



[Please note that the meeting agenda is subject to change during the meeting.]

City of Clearwater Council Meeting Agenda
Tuesday May 12, 2020 at 6:30pm
129 E Ross Clearwater, KS 67026

NOTICE: Due to the COVID-19 City Hall will be closed to the public and citizens will not be able to attend the council meeting in person. You may listen to the business meeting through your computer, smart phone or tablet at the following link.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/186399909>

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Access Code: 186-399-909

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<https://global.gotomeeting.com/install/186399909> **Call to Order/ Invocation and Flag Salute**

- 1. Invocation and Flag Salute**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Public Forum** - Members of the public can address the Mayor and City Council limited to not more than five minutes.
- 5. Consent Agenda** - Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [04/28/20 Council Meeting Minutes](#)
 - b. [Claims and Warrants](#)
 - c. [City Park Concession Agreement](#)
- 6. Proclamation:** [National Police Week May 10–16, 2020](#)
- 7. Proclamation:** [National Foster Care Month](#)
- 8. Staff Reports**
- 9. Presentation:** [Cares Act, Sedgwick County Commissioner Michael O’Donnell II](#)
- 10. Business**
 - a. **Action:** [Approve Annual Mayoral Appointments](#)
 - b. **Action:** [Consider After Prom Request for use of City Pool](#)
 - c. **Review:** [Budget Calendar](#)
- 11. Administrators Report**
- 12. Governing Body Comments**
- 13. Adjournment**

Next Assignment Numbers

Charter Ordinance: 21

Ordinance: 1058

Resolution: 07-2020

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 28, 2020
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Justin Shore, Shirley Palmer-Witt, Chris Grrin, and Chad Pike were present. (Justin Shore was by phone)

Yvonne Coon was absent.

The following staff members were present:

Ron Marsh, City Administrator, Courtney Meyer, City Clerk.

Others Present by phone: Jared Dinwiddie, Kirk Ives, Ernie Misak, Justin Patrick, Chadd Posch, Austin Parker, City Attorney.

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh there was a modified Agenda already published earlier and the amendment included adding 7b and 7c and the staff reports for the Fire and Police Departments.

Mayor Ussery called for a motion to approve the agenda as presented.

Motion: *Griffin* moved, ***Palmer-Witt*** seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

Mayor Ussery opened the public forum for people to come of mute or type their statements in the comments box on GoToMeetings. None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes: 04/14/20
Claims and Warrants

Motion: *Palmer-Witt* moved, ***Pike*** seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Kirk Ives –Council had no questions.

b. Fire Department –Jared Dinwiddie –Council had no questions

c. Public Works – Ernie Misak – Added that the pump at Well 2 was pulled and the pressure test

was completed at the new line that will run along Diagonal Road. Misak also report that a leak repair at Garvey was mended and staff was able to locate an 8" line that was not previously mapped. Griffin asked if the sewer cleaning was completed and Misak stated yes except for Chisholm Ridge. Council had no other questions.

- d. Parks & Maintenance – Chadd Posch – Council had no questions.

7. Business

a. Approve USD 264 Special Event Permit

Marsh explained, as a result of the school shut down across the state due to the Corona Virus, districts are looking for ways to honor and highlight their senior classes.

USD 264 is considering a parade through town with each senior in their own vehicle or whatever they chose to use. Chief Ives, Mayor Ussery and Bob Mellen (High School principal) have been in discussion about the logistics of having the parade. Several issues that have been or are being considered:

- Restrict participants to Seniors and their immediate family in a vehicle
- No other non-Senior occupied vehicles will be allowed in the parade
- What vehicles will we allow in the parade? Golf carts, trucks with people in the back, trailers, tractors, etc.
- Line up would be formed at the high school and the parade could begin there and end (to be determined).
- A specific route through town would be designated, announced, and marked in advance. (to be determined).
- Those watching the parade would be directed to be along the parade route and can be in lawn chairs, standing or in parked vehicles. They will be instructed to not gather in a group, and they must maintain social distancing as required.
- Police would lead the parade to control the speed and the Fire Department or police would be the tail of the parade for safety.
- Chief Ives and I (Ron Marsh) will review the route once it is received from the school to determine which, if any, streets will need to be closed.

Per City code the Governing Body must approve a special event permit for these types of events. Council asked if there was a chance the route could be taken by the Nursing Home and Mayor Ussery reported if the route went there it would drop the procession out on 4th street too close to the 4 way stop and potentially tie up traffic with the number of cars. Mayor Ussery and Marsh stated the Principal and school staff will be checking cars to make sure immediate family members are the only ones in the vehicle.

Motion: *Griffin* moved, *Pike* seconded to approve the Special Event Permit for USD 264. Voted and passed unanimously.

b. Aquatic Center Opening Date Discussion

Marsh stated that he met with the Pool Manager about the opening of the pool. It was scheduled to open on May 23rd but staff is recommending pushing the opening date one week to May 30th. Without knowing what the Governor will say or County Commission it is hard to pinpoint a date.

