



City of Clearwater Council Meeting Agenda
Tuesday April 23, 2019 at 6:30pm
129 E Ross Clearwater, KS 67026

1. CALL TO ORDER / INVOCATION AND FLAG SALUTE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC FORUM
Members of the public can address the Mayor and City Council limited to not more than five minutes.
5. CONSENT AGENDA
Items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed.
 - a. [Minutes 4-9-19 Council Meeting](#)
 - b. [Claims and Warrants](#)
 - c. [Emergency Service Appointment](#)
6. [STAFF REPORTS](#)
7. BUSINESS
 - a. [Update: EMS Budget Increase](#)
 - b. [Action: Consider RFB's for Police Utility Vehicle](#)
 - c. [Action: Consider PAB recommendation to increase Fireworks Show budget](#)
 - d. [Action: Approve moving annual fireworks show to Saturday, July 6th](#)
 - e. [Action: Placement and Concrete pads for Benches and Exercise Equipment](#)
8. ADMINISTRATORS REPORT
9. GOVERNING BODY COMMENTS
10. EXECUTIVE SESSION: K.S.A. 75-4319(B) #4 TO DISCUSS DATA RELATING TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS, AND INDIVIDUAL PROPRIETORSHIPS.
11. ADJOURNMENT

Next Assignment Numbers

Charter Ordinance: 21

Ordinance: 1050

Resolution: 08-2019

NOTICE: SUBJECT TO REVISIONS

It is possible that sometime between 6:00 and 6:30 pm immediately prior to this meeting, during breaks, and directly after the meeting, a majority of the Governing Body may be present in the council chambers or lobby of City Hall. No one is excluded from these areas during those times.

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
April 9, 2019
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Laura Papish, Shirley Palmer-Witt, Yvonne Coon and Tex Titterington were present.

Chris Griffin was absent

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director; Austin Parker, City Attorney.

Others present: Zane Graham, McKenzie Graves, Lynae Rhoadarmer, Arin Pitcher, Rece Walker, Mason McCray

3. Approval of the Agenda

Mayor Ussery asked if there were any modifications to the agenda. Marsh stated the No

Mayor Ussery called for a motion to approve the agenda as presented

Motion: *Papish* moved, *Palmer-Witt* seconded to accept the agenda as presented. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes 3/26/19 Council Meeting

Claims and Warrants

4/03/19 = \$31,317.52

Motion: *Papish* moved, *Palmer-Witt* seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Police Department – Bill Hisle – Chief Hisle stated Jo Johnson will be on vacation the remainder of the week and asked if council had any questions about his report. No questions

b. Public Works – Ernie Misak – Misak stated waste water will be sampled tomorrow and if it passes then they will begin discharging. There has been some issues with the electric for the scoreboard

that they are working through and Cole Hollis passed the Water 3 testing. It is required by the state to have at least one operator with their water 3 certification since Clearwater is a Class 3 operation, according to the state.

- c. Fire/ EMS – Ron Marsh – Marsh reported there were 5 fire calls since last meeting. 2 were a control burn. The Kansas State Firefighter meeting will be held in Clearwater on May 18th and 19th. There were 7 EMS calls since last meeting. 1 was no response from Clearwater and 1 was a transfer.

7. Business

a. Consider RFB's for Police Utility Vehicle

In 2018 one of the police vehicles was involved in an accident that our insurance company ultimately determined to be a total loss. The value received for the vehicle was \$14,507.50.

Earlier this year RFB's were sent to five (5) vendors soliciting bids for a Police Utility Vehicle to replace the totaled vehicle. The vendors were: Rusty Eck Ford, Mel Hambleton Ford, Davis-Moore, Don Hattan, Traffic Control Services Kansas.

Two bids were received, Rusty Eck Ford in the amount of \$33,506.00 and TCS Kansas in the amount of \$36,552.25. The TCS Kansas bid was for a Chevy Tahoe with delivery in 90 days. The Rusty Eck bid was for a Ford Explorer with delivery in 5-6 months.

After reviewing the bids with Chief Hisle, since the Police department is short 1/3 of its full staffing, waiting the extra 2-3 months for the Ford Explorer would not be a hinderance to the department. This would give the department time to get the open positions filled and having the new vehicle will be more critical.

The \$14,507.50 from the insurance company will be applied to the price of the vehicle. The rest will be financed as our other vehicles are done.

