

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS**  
**PARK ADVISORY/TREE BOARD MINUTES**  
**August 19, 2013**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Park Advisory Board was held on Monday, August 19, 2013 at 7:00 p.m. in the Clearwater City Hall at 129 E. Ross Avenue.

The following members were **present**: Damon Kraft, David FitzGerald, Bob Cumming; Members at Large; Beki Zook, Recreation Commission Director; Burt Ussery, City Council Member; Peggy Brockman, citizen, was also present.

**Also present** were Kent Brown, City Administrator; and Carol Reitberger, Deputy City Clerk and Park Advisory/Tree Board Secretary.

**1. Approval of the Minutes of June 17, 2013**

**MOTION**: Mr. Kraft made a motion to approve the Park Advisory/Tree Board Minutes. The motion was seconded by Mr. FitzGerald and it passed unanimously.

**2. Response/Request from Council on City Park Plan**

City Administrator Kent Brown reported that City Council requested from the Park Board a list of projects to be done in City Park in order of priority. The City Council would consider several projects based on the money needed for each project. City Administrator Brown provided the Board with a compiled list of future development projects. The list was discussed by the Board. City Council Member Burt Ussery went to the white board in the Council Chambers and put several categories in columns. Ussery then asked the Board to categorize the Future Development projects from the list provided. The categories were safety issues, organization of the park, looks and structure projects. The Board went through the provided list and talked about how each one fit into the park. The biggest issue the Board discussed was the solid pour or loose fill of fall zone material under equipment.

Beki Zook with the Recreation Board stated that a drawing of the park and where the pour and loose fill would be is needed before any sort of estimate can be provided. Zook further stated that a company from Kansas City is not going to give estimates without a drawing of where and how much is needed. Mr. Kraft stated there was a grant for \$750 that he was applying for to help with the costs.

The Board discussed the sign to the entrance of the City Park, planting and removing trees, fence and barriers and additional sidewalks as layout for the park. The board then discussed fall zone, replacing picnic tables, fixing or replacing the shelter, merry-go-round as safety issues. The Board discussed adding on to shelter, adding park benches and planters, adding a band shell, adding additional bathroom and drinking fountain and an irrigation system for the

watering of trees as part of the layout of the City Park.

Board Member David FitzGerald suggested meeting at the City Park at the beginning of next month's meeting.

**3. Other Matters and Concerns**

Board Member David FitzGerald stated that he would like the weeds sprayed by the new monkey house. FitzGerald also stated the weeds were a little high by the fence posts along the basketball court in City Park. FitzGerald stated that someone had reported to him that the stagecoach wheels were loose and needed to be welded and maybe some fall protection underneath as well. FitzGerald provided the Board with a second drawing for the entrance of City Park. The Board now has two to choose from before presenting to City Council for final approval. The location of the sign was briefly discussed.

Board Member Bob Cumming reported that the Swim Team won the League Meet here in Clearwater. Cumming reported both swim teams did very well.

No other Board Members had reports.

**MOTION:** There being no further business to discuss, Mr. FitzGerald made a motion to adjourn. The motion was seconded by Mr. Kraft and it passed unanimously.

Meeting adjourned at 8:20 p.m.

***CERTIFICATION***

State of Kansas )  
City of Clearwater )  
Sedgwick County )

I, Carol Reitberger, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, serving as Park Advisory/Tree Board Secretary, do hereby certify that the foregoing copy are Minutes of the meeting the City of Clearwater Park Advisory Board held on August 19, 2013. I certify that this is a true and correct copy of the Minutes officially approved by the Clearwater Park Advisory/Tree Board held on \_\_\_\_\_, 2013.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
for

Carol Reitberger, Deputy City Clerk & Secretary  
Clearwater Park Advisory/Tree Board