Marsh stated at this time the only municipal pool that stated they were not opening was Manhattan and he believes is due to revenue lost when the College was shut down earlier in the year due to COVID-19.

Staff is still in the hiring process for staffing the pool and will continue to move forward with planning to open unless otherwise directed by State/ County/ Council.

c. Approve Hiring Full Time Public Works Operator

The Public Works Director and City Administrator interviewed applicants for the Public Works Operator vacancy. We are requesting approval to hire Jeffrey Channer at \$15.00/hour. Jeff has 4 years' experience working with the City of Wichita sewer department.

This hire is to fill the vacancy when Chadd Posch moved to the Parks Superintendent position.

Motion: *Palmer-Witt* moved, *Pike* seconded to approve hiring of Jeffrey Channer at \$15/ hour. Voted and passed unanimously.

8. Administrators Report

- We will be keeping a close watch on what the state and county do regarding the "stay at home" order. Our plan right now is to keep City offices closed to the public for at least one more week (May 11th) but bring back the billing clerk and Senior Center Director on Monday (May 4th) to start transitioning to whatever the new "normal" is going to be.
- Dugout fencing is installed on the baseball field
- The 2006 Osage ambulance sold at auction for \$6,032.50. This money will go into the fire department equipment reserve fund.
- Wellington FD is interested in the 2013 TraumaHawk ambulance. They are planning to discuss purchasing it at their next Council meeting, May 5th.
- The billing Clerk and Senior Center Coordinator will return to work on Monday but we will continue to keep the City buildings closed to the public.

Pike asked how many bids we received for the Osage. Patrick stated there was approximately 30 bids and the winning bid was from Texas.

9. Governing Body Comments

Griffin had nothing to report

Pike had nothing to report

Palmer-Witt had nothing to report

Shore had nothing to report

Ussery stated we will continue to what is going on at the Nursing Home. He stated 20 bird feeders will be delivered and installed tomorrow to show support for the residents and workers. People have been delivering hot meals and putting artwork on the outside of windows for them to look at.

Mayor Ussery then stated he was to reinforce to the public that during the parade for the Seniors to maintain social distancing during the procession. The school is trying to put together a formal graduation sometime late July.

10. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Palmer-Witt* moved; *Pike* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:00 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 28, 2020 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 12th day of May 2020