Staff recommends accepting the bid from Rusty Eck Ford in the amount of \$33,506.00 for a Police Utility Vehicle.

Council questions Chief Hisle on SUV vs a car and Chief Hisle answered that the officers have a lot of equipment that is to be carried in the vehicles and the SUV is more conducive to holding the equipment and also the SUV has more room for the officers. Hisle also stated the Explorer has been getting good mileage over the other vehicle they have had. It is averaging 15 MPG.

Hisle informed council that there will be an additional charge of \$4-5,000 to outfit the vehicle which is budgeted for 2019.

Council asked staff to review the budget and see if this is an item that will need to be pushed to 2020 due to the unbudgeted EMS change this year.

b. 2020 Budget Calendar

State law requires that each year the City put together an operating budget for the following year. Timeline requirements for publication, adoption and submittal create the need for a budget planning calendar to ensure no deadlines are missed.

Budgets are due to Sedgwick County by August 25, 2019. The City of Clearwater will need to hold a public hearing and adopt the budget at the meeting prior to then, August 13th. Notice of public hearing will need to be published in the August 1st edition of the Times-Sentinel so the Council will need to approve publication of the budget at the July 23rd meeting. County Clerk notifies us of our estimated assessed value by July 1st, and we will hold a budget workshop on Saturday, June 29th.

In past years department heads would present their budgets to the Governing Body during a couple of regularly scheduled Council meetings. This would lead to long, drawn out meetings with Council

members being overloaded & overwhelmed with a lot of information in a short period of time. I would like to try a different approach this year. I would like to have department heads present their budgets to the City Administrator over 3-4 afternoons during the week (May 13 – June 7). A schedule will be published with the date, time and department presenting. All Council members will be asked to attend in order to hear firsthand and ask questions. These will be advertised as special meeting with an agenda of strictly department budget presentations. Once all departments have presented in this fashion, the City Administrator will present a rollup (overview) of the entire budget to Council during the June 11th or 25th regular meeting.

I believe this will allow Council members more time to absorb the budget information being presented; it won't tie up regular meetings; Council have two chances to hear and review each budget prior to the budget workshop and will have more opportunities to ask questions and give staff more opportunity to follow up; and I believe a more lowkey setting will allow for better discussion.

There is no financial impact if the mil levy does not increase more than 1.3% of CPI (Consumer Price Index). Otherwise, there is a cost to hold a special election (see legal considerations).

If the Governing Body elects to increase the mil levy greater than 1.3% of CPI, Clearwater will have to hold a special election for the citizens to vote on whether they want the mil levy to increase. This would be held in September and is a mail-in vote. The cost to hold such an election would be approximately \$2500. Of note, if the increase of >1.3% is for Emergency Services i.e. fire, EMS, LE then no special election is necessary.

Marsh stated he thinks this will be an easier way to absorb the budget by department for the council so they will have more time to look at each department individually instead of multiple in one council meeting. The budget presentations will be published as an open meeting for anyone to attend but they will be held during office hours

Council mentioned that June 22nd would be a better workshop date than the 29th also they asked that staff bring back to the next meeting a calendar of when the staff budget presentations would be so council will have an opportunity to make arrangements if they want to attend.

c. Resolution 05-2019 Releasing LOC for Park Glen Estates

In the Developer Agreement for Park Glen Estates signed in July 2015, one of the requirements was that the developer provide an irrevocable letter of credit for 35% of the petitioned cost of improvements. Said irrevocable letter of credit may be removed by the City when occupancy certificates are issued for homes constructed upon 35% of lots subject to said petition.

The irrevocable letter of credit was for the petitioned improvement in phase I of Park Glen Estates. Phase I consists of 11 lots. To date the City has received the certificate of occupancy for 5 homes with a sixth under construction. Five certificates of occupancy equate to 45% of the total lots subject to petition.

The City Attorney has drafted a resolution releasing the irrevocable letter of credit.

With no discussion Mayor Ussery asked for a motion to adopt resolution 5-2019

Motion: *Papish* moved; *Coon* seconded to adopt Resolution 5-2019. Voted and passed unanimously.

d. Resolution 6-2019 Authorizing the Sale of Land in the Business Park

With the sale closing of the business park the title company is requesting a council to adopt a resolution that authorizes the sale and to name the person who has authorization to sign at the closing. City Attorney Austin Parker created the resolution which authorizes the sale and name Mayor Burt Ussery as the authorizing party to sign.

