

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS
PARK ADVISORY/TREE BOARD MINUTES
FEBRUARY 21, 2011**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Park Advisory Board was held on Monday, February 21, 2011 at 7:00 p.m. in the Clearwater City Hall at 129 E. Ross Avenue.

The following members were **present**: Bob Cumming, Swim Team and Clearwater Historical Society; Jami Buck, Member at Large; Todd Kaufman, AYSO Soccer; David FitzGerald, Lions Club Rep.; The following members were absent: Matt Bates, USD #264 Representative; & Jim Frickey, Member at Large.

Also present were Kent Brown, City Administrator; Jodi McBee, Deputy City Clerk and Park Advisory/Tree Board Secretary.

1. Approval of the Minutes of October 18, 2010

MOTION: Mr. FitzGerald made a motion to approve the Park Advisory/Tree Board Minutes as presented. The motion was seconded by Mr. Kaufman and passed unanimously.

2. Discussion Regarding Concrete Pad for Small Park Shelter

Mr. FitzGerald stated that David Buck has requested a donation from the Recreation Commission on behalf of the Lions Club for the concrete pad under the new small park shelter at City Park. They have agreed to donate \$1,500 toward the project. FitzGerald stated that Park Board needs to make a recommendation to City Council as to how the pad needs to be laid out. According to the park plan, a circle walk way is north & west of the windmill. FitzGerald proposed moving that circle walk to where the shelter sits. Instead of making the path a circle, the path could loop around the shelter to the south. For this proposed project, the pad would be poured under the shelter, with a path to the south of the shelter and three stubs for the rest of the path to be poured in the future. The three stubs would be to the east to the historical museum, to the south toward the windmill, and to the northwest toward the corner of the park. City Administrator Brown stated that the minimum requirement for sidewalks is 5 feet, but 6-8 feet is best. After a brief discussion, Park Board agreed to FitzGerald's proposal.

MOTION: Mr. FitzGerald made a motion to make a formal request on behalf of the Park Board to the Council to request a concrete pad for the small park shelter in City Park with an additional partial sidewalk. The motion was seconded by Mr. Kaufman and passed unanimously.

Bob Cumming joined the meeting.

3. Update on Baseball Field Progress

City Administrator Brown stated that work has progressed with the improvements to the field #1 at the sports complex. Work inside the fence is nearly complete. There is still some work to be done outside of the fence in the spectator area. The field should be ready for practice when it begins in a few weeks. A meeting was held with staff from the City, School, and Recreation to discuss field maintenance. The City will be handling most of the maintenance.

4. Other Matters and Reports

Mr. Kaufman stated that the 14 & under boys soccer team and the 12 & under girls soccer team both competed in a national tournament in Florida in July. Both teams had a positive experience. The 12 & under girls team won a National Sportsmanship award during the tournament. Kaufman reported that the spring soccer season begins next week. Portable restrooms need to be serviced and trashcans need to be delivered. Kaufman stated that the Soccer Board has an upcoming meeting and an item for discussion is placing a sign at the entrance to the soccer fields. Kaufman stated that there isn't a sign directing people to the soccer fields. Mrs. Buck suggested adding a sign to the sports complex sign identifying what sports are played at the sports complex. Kaufman stated the Soccer Board has also discussed placing a promotional sign at the soccer fields to promote the region and team recognition. City Administrator Brown stated that a discussion regarding signage for soccer could be added to the agenda for the next Park Board meeting. Kaufman added that another item the Soccer Board planned on discussing was growing their 3 on 3 soccer tournament. Kaufman stated that they have a lot of interest and the tournament could draw in teams from the local area and surrounding states. Finally, Kaufman discussed the Soccer Board's plan to start purchasing one soccer goal per year to replace the existing soccer goals. The new goals would be portable and can also be broken down and stored during the off season.

Mr. FitzGerald stated that the Lion's Club would be holding the bi-annual train ride from Clearwater to Conway Springs on April 30th.

Mr. Cumming stated that the swim team practice begins in June. Another league has invited Clearwater to join. Cumming stated that this league is more competitive than the league that the team is in currently. The team may be a part of both leagues.

5. Adjournment

MOTION: There being no further business to discuss, Mr. FitzGerald made a motion to adjourn. The motion was seconded by Mr. Cumming and passed unanimously.

CERTIFICATION

State of Kansas)
City of Clearwater)
Sedgwick County)

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, serving as Park Advisory/Tree Board Secretary, do hereby certify that the foregoing copy are Minutes of the meeting the City of Clearwater Park Advisory Board held on February 21, 2011. I certify that this is a true and correct copy of the Minutes officially approved by the Clearwater Park Advisory/Tree Board held on March 21, 2011.

Given under my hand this 21st day of March, 2011.

Jodi McBee, Deputy City Clerk & Secretary for
Clearwater Park Advisory/Tree Board