Courtney Meyer, City Clerk

Check Register Report

Date: 05/08/2020

Time: 3:26 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
46204	05/08/2020	Printed			AMAZ	AMAZON BUSINESS	FACE SHIELD	265.49
46205	05/08/2020	Printed			AU DIS	AUSTIN HOSE	BACKHOE PARTS	150.63
46206	05/08/2020	Printed			BBL1	B & B LUMBER	TOOL/CORD/EXTENSION CORD	480.36
46207	05/08/2020	Printed			BH01	BECKY C. HURTIG	PROFESSIONAL SERVICES	915.00
46208	05/08/2020	Printed			BET 1	BETTS PEST CONTROL	911 E. JANET	249.13
46209	05/08/2020	Printed			BROAD	BROADSTROKE INC	WATER BILLS	663.34
46210	05/08/2020	Printed			CPSS1	CENTRAL POWER SYSTEMS & SERV	WASTEWATER POND GENERATOR	278.88
46211	05/08/2020	Printed			CED2	CERTIFIED ENGINEERING DESIGN	BUSINESS PARK/MAPS/MEETINGS	3,150.00
46212	05/08/2020	Printed			CI W	CIRUS WATER	POLICE DEPT	9.00
46213	05/08/2020	Printed			COMM-T	COMM-TRONIX	BOOSTER STATION REPLACEMENT	7,860.00
46214	05/08/2020	Printed			COMM	COMMERCIAL LAWN MANAGEMENT	SPRING FERTILIZATION	87.08
46215	05/08/2020	Printed			CORE &	CORE & MAIN LP	PIPES/VALVES/FITTINGS	731.28
46216	05/08/2020	Printed			DOS1	DIGITAL OFFICE SYSTEMS	OVERAGE	82.84
46217	05/08/2020	Printed			HSB1	EMPRISE BANK	POOL START UP \$	100.00
46218	05/08/2020	Printed			FAR	FARREL LANGE	RESTITUTION	160.00
46219	05/08/2020	Printed			GAL1	GALL'S INC.	NAME PLATE/STATE SEAL	1,112.24
46220	05/08/2020	Printed			GEQ1	GARRETSON EQUIPMENT	ROCK HAULING	927.25
46221	05/08/2020	Printed			GILM	GILMORE SOLUTIONS, INC	CITY ADMINISTRATOR LAP TOP	3,473.97
46222	05/08/2020	Printed			LA LI	J. LARRY LINN	PROSECUTION SERVICES	885.00
46223	05/08/2020	Printed			JDG1	JOHNNY L. MISHLER	SWIM LESSON/MEMBERSHIP FORM	116.00
46224	05/08/2020	Printed			KFE1	KANSAS FIRE EQUIPMENT	COPOLICE DEPT EXTINGUISHER CHECK	598.75
46225	05/08/2020	Printed			KANSAS GOL	KANSAS GOLF AND TURF, INC	450 TRIMMER	1,051.66
46226	05/08/2020	Printed			KOC1	KANSAS ONE CALL SYSTEM, INC.	77 LOCATES	92.40
46227	05/08/2020	Printed			KST1	KANSAS STATE TREASURER	LEO TRAIN/DUI FUND	218.00
46228	05/08/2020	Printed			AOM1	KATHLEEN KINKAID BRINKERHOFF	TALL NUMBERS	15.00
46229	05/08/2020	Printed			KOURT	KOURTNEY CHILDERS	FINAL RESTITUTION	116.81
46230	05/08/2020	Printed			KDHE2	KS DEPT HEALTH & ENVIRONMENT	ANNUAL PERMIT FEE	60.00
46231	05/08/2020	Printed			KHE1	KS DEPT OF HEALTH & ENVIRON.	WATER ANALYSIS	30.00
46232	05/08/2020	Printed			LCS1	LOWE'S	STATEMENT	1,003.50
46233	05/08/2020	Printed			MHF1	MEL HAMBELTON FORD	KEYS	52.93
46234	05/08/2020	Printed			MERI	MERIDIAN ANALYTICAL LABS, LLC	SEWER ANALYSIS	347.00
46235	05/08/2020	Printed			MIDL	MIDLAND GIS SOLUTIONS, LLC	SEWER SYSTEM GPS DATA	9,000.00
46236	05/08/2020	Printed			MIG1	MIZE'S THRIFTWAY	STATEMENT	187.98
46237	05/08/2020	Printed			MC05	MULVANE COOP	STATEMENT	167.35
46238	05/08/2020	Printed			OR	O'REILLY AUTO PARTS	STATEMENT	846.98
46239	05/08/2020	Printed			PCA1	PETTY CASH	CITY	21.00
46240	05/08/2020	Printed			RCI1	RENN & COMPANY, INC.	BOND RENEWAL-REITBERGER	50.00
46241	05/08/2020	Printed			SAFE	SAFETY TEC	SPRAY CITY HALL/FIRE DEPT	375.00
46242	05/08/2020	Printed			SWSC	SALINA WHOLESALE SUPPLY CO	SUPPLIES	253.00
46243	05/08/2020	Printed			SCDF	SEDGWICK COUNTY	PRISONER HOUSING	385.05
46244	05/08/2020	Printed			SWB1	SOUTH WEST BUTLER QUARRY	TOWER QUARRY	814.37
46245	05/08/2020	Void	05/08/2020				Void Check	0.00
46246	05/08/2020	Printed			STA	STAPLES	WIRED SPEAKERS	498.48
46247	05/08/2020	Printed			TSN1	TIMES-SENTINEL NEWSPAPERS	HOUSING INCENTIVE AD	394.00
46248	05/08/2020	Printed			TSC1	TRACTOR SUPPLY COMPANY	STATEMENT	909.06
46249	05/08/2020	Printed			T2UL	TRUE2U AUTOMOTIVE, LLP	OIL CHANGE	603.20
46250	05/08/2020	Printed			TURN	TURN-KEY MOBILE, INC	MDT DODGE DURANGO	4,396.77

Check Register Report

Date: 05/08/2020

Time: 3:26 pm

Page: 2

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks								
46251	05/08/2020	Printed			USBAN	U.S. BANCORP EQUIPMENT FINANCE	COPIER LEASE	248.26
46252	05/08/2020	Printed			VER	VERIZON WIRELESS	STATEMENT	486.62
46253	05/08/2020	Printed			VISA	VISA	GASOLINE	385.19
46254	05/08/2020	Printed			WCI1	WASTE CONNECTIONS, INC.	STATEMENT	14,851.90
46255	05/08/2020	Printed			WPF1	WATER PROTECTION FEE	Q1/2020 PROTECTION FEE	813.26
46256	05/08/2020	Printed			WTC1	WICHITA TRACTOR CO.	BAD BOY BLADES	65.25
46257	05/08/2020	Printed			WILSON	WILSON BUILDING MAINT INC	STATEMENT	757.74

Total Checks: 54

Checks Total (excluding void checks):

61,794.00

Total Payments: 54

Bank Total (excluding void checks):