Council stated there was no mention of the ingress egress in the closing documents which needs to be mentioned in accordance with the sale documents. Also, it was asked who was to pay for the survey and Marsh stated Lauer was paying for the survey

With no further discussion Mayor Ussery asked for a motion to adopt resolution 6-2019

Motion: *Coon* moved; *Palmer-Witt* seconded to adopt Resolution 6-2019. Voted and passed unanimously.

Motion: *Titterington* moved, *Palmer-Witt* seconded to accept the ingress & egress easement in accordance with the sale agreement at the closing. Voted and passed unanimously.

e. Resolution 7-2019 Amending the Pool Employee Pay Plan

Marsh explained to council the pay rates for the pool were adopted in December of 2018 for the 2019 year. As staff is discovering it is becoming challenging retaining guards year over year and enticing new guards due to the hourly wages. Staff is asking to increase the lifeguard hourly rates by \$.50 and to add the position of assistant pool manager with an hourly rate of \$10.00. All proposed rate changes are within budget for 2019.

With no discussion Mayor Ussery asked for a motion to adopt resolution 7-2019

Motion: *Papish* moved, *Coon* seconded to adopt Resolution 7-2019. Voted and passed unanimously.

8. Administrators Report

- City-wide cleanup is this Saturday, April 13th. It is curbside and all items need to be placed at the curb no later than 7:00am on the 13th.
- APAC finished the street improvements for Chisholm Ridge Phase 3 and we had a final walk through last Thursday with the Contractor and Engineer.
- Candidate filing deadline for Council and Mayor is June 3, 2019 at noon. 3 openings – 2 council positions and mayor. Register at Sedgwick County Election Office in the historic courthouse.
- We will be advertising for WSI (Water Safety Instructor) certified individuals to teach swim lessons this summer. We have not received enough applicants to meet the expected sign up. We will utilize Channel 2, social media and the newspaper.
- Park Advisory Board update:
 - Scoreboard for baseball field is scheduled to ship April 19th. Athco will be coordinating installation.
 - Horseshoe pits are finished. Big thank you to the Public Works crew for building them. We will be coordinating with the family for a dedication sometime in May.
 - Park benches made from the tree removed from the middle school are also complete. Working on getting pads poured to install them.
 - Lions Club would like to build a press box at both the baseball field and softball field (fields 1 & 2). PAB is working with both the Lions Club and school district.
 - Agreed to an increase in spending for the fireworks show. The increase could be offset by additional firework sales permit fees the City receives.
 - Continuing to work on designs and preliminary costs for replacement of the park shelters.
- Tentatively plan to have a workshop on the 5th Tuesday in April (April 30th)

9. Governing Body Comments

Titterington had nothing to report

Palmer-Witt has nothing to report

Papish asked staff to talk with Chamber of Commerce about the highway signs and welcome rock and considering working in cost of maintenance for 2020

Coon had nothing to report

Mayor Ussery had nothing to report.

10. Executive Session: S.S.A. 75-4319(b) #1 To discuss Personnel Matters of Nonelected Personnel

Motion: Palmer-Witt moved, **Titterington** seconded to recess into executive session pursuant to non-elected personnel to discuss specific personnel matters, to include the City Administrator and the Chief of Police. The City Council will reconvene the open meeting in the City Council Chamber at 7:20 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order at 7:20pm stating there was no action taken in executive session

Mayor Ussery stated he would like to present the following people for appointment

- William Brian Daily – Police Officer - \$17/hr
- Kalib Luckner – Public Works Seasonal - \$10/hr
- Devon Stwalley – Firefighter/ EMT - \$13/hr
- Baily Mathews – Firefighter/ Paramedic - \$14/hr
- Evan Eisenman – Firefighter/ EMT - \$11/hr

Motion: Coon moved; **Palmer-Witt** seconded to appoint the new people at the rate listed. Voted and passed unanimously.

Mayor Ussery stated he has chosen not to pursue re-election for Mayor. He said the decision did not come easily and did not want to wait until ballots were out to reveal that he was not running.

11. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: Palmer-Witt moved; **Coon** seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 7:40 PM

CERTIFICATE

State of Kansas }
 County of Sedgwick }
 City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 9, 2019 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 23rd day of April 2019

Courtney Meyer, City Clerk

Check Register Report

Date: 04/12/2019

Time: 1:14 pm

Page: 1

City of Clearwater

BANK: EMPRISE BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
EMPRISE BANK Checks							
44917	04/17/2019	Printed		AMS1	AIRGAS MID SOUTH	CYL LEASE RENEWAL	68.19
44918	04/17/2019	Printed		AS1	ASSESSMENT STRATEGIES, LLC	PERSONNEL TESTING	175.00
44919	04/17/2019	Printed		AFP1	AWARDS FACTORY, INC.	HARP RECOGNITION	20.45
44920	04/17/2019	Printed		BBL1	B & B LUMBER	BALL MOUNT/CLIPS/PINS	128.60
44921	04/17/2019	Printed		B & T	BAKER & TAYLOR	MATERIALS	149.70
44922	04/17/2019	Printed		BROAD	BROADSTROKE INC	UTILITY BILLS	659.48
44923	04/17/2019	Printed		CI W	CIRUS WATER	CITY BUILDING	9.00
44924	04/17/2019	Printed		COLLECTION	COLLECTION BUREAU OF KANSAS	COLLECTION FEE	84.67
44925	04/17/2019	Printed		CORE &	CORE & MAIN LP	WELLS PVC BALL CHECK	331.96
44926	04/17/2019	Printed		DELISA	DELISA'S MEDICAL BILLING	MARCH 2019	337.95
44927	04/17/2019	Printed		FILE	FILE SAFE	LATCH GUARDS/LOCK SET	876.50
44928	04/17/2019	Printed		GAL1	GALL'S INC.	UNIFORM	165.58
44929	04/17/2019	Printed		GT	GT DISTRIBUTORS, INC	UNIFORM	119.72
44930	04/17/2019	Printed		HAYS	HAYSVILLE RENTAL CENTER	PROPANE REFILL	24.67
44931	04/17/2019	Printed		HIGH	HIGH TOUCH TECHNOLOGIES	CHANGE VOICEMAIL/NO ROLLOVER	206.00
44932	04/17/2019	Printed		JDG1	JOHNNY L. MISHLER	APPLICATIONS CITY SERVICE	35.00
44933	04/17/2019	Printed		JOHNNY	JOHNNY RAY FLOYD	CLEAN WINDOWS AND FRAMES	60.00
44934	04/17/2019	Printed		KOC1	KANSAS ONE CALL SYSTEM, INC.	36 LOCATES	43.20
44935	04/17/2019	Printed		KST1	KANSAS STATE TREASURER	REINSTATEMENT FEE/TRAINING	766.00
44936	04/17/2019	Printed		METRO	METROPOLITAN AREA BUILD & CONS	MARCH 2019	1,562.39
44937	04/17/2019	Printed		MW SS	MIDWEST SINGLE SOURCE	POLICE LETTERHEAD	145.00
44938	04/17/2019	Printed		MC05	MULVANE COOP	STATEMENT	350.62
44939	04/17/2019	Printed		NOP1	NAVRAT'S OFFICE PRODUCTS	CHAIRS FOR SENIORS	290.00
44940	04/17/2019	Printed		OFF	OFFSEASON WOODWORKS	WOOD PARK BENCHES	2,800.00
44941	04/17/2019	Printed		PCA1	PETTY CASH	CITY	32.26
44942	04/17/2019	Printed		PB03	PITNEY BOWES	POSTAL MACHINE LEASE	305.91
44943	04/17/2019	Printed		PC02	PROCOM LMR, INC.	TANKER	872.81
44944	04/17/2019	Printed		SWSC	SALINA WHOLESALE SUPPLY CO	SUPPLIES	422.96
44945	04/17/2019	Printed		SAM1	SAM'S CLUB	STATEMENT	105.75
44946	04/17/2019	Printed		SCDF	SEDGWICK COUNTY	PRISONER HOUSING	837.43
44947	04/17/2019	Printed		0004	SEDGWICK COUNTY ELECTRIC COOP	STATEMENT	1,571.10
44948	04/17/2019	Printed		SONJA	SONJA FROGGATTE	MILEAGE	19.62
44949	04/17/2019	Printed		STA	STAPLES	BLACK TONER CARTRIDGE	51.29
44950	04/17/2019	Printed		STR1	STRYKER SALES CORP	2ND HALF LP15	10,561.74
44951	04/17/2019	Printed		HART	THE HARTFORD	MALPRACTICE INSURANCE	750.00
44952	04/17/2019	Printed		TSN1	TIMES-SENTINEL NEWSPAPERS	CITY WIDE CLEAN UP	75.00
44953	04/17/2019	Printed		TINA	TINA WELCH	MILEAGE	58.86
44954	04/17/2019	Printed		TCE1	TRI-COUNTY ELECTRIC CORP.	CTSC ELECTRICAL WORK	910.51
44955	04/17/2019	Printed		T2UL	TRUE2U AUTOMOTIVE, LLP	INSPECTION 06 FORD	311.65
44956	04/17/2019	Printed		TT1	TYLER TECHNOLOGIES	AR TRAINING	250.00
44957	04/17/2019	Printed		USBAN	U.S. BANCORP EQUIPMENT FINANCE	COPIER LEASE	269.68
44958	04/17/2019	Printed		VAL	VALERA LANGE	RENTAL DEPOSIT REIMBURSE	125.00
44959	04/17/2019	Printed		VISA	VISA	HORSE SHOE PIT/BUCKET TRUCK	1,207.85
44960	04/17/2019	Printed		WCI1	WASTE CONNECTIONS, INC.	STATEMENT	14,032.53
44961	04/17/2019	Printed		WPF1	WATER PROTECTION FEE	1ST QUARTER 2019	835.51
44962	04/17/2019	Printed		WIECH	WIECHMAN BUSH TIRE	FLAT REPAIR	16.00
44963	04/17/2019	Printed		WILSON	WILSON BUILDING MAINT INC	FLOOR WAX/SENIOR CENTER	1,552.74

