

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS
PARK ADVISORY/TREE BOARD MINUTES
MARCH 21, 2011**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Park Advisory Board was held on Monday, March 21, 2011 at 7:00 p.m. in the Clearwater City Hall at 129 E. Ross Avenue.

The following members were **present**: Jami Buck, Member at Large; Todd Kaufman, AYSO Soccer; David FitzGerald, Lions Club Rep.; Matt Bates, USD #264 Representative; & Jim Frickey, Member at Large. The following members were absent: Bob Cumming, Swim Team and Clearwater Historical Society.

Also present were Kent Brown, City Administrator; Jodi McBee, Deputy City Clerk and Park Advisory/Tree Board Secretary.

1. Approval of the Minutes of February 21, 2011

Mr. FitzGerald stated that it was David Buck that requested funds from the Recreation Commission.

MOTION: Mr. FitzGerald made a motion to approve the Park Advisory/Tree Board Minutes with changes. The motion was seconded by Mr. Kaufman and passed unanimously.

2. Discussion Regarding Signs (Directional and Informational) in Sports Complex

City Administrator Brown stated that at the last Park Board meeting Todd Kaufman suggested installing a sign to help direct people to the soccer fields. Mr. Kaufman stated that since the soccer fields sit off the highway behind the baseball/softball fields, the soccer board is requesting some signs be posted to direct people to the soccer fields. Mr. Brown stated that adding signage not only for soccer but a listing for all the sports in the sports complex (baseball/softball/tennis/skate park/disc golf) would reduce confusion. Mr. Brown went on to distribute pictures of signs in other communities. Mr. Brown stated that in many other communities directional signs are placed around town to direct visitors to the sports complex. Mr. Bates stated that directional signs are very helpful when visiting another community. Mr. Frickey stated that a sign showing all the sports at the sports complex would be impressive because there are a lot of sports played at the sports complex. After a brief discussion, Park Board agreed on a 2-sided metal informational sign at the entrance of the Chisholm Trail Sports Complex facing east/west. They also agreed that placing some directional signs around town would be beneficial. The board requested that staff get some prices and examples to present at the next Park Board meeting.

3. Update on Concrete Pad – Lions Club Shelter and Sidewalk Progress

City Administrator Brown stated that bid requests have been sent out for the Lions Club Shelter pad and an addendum for the sidewalk to the windmill. The bids are due by March 22.

4. Other Matters and Reports

Mr. Kaufman stated that the Soccer Board is requesting that a 20X10 shed be placed near the soccer fields for storage. Mr. Kaufman stated the shed is being donated and they just need permission from the City to have it moved. Mr. Brown stated that the request needs to go to City Council. Mr. Brown warned that other requests from other sports organizations to build storage building have been denied.

Mr. FitzGerald stated that the Lion’s Club would be holding the bi-annual train ride from Clearwater to Conway Springs on April 30th.

Mr. FitzGerald stated that Dennis Woods agreed to donate some trees to be planted near the skate park. Mr. FitzGerald invited members of the Park Board to join him and Mr. Brown to go to Woods Tree Farm to pick out some trees. Mr. Frickey suggested choosing trees that do not shed items like seeds or berries because that can cause obstacles for skaters.

Mr. Bates discussed the new concession stand that school is having built on the west side of the football stadium.

5. Adjournment

MOTION: There being no further business to discuss, Mr. Frickey made a motion to adjourn. The motion was seconded by Mr. FitzGerald and passed unanimously.

CERTIFICATION

State of Kansas)
City of Clearwater)
Sedgwick County)

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, serving as Park Advisory/Tree Board Secretary, do hereby certify that the foregoing copy are Minutes of the meeting the City of Clearwater Park Advisory Board held on March 21, 2011. I certify that this is a true and correct copy of the Minutes officially approved by the Clearwater Park Advisory/Tree Board held on April 25, 2011.

Given under my hand this 25th day of April, 2011.

Jodi McBee, Deputy City Clerk & Secretary for
Clearwater Park Advisory/Tree Board