61,794.00

Check Register Report

Date: 05/08/2020

Time: 3:26 pm

Page: 3

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
557	05/13/2020	Printed			HSB1	EMPRISE BANK	POLICE CAR	782.34
558	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	STREET LIGHTS	2,009.22
559	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	109 E. ROSS	159.71
560	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	129 E. ROSS	304.59
561	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	149 N. FOURTH	67.53
562	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	150 S. PROSPECT	32.89
563	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	319 W. ROSS	300.85
564	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	921 E. JANET	178.47
565	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	100 E. ROSS	34.58
566	05/13/2020	Printed			EVERGY	EVERGY KANSAS CENTRAL INC	GROUP BILL	1,560.21
567	05/13/2020	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	LIBRARY UNEMPLOYMENT TAX	16.09
568	05/13/2020	Printed			KDOL	KANSAS DEPARTMEN OF LABOR	CITY UNEMPLOYMENT TAX	205.12
569	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	109 E. ROSS	95.24
570	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	149 N. FOURTH	63.01
571	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	921 E. JANET	97.06
572	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	319 W. ROSS	108.57
573	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	129 E. ROSS	76.99
574	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	401 W. ROSS	58.13
575	05/13/2020	Printed			KGS1	KANSAS GAS SERVICE	901 CLEARCREEK	56.90
576	05/13/2020	Printed			KANSAS	KANSAS TURNPIKE AUTHORITY	TURNPIKE IVES	44.55
577	05/13/2020	Printed			SKT1	SKT	CITY ADMINISTRATION	319.06
578	05/13/2020	Printed			SKT1	SKT	SENIOR CENTER	77.22
579	05/13/2020	Printed			SKT1	SKT	ELECTRONIC SIGN	59.92
580	05/13/2020	Printed			SKT1	SKT	PUBLIC LIBRARY	125.30
581	05/13/2020	Printed			SKT1	SKT	PUBLIC WORKS	146.49
582	05/13/2020	Printed			SKT1	SKT	POLICE AND COURT	304.88
583	05/13/2020	Printed			SKT1	SKT	FIRE	518.05
584	05/13/2020	Printed			SKT1	SKT	HISTORICAL SOCIETY	119.89
585	05/13/2020	Printed			SKT1	SKT	PARKS & FACILITIES MAINT	25.73
586	05/13/2020	Printed			SEHP	STATE EMPLOYEE HEALTH PLAN	MAY PREMIUMS	14,549.82

Total Checks: 30

Checks Total (excluding void checks): 22,498.41

Total Payments: 30

Bank Total (excluding void checks): 22,498.41

Total Payments: 84

Grand Total (excluding void checks): 84,292.41

Agreement – Operations at City Park Concession Stand

THIS AGREEMENT is entered this 12th day of May 2020, between Kylie Cain, hereinafter referred to as “lessee” and the City of Clearwater, Kansas, hereinafter referred to as “City”.

WHEREAS, lessee owns Brain Freeze equipment and other concession equipment and seeks to operate such equipment as a sole proprietorship at the concession stand in City Park within the City;

WHEREAS, City seeks to have concessions offered to users of the City Park for the summer;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, it is agreed by and between the parties as follows:

1. **Payment:** In consideration for the cooperation of City as to the city park concession stand, Lessee agrees to pay to the City the sum of \$250.00 per month for the term of this Agreement. Said payment shall be due and payable to the city clerk on the first day of each month.
2. **Utilities:** City shall be solely responsible for all utilities.
3. **Maintenance:** Lessee will maintain the interior concession stand area in a clean, sanitary condition and shall keep the area surrounding the concession stand clean and free of debris arising from operation of the business.
4. **Relationship of parties.** Lessee is, at all times, an independent contractor. Lessee is solely responsible for remittance of sales tax.
5. **Term.** The term of this Agreement shall be from May 18, 2020 to September 30, 2020 without respect to the actual operating dates of lessee’s business at the location.
6. **Non-interference; cooperation.** Lessee agrees not to interfere with City employees in the conduct of their duties.
7. **Removal of equipment and property.** On or before midnight, September 30, 2020, lessee shall remove all equipment and property from City’s premises belonging to lessee.
8. **Assignment; sub-leasing prohibited.** This agreement is personal to lessee and shall not be assigned. The City’s concession stand shall not be sub-leased by lessee to another party.
9. **COVID-19 Provisions.** Lessee agrees to abide by current and date of provisions of the Governor of the State of Kansas Executive Orders for the Re-opening of the State of Kansas to include all social distancing guidelines and mass gathering requirements.

IN WITNESS THEREOF the undersigned affirmatively state that they are authorized to enter into this agreement on the date first written above.

Burt Ussery, Mayor, City of Clearwater

Kylie Cain

Attest:

Courtney Meyer, City Clerk

PROCLAMATION

NATIONAL POLICE WEEK

WHEREAS, The Congress and President of the United States have designated May 15th as Peace Officers' Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Clearwater, Kansas play an essential role in safeguarding the rights and freedoms of City of Clearwater, Kansas; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of City of Clearwater, Kansas, unceasingly provide a vital public service;

NOW, THEREFORE, I, Burt Ussery, Mayor of the City of Clearwater, Kansas, call upon all citizens of the City of Clearwater, Kansas, and upon all patriotic, civic and educational organizations to observe the week of May 10–16, 2020, as Police Week with appropriate ceremonies and observances in which all of the people may join in commemorating law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and securities of all citizens.