Total Checks: 47

Checks Total (excluding void checks):

44,585.88

Total Payments: 47

Bank Total (excluding void checks):

44,585.88

Check Register Report

Date: 04/12/2019

Time: 1:14 pm

Page: 2

City of Clearwater

BANK:

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
Checks							
121	04/17/2019	Printed		CLA1	COLONIAL LIFE & ACCIDENT	STATEMENT	163.20
122	04/17/2019	Printed		ETS	ETS CORPORATION	E MONEY	149.48
123	04/17/2019	Printed		ETS	ETS CORPORATION	ICT220	198.18
124	04/17/2019	Printed		KDR1	KANSAS DEPARTMENT OF REVENUE	SALES TAX WATER	244.34
125	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	901 CLEARCREEK	54.81
126	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	319 W. ROSS	502.12
127	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	109 E. ROSS	208.20
128	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	921 E. JANET	203.36
129	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	HISTORICAL MUSEUM	190.26
130	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	401 W. ROSS	201.99
131	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	901 CLEARCREEK	56.32
132	04/17/2019	Printed		KGS1	KANSAS GAS SERVICE	129 E. ROSS	217.16
133	04/17/2019	Printed		LIBERTY	LIBERTY NATIONAL	STATEMENT	278.41
134	04/17/2019	Printed		SKT1	SKT	CITY BUILDING	287.22
135	04/17/2019	Printed		SKT1	SKT	SENIOR CENTER	71.98
136	04/17/2019	Printed		SKT1	SKT	ELECTRONIC SIGN	58.52
137	04/17/2019	Printed		SKT1	SKT	PUBLIC LIBRARY	129.22
138	04/17/2019	Printed		SKT1	SKT	POLICE AND COURT	291.71
139	04/17/2019	Printed		SKT1	SKT	EVS AND FIRE	506.47
140	04/17/2019	Printed		SKT1	SKT	HISTORICAL SOCIETY	111.50
141	04/17/2019	Printed		SKT1	SKT	PUBLIC WORKS	151.13
142	04/17/2019	Printed		SEHP	STATE EMPLOYEE HEALTH PLAN	STATEMENT	15,804.46
143	04/17/2019	Printed		0001	WESTAR ENERGY	149 N. FOURTH	103.83
144	04/17/2019	Printed		0001	WESTAR ENERGY	319 W. ROSS	391.07
145	04/17/2019	Printed		0001	WESTAR ENERGY	921 JANET	221.45
146	04/17/2019	Printed		0001	WESTAR ENERGY	109 E. ROSS	181.99
147	04/17/2019	Printed		0001	WESTAR ENERGY	100 E. ROSS	36.31
148	04/17/2019	Printed		0001	WESTAR ENERGY	129 E. ROSS	245.32
149	04/17/2019	Printed		0001	WESTAR ENERGY	150 S. PROSPECT	33.50
150	04/17/2019	Printed		0001	WESTAR ENERGY	STREET LIGHTS	1,864.12
151	04/17/2019	Printed		0001	WESTAR ENERGY	149 N. FOURTH	2,026.85

