACCOUNTS WITHIN THE CITY OF CLEARWATER, KANSAS BY AMENDING SECTION 36-24 OF THE CLEARWATER, KANSAS MUNICIPAL CODE AND REPEALING ALL CONFLICTING ORDINANCES OR PARTS THEREOF.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS, THAT:

Section 1. Amending Section 36-24 of the Clearwater, Kansas Municipal Code:

Section 36-203 of the Clearwater, Kansas Municipal Code is hereby amended to read as follows:

“Sec. 36-24 - Connection fee.

- a) At the time of making application for water service, the property owner or customer shall pay a connection fee as provided in the city fee schedule. Receipt thereof shall be issued to the depositor. This fee will be deposited in the water fund and is nonrefundable.
- b) When making application for a transfer of water service from one property to another, the customer shall pay a connection fee as provided in the city fee schedule. A receipt shall be issued, and the transfer fee is nonrefundable. This article shall not be used to assess a connection fee from a landlord when water service is continued between leases.
 - a. All delinquent utility balances from a customer's city utility bill at any property serviced by the City of Clearwater, Kansas must be paid prior to that customer being eligible to transfer any utility service to another property serviced by the City of Clearwater, Kansas.
- c) Properties not included in a previously defined benefit district that request connection to the water system shall pay an amount as determined to be appropriate by the city in accordance with the following:
 1. The amount established constitutes an additional connection fee.
 2. The amount shall be representative of the recent historical costs of constructing water service lines of a similar or representative type as those serving the connecting property, calculated on a square foot or frontage foot basis. The city council shall set the terms of payment, including per year cost and length of annual assessment.

3. If, in the opinion of the city, the connecting property constitutes an extraordinary use or is likely to place an extraordinary demand on the water system, the city is empowered to calculate an appropriate charge commensurate with this extraordinary use or demand and to assess this charge against the connecting property.
4. If the cost of the connection to the water system has been financed by a private entity, and if the cost of the connection has been included in the purchase price of the lot and improvements thereon, then no fees as called for in this section shall be assessed.
5. The appropriateness of the application of this section to each individual instance shall be discretionary.”

Section 2. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 3. Repeal

All ordinances or parts of ordinances in conflict herewith are repealed. However, any section of an existing ordinance not in conflict herewith is not repealed and remains in full force and effect.

Section 4. Effective Date.

This Ordinance shall take effect and be in force from and after publication in the official city newspaper.

Adopted by the City Council this 26th day of November 2019.

Approved by the Mayor this 26th day of November 2019.

MAYOR, BURT USSERY

SEAL

ATTEST:

CITY CLERK, COURTNEY MEYER

**City of Clearwater
City Council Meeting
November 26, 2019**

Set the Budget Amendment Hearing

Context: City Council approved the larger firework show expense out the Special Parks fund. There were adequate funds available for the increased expense but were not a budgeted item. A Public Hearing will be required for a 2019 Amended Budget. No additional funds are required only increases in budget authority, but the city is required to hold a public hearing on those changes.

Financial: The funds have already been approved. This is a requirement to increase the spending authority for the 2019 Budget.

Legal Considerations: Review and Comment as Necessary.

Recommendations/Actions: It is recommended the City Council set the time and date for the public hearing, December 10, 2019 at 6:30 PM

**Notice of Budget Hearing for Amending the
2019 Budget**

The governing body of
Clearwater

will meet on the day of December 10, 2019 at 6:30 PM at 129 E Ross for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds.

Detailed budget information is available at City Hall
and will be available at this hearing.

Summary of Amendments

Fund	2019 Adopted Budget			2019 Proposed Amended
	Actual Tax Rate	Amount of Tax that was Levied	Expenditures	Expenditures
Special Parks			51,500	63,000
			0	0
			0	0
			0	0
			0	0
			0	0

Courtney Meyer
Official Title: City Clerk