I further call upon all citizens of the City of Clearwater, Kansas to observe Wednesday, May 15, 2020, as Peace Officers' Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Clearwater, Kansas to be affixed.

Burt Ussery, Mayor

Courtney Meyer, City Clerk

REQUEST FOR PROCLAMATION

Fifty-one years ago, in 1962, President John F. Kennedy signed Public law 87-726 designating May 15th as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police Week. The law was amended by the Violent Crime Control and Law Enforcement Act of 1994, Public Law 103-322, signed by President Bill Clinton, directed that the flag of the United States be displayed at half-staff on all government buildings on May 15th each year. While the actual dates change from year to year, National Police Week is always the calendar week, beginning on Sunday, which includes May 15th.

PROCLAMATION

of
The City of Clearwater, Kansas

Whereas, Foster Care Month is a time to nationally raise awareness about foster care and its purpose, while bringing about increased community involvement.

Whereas, it is necessary for some children and youth in the community to be temporarily removed from their home to ensure their physical and emotional well-being, while providing supports and services to reunify the family.

Whereas, foster and kinship parents, who open their homes to provide consistency, love, and support have an important role in the life of a child or youth in foster care and their well-being.

Whereas, there are numerous public and private organizations, state and county organizations and courts, and faith-based organizations who support the foster care system and advocate for the rights of children.

Whereas, everyone in the community plays an essential role in supporting our children's health and safety.

NOW, THEREFORE BE IT RESOLVED that I, Bury Ussery, Mayor of Clearwater, Kansas, along with the Clearwater City Council do hereby proclaim May 2020 be recognized as

National Foster Care Month

In Clearwater we encourage all citizens to reach out and learn how you can make a positive impact for the children and families in foster care.

Burt Ussery, Mayor

Date

To: Mayor and City Council

From: Jared Dinwiddie
Clearwater Fire Chief

Date: May 7, 2020

Re: Fire Department Staff Report

- Clearwater Fire responded to 9 medical calls and 1 Fire call since last meeting.
- Average response time for SGC0 EMS on medical calls has been around 17 minutes.
- To Date: The department has been unable to respond to **5** emergency calls. This is a result of the normal personnel that respond, were at their full-time job with their respective agencies.
- Currently seeking quotes for paint, body work, and skid unit for new brush unit.
- The 2006 Osage Ambulance has sold on the auction site and the 2013 Trauma Hawk Ambulance was approved for purchase by the Wellington City Council.
- The department implemented a “No more than 2 responders” policy for medical calls. This is to reduce the amount of PPE equipment used per call and allow our supply to last longer. Exceptions are allowed for high priority calls such as Code Blues, Shootings, etc.
- Confirmed COVID-19 Cases: **Clearwater Nursing and Rehabilitation**
Clearwater Retirement
- Department plans on resuming normal meeting/training nights starting May 19th (Pending local, county, and/or state guidelines/requirements).

****Personnel are being kept up to date on the ever-changing circumstances with COVID-19. The Dept. has a response policy in place and to date, no exposures have been recorded.**

To: Mayor and City Council

From: Kirk Ives,
Chief of Police

Date: May 06, 2020

Re: Police Department Staff Report

Officers:

Update: Zac Nolan our new officer is now extended to go to KLETC on 06/01/2020.

Officer Mike Pickens, our new hire is learning the town quickly. He should be on his own soon.

Roy Riggs is still working on the Evidence Room and is doing a great job.

Victor Heiar was a part time officer and has helped us out greatly while we were down on full time officers. Unfortunately, Victor has turned in his 2-week noticed. He has a new baby of 8 months and he would like to spend more time with his family. His last day will be the 17th of this month.

We are all still dealing well with the COVID-19 issues. We have changed many ways of how to deal with each situation and are learning everyday new ways to work for the future. We are all very excited for things to get back to normal.

Vehicles:

2020 Dodge Durango #1 is complete and is on patrol. It has been a great addition to the fleet.

2020 Dodge Durango #2 is almost done and will probably be on patrol by the council meeting.

We will have received both Durango's in a total of 10 weeks. I am very pleased with Andy and his crew at Superior in Andover. We had two cameras that were damaged and did not work. They went out of their way to find parts from other agencies to get them working for us. This is a top-notch crew.

Matters of interest since last meeting on Police Activity:

We had 30 Dispatched calls since the last report.

We had the privilege to work with the Clearwater High School and participate in leading a graduation day parade for all our graduating seniors. This parade went quite well, and we all were very proud to be a part of their day. Many thanks to our Mayor, City Administrator, and Clearwater High School Administration for all the hard work they went through to make this happen. Thanks also to each of you for approving this special event for them.