Total Checks: 31

Checks Total (excluding void checks):

25,184.48

Total Payments: 31

Bank Total (excluding void checks):

25,184.48

Total Payments: 78

Grand Total (excluding void checks):

69,770.36

**City of Clearwater
City Council Meeting
April 19, 2019**

Item: Emergency Services Mayoral Appointment

Background: Per City Code all volunteers are to be appointed by the Mayor upon approval of the City Council.

Analysis: The Mayor is presenting the following individuals for appointment to Clearwater Emergency Services:

Don Schauf – Paramedic/Firefighter

Financial: There is no financial consideration

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve the request for appointment

To: Mayor and City Council

From: Bill Hisle
Police Chief

Date: April 23, 2019

Re: Police Department Staff Report

04/11/19 19-0300 - 200 block of N. Grant. Subject agreed to seek treatment and was transported to St. Joseph.

04/12/19 19-0304 - 700 E. Janet. Assisted resident with an auto theft report that occurred after her adult son took the car to Stillwater, OK (Theft auto theft occurred in Stillwater).

04/14/19 19-0310 – 100 block of S. Gorin. Prowler. Nothing found all though the trail cam we installed showed a person in the area on 03/14. That person, known to the PD, was contacted and told to stay away from the residence. He is the same subject taking cigarette butts from the receptacle at the Community Center.

04/16/19 19-0316 – 700 E. Janet. We had a call from a 3rd hand party to check the welfare of a 2 year old in one of the apartments in Mimosa. Child was found to be without injury and healthy, happy, and well cared for.

04/16/19 19-0321 – 200 block of S. 4th. Landlord tenant disagreement.

04/17/19 19-0323 – 140 S. 4th. 2 kids from Cheney assaulted another kids from Cheney at a track meet hear in Clearwater. Solved- Sgt. Harp is working with the parents and Cheney School District to resolve the matter.

During a traffic survey conducted by students at CHS on 04/17/19, 100 percent of the drivers coming into the High School lot were wearing their seatbelts. Over 150 vehicles were checked. Sgt. Harp, along with the SADD club, are doing a tremendous job of educating students in seatbelt usage and traffic safety in general. Sgt. Harp conducts 3 or 4 events like this every year at both the H.S. and CIC.

As the weather warms there has been an uptick in the amount of animal complaints we've handled – generally dogs at large or dogs barking.

Brian Daily started to work this week and so you are likely to see our police cars from time to time with two occupants while he and Little are in training. It is likely that Brian, who has a vast amount of experience, will be on his own in another week or two.

To: Mayor and City Council Members

From: Ernie Misak, Public Works Director

Date: April 23, 2019

Subject: Public Works Summary

1. Repaired backstop net at the baseball diamond.
2. Repaired electrical at the baseball diamond to fix the scoreboard/controller to work.
3. Meter reads and rereads.
4. Replaced meters that have not been working properly.
5. Mowing: Started temporary summer employee.
6. Reset culverts, cleaned ditches on W. Ross.
7. Repaired alley behind SKT (Gorin)
8. Daphnia Issue at the waste ponds. Sampling was delayed and has not been taken as of this time. Present sampling will result in failure. We have no choice to sample this month as we are discharging, so there is a high possibility of failing this month.
9. Sprinkler systems at the Sports Complex have been charged and art watering on a normal schedule. Times have been lessened.

Clearwater Senior & Community Center

Staff Report

April 19, 2019

To: Mayor & City Council

From: Sonja Froggatte, Director

At 9:00 on Tuesdays and Fridays Marlene leads an exercise class for individuals over 55. I did speak with Tricia at the Wellness Center and she said she would connect with two of her yoga instructors. The goal is to relieve Marlene from one of her volunteer days.

Every Wednesday at 9:00 we enjoy coffee and visit with attendees; at 10:00 we will play balloon volleyball.

