

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS**  
**PARK ADVISORY/TREE BOARD MINUTES**  
**June 17, 2013**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Park Advisory Board was held on Monday, June 17, 2013 at 7:00 p.m. in the Clearwater City Hall at 129 E. Ross Avenue.

The following members were **present**: Tricia Nicholas, Jim Frickey, Damon Kraft; Members at Large; Beki Zook, Recreation Commission Director. Peggy Brockman, citizen, was also present.

**Also present** were Kent Brown, City Administrator; and Carol Reitberger, Deputy City Clerk and Park Advisory/Tree Board Secretary.

**1. Approval of the Minutes of May 20, 2013**

**MOTION:** Mr. Kraft made a motion to approve the Park Advisory/Tree Board Minutes. The motion was seconded by Ms. Nicholas and it passed unanimously.

**2. City Park Plan-Rec Commission Approval of Sidewalk Proposal**

Board Member Damon Kraft reviewed with the Board about his presentation to the Recreation Commission. The plan was to have a sidewalk from the Historical Society to the Lions Club Shelter in City Park. Kraft presented several bids for this project. The Recreation Commission agreed to pay the bid submitted by Triple B Construction for \$7,680.

**3. Discuss Site Sign for City Park (Identifying City Park)**

Board Member Damon Kraft stated to the Board that he took the picture from the packet to an individual for some cost figures and to get a design idea for the project. The letters of the sign would be cut out and would be directly in front of the Park entrance. The cost of the sign would be \$3,000. Board Member Jim Frickey thought the sign should be a little taller than presented to prevent citizens from trying to hang on the sign. The sign will be on glossy black posts with a powder coat to make the sign last a little longer. The background will be Clearwater blue with black letters. Board Member Damon Kraft stated he would be at the next City Council Meeting to present the Park Board's recommendation.

**4. Budgets for 2014**

City Administrator Kent Brown stated that the City Council will be working on the budget the meetings in July if the Park Board would have any recommendations. Board Member Damon Kraft would like the fall zone materials

and the concrete edging around the equipment to be a consideration. Kraft stated he would like to see a bathroom put closer to the equipment. Board Member Damon Kraft mentioned he would like to look into applying for Grants to help some of these projects.

**MOTION:** Board Member Damon Kraft stated that he would like to recommend to the City Council that the entrance sign to the Clearwater City Park be the next priority. Board Member Tricia Nichols seconded the motion. The motion passed unanimously.

**7. Other Matter and Reports**

Board Member Damon Kraft asked if the playground equipment could be centrally located in the City Park so that the fall zone could be smaller per square feet. Kraft also asked about the EE playground equipment being moved to the city park. Kraft also asked about weed control at the Aquatic Center.

Beki Zook, Recreation Commission Director reported that ball season was in full swing.

Board Member Tricia Nichols had nothing to report.

Board Member Jim Frickey asked about maintenance in the restrooms at Sno-Zone.

**MOTION:** There being no further business to discuss, Ms. Brockman made a motion to adjourn. The motion was seconded by Mr. Kraft and it passed unanimously.

***CERTIFICATION***

State of Kansas )  
City of Clearwater )  
Sedgwick County )

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, serving as Park Advisory/Tree Board Secretary, do hereby certify that the foregoing copy are Minutes of the meeting the City of Clearwater Park Advisory Board held on June 17, 2013. I certify that this is a true and correct copy of the Minutes officially approved by the Clearwater Park Advisory/Tree Board held on \_\_\_\_\_, 2013.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
for Carol Reitberger, Deputy City Clerk & Secretary  
Clearwater Park Advisory/Tree Board