To: Mayor and City Council

From: Chadd Posch

Date: 04/22/2020

Re: **Parts/Facilities**

- We have been keeping up with the mowing
- Cole and Jace have been learning the routine for the mowing schedule and have been doing a great job keeping up.
- We are still waiting on one bid to come in for the police office front door and will be able to place an order as soon as it is in.
- We have added new signs to all the ball fields stating the Governors order of no organized team sports until during phase 1 of reopening.
- We have started getting the pool ready for reopening.
- The work being done by Safe Slide Restorations was delayed because of weather and is now expected to begin on Wednesday the 13th

To: Mayor and City Council Members

From: Ernie Misak, Public Works Director

Date: May 12, 2020

Subject: Public Works Summary

1. Relocating water supplies from the old shop to the newer one.
2. Wastewater sample for Effluent BOD was taken and submitted for April. Only for the purpose of verifying the other sample that failed. The second sample would also fail. However, I also checked the second sample for sBOD which is a sample that provides a result that would result without the excessive algae that is in our ponds. Thus algae is definitely a problem. April sample will be out of compliance.
3. Working on street signs to replace white ones with the new blue ones that are in compliance with speed limits higher than 25 mph..
4. We have repaired the water leak at the Garvey Complex. Additionally, we have located the section of line that is no longer needed and isolated and blocked it from the main. This line has been repaired multiple times (probably 10 times) in the past and had no service connections. Had not previously abandoned it because we could not find it. We dug until we found it, which was approximately 50 feet from where the prints showed it was.
5. Repaired the street cuts on Tracy and Lee Ave.'s that were cut to install new water services.
6. Circle C has completed the contractual work for wide crack repair, narrow crack repair and some patch work and are scheduled to start the chip sealing of the identified streets on Tuesday, May 12th.
7. Repaired brake lines on the 1980 International truck. This truck is scheduled to be replaced this year.
8. Hauled off approximately ½ of the concrete and asphalt waste that been accumulating from street cuts, asphalt repairs and S. Tracy curb/gutter that was replaced. The balance will be hauled off as the weather permits, as we need dry ground to get to the dump locations.
9. DLS completed the Church of Christ water line and service has been completed.
10. Repaired the Channel Mitt at the waste ponds.
11. Performed some street sweeping. Sweeper is not doing a very good job. May need to contact vendor for assistance to make corrections.
12. Have been training the two new employees on all facets of our work assignments. They both seem eager to learn, but have very little experience on water projects.
13. Corpro, the Company that checks and maintains the cathodic protection in our tower has installed a new system in the tower. This when completely operational will allow us to consider to reduce the amount of the contractual cost of this service.
14. Layne/Christensen has pulled the well pump at well 2 and is reviewing and will recommend equipment and cost that will be required to get this well back into service. This is needed to support our City water needs in the event that we lose service from our wells located east of Hoover.
15. Other normal duties and responsibilities.

Clearwater Senior & Community Center

Staff Report

May 8, 2020

To: Mayor & City Council

From: Sonja Froggatte, Director

1. I've cancelled all activities including Hermes Healthcare who was to be at the Center 5/13 to provide foot care. I also cancelled our Carry-In Luncheon and City Arts, as well as the Nurse that was coming to check blood pressure scheduled on 5/12.
2. May 26th we will distribute USDA Food Assistance.
3. On 5/30, at 6:00 p.m., we hope to have Live Music at the Center.

**City of Clearwater
City Council Meeting
May 8, 2020**

Approve Annual Mayoral Appointments

Context: Per State Statute and Clearwater Municipal Code, the Mayor is required at the first meeting in May to appoint the following city officers for the City:

State Statute 15-204 requires the Mayor appoint a City Clerk, Treasurer, Freedom of Information Officer, Municipal Judge, Chief of Police and Law Enforcement Officers (City Code 22-19, 22-20).

City Code requires the Mayor appoint a Fire Chief (14-20) and Emergency Management Coordinator (12-23).

City Code, Chapter 2 Article 4, requires the Mayor appoint members of the Planning Commission, Senior Community Advisory Board, Public Building Commission, the Park Advisory Board and two representatives to the Chisholm Trail Recreation Commission to staff each entity or fill vacancies. Appointments are also done to fill vacancies as they occur throughout the year.

The mayor also will reappoint all volunteer members of the Fire Department at the first meeting in May. Volunteers are also appointed throughout the year as they join the service.

Financial: No financial considerations

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve the attached list of Mayoral appointments.