Thursdays at 10:00 Pastor Joe comes from the Evangelical Free Church to offer Bible Study; at 1:00 we have Bridge players as well as Bingo in the back room.

After exercise at 9:00 on Fridays we will began last week showing movies with free popcorn at 2:00, however, we only had one person attend. I'm looking for more this week.

API serves up a pretty good lunch at the Center weekdays and volunteers deliver lunch to homebound or recovering individuals

04/22/19 Shirley Lewis with the Sedgwick County Extension office will present "Getting the Best for Less". I will attend a required Senior Summit in Wichita

4/24/19 Risse with Iris Blossoms will present a potting/arranging lesson.

On 4/26/19 I will attend a Geriatric Symposium for which I will get "continuing education credit".

5/14/19 Will be the May Carry-In Luncheon. Debbie Williams with the Derby Wellness Center will inform participants about Diabeat This. She will also talk about avoiding diabetes.

Estephany Matrille with Aetna will inform people about how to find whether or not they are eligible for benefits on top of Medicare/Medicaid.

**City of Clearwater
City Council Meeting
April 23, 2019**

Item: EMS Budget Increase Update

Background: Council opted to hire 3 full time EMS personnel plus 1 full time director for Fire and EMS. Council elected to hire full time personnel in order to try and keep EMS service local as well as keep our ground ambulance license with the State of Kansas. The 3 full time EMS personnel is an unbudgeted expense for 2019. Council asked staff to present ideas on how the budget will be rearranged in order to accommodate the changes.

Analysis: 3 full time EMS personnel with a Director will be an annual increase of approximately \$189,000 to the budget which will bring the total annual expense for EMS to approximately \$390,000. Because the new personnel are starting in the 2nd quarter the budget impact for 2019 will be approximately \$118,000.

Staff has reviewed the budget and has found items to defer to 2020 in order to accommodate the budget changes.

Financial: \$118,000 will be deferred from various general fund departments to accommodate the EMS change.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Review and discuss as needed.

Account	Budgeted	Use for EMS Budget	
		Change	Left for Budget
Admin Discretionary	\$ 10,000.00	\$ 3,000.00	\$ 7,000.00
Admin City Hall Control Access	\$ 3,000.00	\$ 3,000.00	\$ -
Admin City Hall Office Improvements	\$ 3,000.00	\$ 3,000.00	\$ -
Admin PGE Incentives	\$ 25,000.00	\$ 10,000.00	\$ 15,000.00
Admin Abatements	\$ 15,000.00	\$ 10,000.00	\$ 5,000.00
PD Control Access	\$ 5,000.00	\$ 5,000.00	\$ -
PD New Vehicle Payment	\$ 11,000.00	\$ 8,000.00	\$ 3,000.00
PD Equip New Vehicl	\$ 8,000.00	\$ 3,000.00	\$ 5,000.00
PW Garage Door Openers	\$ 2,000.00	\$ 2,000.00	\$ -
EMS Target Solutions Removed	\$ 2,750.00	\$ 2,750.00	\$ -
EMS Medical Billing	\$ 15,000.00	\$ 8,000.00	\$ 7,000.00
Fire SG County Fire Agreement	\$ 10,000.00	\$ 10,000.00	\$ -
Fire Replace SCBA's	\$ 30,000.00	\$ 10,000.00	\$ 20,000.00
Fire Target Solutions Removed	\$ 2,750.00	\$ 2,750.00	\$ -
PK Park/ Facility Director	\$ 40,000.00	\$ 20,000.00	\$ 20,000.00
Admin Reserve	\$ 418,000.00	\$ 17,500.00	\$ 400,500.00
TOTAL		\$ 118,000.00	

**City of Clearwater
City Council Meeting
April 19, 2019**

Consider RFB's for Police Utility Vehicle Replacement

Background: At the April 9, 2019 meeting Council was presented with RFB's for the Police Utility Vehicle. Due to the increase in the EMS budget for 2019, Council directed staff to review the cuts necessary to meet the EMS budget and ensure purchase of the police vehicle was still fiscally possible.

Analysis: As was presented in the previous agenda item, cuts to the 2019 budget have been identified in order to meet the EMS budget. The 2019 budget has \$11,000 budgeted for a new police vehicle payment and this is not was not identified as a cut.

Due to when the vehicle would be delivered, Staff expects to spend approximately \$1200-\$1500 in payments for 2019. Well within the budgeted amount. The cost of outfitting the vehicle (lights, graphics, etc.) is also budgeted in 2019 as a separate item and has been adjusted to reflect expected cost.

As a reminder: two bids were received, Rusty Eck Ford in the amount of \$33,506.00 and TCS Kansas in the amount of \$36,552.25. The TCS Kansas bid was for a Chevy Tahoe with delivery in 90 days. The Rusty Eck bid was for a Ford Explorer with delivery in 5-6 months.

Financial: The \$14,507.50 from the insurance company will be applied to the price of the vehicle. The City will finance approximately \$19,000 over 3 years.

Monthly payments on the lease purchase will be approximately \$550.00 per month based on today's rates. Payments will possibly start in 4th quarter which would be a \$1650 commitment for 2019.

Legal Considerations: Review and comment as necessary.

Recommendations/Actions: Recommend accepting the bid from Rusty Eck Ford in the amount of \$33,506.00 for a Police Utility Vehicle.

**City of Clearwater
City Council Meeting
April 19, 2019**

Consider PAB Recommendation to Increase Fireworks Show Budget

Background: After the success of the 2018 Fireworks show by Victory Pyrotechnics, Staff was aware the City would need to increase its budget in 2019 in order to have a similar show and meet the expectations of the Public.

Analysis: In past years the fireworks budget has been \$5000 and is run through the Special Parks Fund. The permit fee for fireworks sales is \$5000 and the City receives at least one per year which covers the cost of the fireworks show. Since the Park Advisory Board recommends spending from the Special Parks Fund, in order to meet the cost to maintain the show quality, the Board recommends the Governing Body approve an increase of \$10,000 (total \$15,000) for the fireworks show.

Financial: The additional \$10,000 will come from the Special Parks Fund. The Park Advisory Board does not anticipate spending the entire 2019 Special Parks fund and believes maintaining the level of fireworks show is important. Any other fireworks sales permits sold will help offset the increased cost.

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve increasing the fireworks show budget to \$15,000.

**City of Clearwater
City Council Meeting
April 19, 2019**

Consider Moving the annual Fireworks Show to July 6th

Background: City Code Section 14-46(c) allows for a public display of fireworks on the days of July 3rd and July 4th. Section 14-46(d) allows for an exception if July 5th falls on a Saturday. Any other date must be approved by the Governing Body.

Analysis: July 4th falls on a Thursday in 2019. The Celebrate Clearwater events will be held Saturday, July 6th and the committee has requested to have the fireworks show part of the celebration.

Financial: NA

Legal Considerations: Review and comment as necessary

Recommendations/Actions: Approve moving the annual fireworks show to July 6th.

**City of Clearwater
City Council Meeting
April 23, 2019**

Item: Park Bench and Fitness Station Locations and Concrete Pads

Background: In November 2018 council approved using funds from the Special Parks fund in order to turn an old tree that was in front of the middle school into benches. Council asked staff to present a plan for placement and anchoring at a follow up meeting. Council was also briefed about the exercise equipment the high school was able to buy from a KAYS grant they were awarded. The school and city are partnering on the project to place the equipment along the Chisholm Trail Sports Complex walking path. City was to provide the concrete pads and installation.

Analysis: Both the benches and exercise equipment are ready to be installed once the locations and concrete pads have been finished.

The fitness stations include sit-up bench, back extension, balance beam and push up bars that will be placed on the path west of the soccer fields

The benches will be placed in City Park. 2 will be next to the Austin Wood memorial horseshoe pits and 1 will be placed along the walking path in the shade.

3 companies were contacted for quotes to pour all 7 pads. Only 2 companies were interested in bidding due to the time sensitivity of the project.

Jordan Ford – Kansas Fence Company - \$5241.60

Jason Martin – J Martin Company - \$5000.00

Financial: The funds will be used from the Special Parks Fund which has \$15,000 budgeted for park improvements for 2019.


Legal Considerations: Review and comment as necessary

Recommendations/Actions: approve the locations of the benches and fitness stations and award the concrete project to a contractor.




● = Fitness Station locations along the Chisholm Trail Sports Complex walking path.



 Bench location - The benches next to horsehoe pits would face inwards towards the pits and the 3rd one would face south on the walking trail.

 Horseshoe pits

 Stone with dedication plaque