City of Clearwater

Annual Mayoral Appointments

May 2020

ADMINISTRATIVE

Courtney Meyer	City Clerk
Carol Reitberger	Treasurer

FIRE DEPARTMENT

FIREFIGHTER/ MEDICAL

Jared Dinwiddie	Fire Chief/ EMT
Justin Patrick	Chief Med Of. / Paramedic/ FF/ Training Of.
Gabrielle Simon	Paramedic/ FF
Michael Cowherd	EMT/ FF
Kyle Berger	EMT/ FF
Andy Rakes	EMT/ FF
Luke Davis	EMT/ FF
Donald Schauf	Paramedic/ FF
Lisa Corr	AEMT
Stephanie Patrick	Paramedic
Elizabeth Riddle-Kindle	EMT
Clara Warren	EMT
Timothy Robben	Paramedic

FIREFIGHTER ONLY

Kurtis Lauterbach	Asst Fire Chief/ FF
Carl Fry	FF Captain/ FF
Jason Templin	FF Captain/ FF
Josh Hecker	FF
Kolby Lauterbach	FF
Rick Kindle	FF
Chadd Posch	FF
Hank Pate	FF
Caven Lewis	FF
Nick Schauf	FF

POLICE DEPARTMENT

Kirk Ives	Chief of Police
Becky L Hurtig	Municipal Judge

AQUATIC CENTER

Chuck Reitberger	Pool Manager
Journey Schule	Swim Lesson Coordinator/ Lifeguard
Alexis Cash	Lifeguard
Savannah Schule	Lifeguard
Tanner Cash	Lifeguard
Jack Rausch	Lifeguard
Brynne Noland	Lifeguard
Briona Woods	Lifeguard

Cade Smith	Lifeguard
Makenzie Haslett	Lifeguard
Logan Braungardt	Lifeguard
Clinton Lambert	Lifeguard
Emily Cotton	Lifeguard
Ryan Vogel	Basket Room Attendant

PARK ADVISORY BOARD

Tawney Fisher	2020 – 2024
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PLANNING COMMISSION

Lyle Bertsen	2020 – 2023
Johns Graham	2020 – 2023

PUBLIC BUILDING COMMISSION

David Papish	2020 – 2024
Chuck Reitberger	2020 – 2024

REAP Representatives

Burt Ussery	2019
Ron Marsh	2019

HISTORICAL SOCIETY BOARD

Samantha Dillon	2020 – 2024
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LIBRARY BOARD

Vicki Wise	2020 – 2024
Kelly Mize	2020 – 2024

SENIOR & COMMUNITY CENTER ADVISORY BOARD

Terry Sullivan	2020 – 2023
James Charles	2020 – 2023

City of Clearwater

STAFF AND BOARDS FULL LIST

2020-2021

ADMINISTRATIVE

Ron Marsh	City Administrator
Courtney Meyer	City Clerk/ Freedom Information Officer
Carol Reitberger	Deputy City Clerk & Treasurer
Austin Parker	City Attorney
Sharon Lampe	Billing Clerk
Sonja Froggatte	Senior Center Coordinator
Verna M Parret	Senior Center Assistant

PUBLIC WORKS DEPARTMENT

Ernie Misak	Director
Cole Hollis	Operator III
Jason Biggs	Operator I
Jeff Channer	Operator I
Kenny Hughes	Dump Coordinator (PT)
John Mishler	Dump Coordinator (PT)

PARKS/ FACILITY MAINTENANCE

Chadd Posch	Superintendent
Patricia Seiler	Maintenance (PT)
Jace Ives	Mower Seasonal
Cole Collier	Mower Seasonal

FIRE DEPARTMENT

FIREFIGHTER/ MEDICAL

Jared Dinwiddie	Fire Chief/ EMT
Justin Patrick	Chief Med Of. / Paramedic/ FF/ Training Of.
Gabrielle Simon	Paramedic/ FF
Michael Cowherd	EMT/ FF
Kyle Berger	EMT/ FF
Andy Rakes	EMT/ FF
Luke Davis	EMT/ FF
Donald Schauf	Paramedic/ FF
Lisa Corr	AEMT
Stephanie Patrick	Paramedic
Elizabeth Riddle-Kindle	EMT
Clara Warren	EMT
Timothy Robben	Paramedic

FIREFIGHTER ONLY

Kurtis Lauterbach	Asst Fire Chief/ FF
Carl Fry	FF Captain/ FF
Jason Templin	FF Captain/ FF
Josh Hecker	FF
Kolby Lauterbach	FF
Rick Kindle	FF
Chadd Posch	FF
Hank Pate	FF
Caven Lewis	FF
Nick Schauf	FF

POLICE DEPARTMENT

Kirk Ives	Chief of Police
Jason Gearhardt	Lieutenant
Lee Harp	Sergeant
Brian Daily	Officer
Zach Nolan	Officer
Michael Pickens	Officer
Darrell Haynes	Officer (PT)
Roy Riggs	Officer (PT)
Justin Patrick	Officer (PT)
James Baney	Officer (PT)
Steve McCorkill	Officer (PT)
Beverly Jo Johnson	Police Records/ Court Clerk
Becky L Hurtig	Municipal Judge
Larry Linn	City Prosecutor
Pat Lambert	Animal Control

AQUATIC CENTER

Chuck Reitberger	Pool Manager
Journey Schule	Swim Lesson Coordinator/ Lifeguard
Alexis Cash	Lifeguard
Savannah Schule	Lifeguard
Tanner Cash	Lifeguard
Jack Rausch	Lifeguard
Bryne Noland	Lifeguard
Briona Woods	Lifeguard
Cade Smith	Lifeguard
Makenzie Haslett	Lifeguard
Logan Braungardt	Lifeguard
Clinton Lambert	Lifeguard
Emily Cotton	Lifeguard

Ryan Vogel	Basket Room Attendant
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CHISHOLM TRAIL RECREATION COMMISSION (May – May) 4 yr term

CITY

Jamie Tjaden	2018 – 2022
John Hurley	2019 – 2023

USD 264

Steve Babb
Brian Christiansen

AT LARGE (appointed by Rec Commission)

Wayne Berntsen

PARK ADISORY BOARD (May to May) 4 yr Term

Wes Spohr	2018 – 2021
Samantha Dillon	2018 – 2021
Connie Fleming	2019 – 2023
Tawny Fisher	2020 – 2024
Craig Mellen	2018 – 2022

PLANNING COMMISSION (May to May) 3 yr Term

Ron Witt	2019 - 2022 City
Lyle Berntsen	2020 - 2023 City
John Graham	2020 - 2023 County
William “Tex” Titterington	2020 - 2023 City
Crystal Taylor	2019 - 2022 County
Tanner Peissig	2019 - 2022 City
George Rudy	2019 - 2022 City

PUBLIC BUILDING COMMISSION (Jan – Jan) 4 yr Term

Bob Cumming	2019 – 2023
Dena Schule	2019 – 2023
Jeanne Long	2017 – 2021
David Papish	2020 – 2024
Chuck Reitberger	2020 – 2024

CLEARWATER FOUNDATION

Ron Marsh	City Seat
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REAP REPRESENTATIVES

Burt Ussery	2020
Ron Marsh	2020

HISTORICAL SOCIETY BOARD

Bob Pugh	2018 – 2022
Samantha Dillon	2020 – 2024
Michael McCullough	2018 – 2022
Hugh Rausch	2018 – 2022
Sue Smith	2019 – 2023
Jennifer McMillan	2017 – 2021
Charles Becker	2017 – 2021
George Light	2017 – 2021
Pam Roberts	2019 – 2023

LIBRARY BOARD

George Wilbur	2017 – 2021
Tricia Nichols	2019 – 2023
Capsa Reed	2020 – 2023
Michelle Dinwiddie	2019 – 2023
Vicki Wise	2020 – 2024
Jenna Roskilly	2017 – 2021
Kelly Mize	2020 – 2024

SENIOR CENTER ADVISORY BOARD (May – May) 3 yr term

Terry Sullivan	2020 – 2023
James Charles	2020 – 2023
Maureen Bailey	2019 – 2021
Vacant	2019 – 2021
Tom Wallace	2019 – 2021

Clearwater High School After Prom

July 24, 2020. 11pm-1am.

- Fees waived if possible. Extra money will go to the kids for prizes
- Attendees: Juniors and Seniors from Clearwater High School and their guests
 - Must have attended prom to be allowed in
 - Estimate 150-200 kids and chaperones
- Lifeguard concern: Most pool employees are juniors & seniors at CHS & would attend this party. Can we get lifeguards from another pool or the YMCA to cover? We will pay them.
- Chaperones to decorate after pool closes for the day
 - Decorations to include Christmas lights, glow in the dark beach balls, tiki torches, etc.
 - DJ/Emcee for games/prizes, etc. Set up on pool deck.
 - Massage chairs with licensed masseuse
 - Yard games on pool deck – corn hole, Yatzee, fowling, etc.
- Clean up after 1 am
- Temporary fence placed during the day that doesn't need to be closed off until 11 pm.
 - Fence to keep kids from coming and going. Adult chaperones will be present to monitor.
- Pool parking lot closed (or half closed) for Pig Roast & Fire Dancers.
 - Fire Dancers 11:00-11:30 pm: Phlox Fire
 - Will need approval from Fire Chief before they will perform.
 - Hog roast & donated pizza for food. Water in coolers for beverages.
 - Non-alcoholic frozen drink machines in concession area
- Tables & chairs in parking lot for seating.
- Student & chaperone parking at CIMS, City Park, Walt's, Casey's, Historical Building

2020

IMPORTANT DATES

JUNE

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE 3,4,8,10

Department Budget Meetings

JUNE 23

Regular Meeting/ Budget Rollup & Discussion

JUNE 30

COUNCIL BUDGET WORKSHOP

JULY 1

County Clerk notifies City of estimated assessed value

JULY 7

Council reviews budget and makes change if necessary

JULY 21

Council adoption of Budget for Publication

JULY 30

Publish Public hearing in Times Sentinel

AUGUST 11

Public Hearing on Budget/ Adopt Budget

AUGUST 25

City Clerk certify all taxes and special assessments to County Clerk. Budget DUE