

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS  
PARK ADVISORY/TREE BOARD MINUTES  
FEBRUARY 16, 2009**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, Park Advisory Board was held on Monday, February 16, 2009, at 7:30 p.m. in the Clearwater City Hall at 129 E. Ross Avenue.

The following members were **present**: Bob Cumming, Swim Team and Clearwater Historical Society; Jami Buck, Member at Large; Jim Frickey, Clearwater Youth Football; The following members were absent: Jeff Klausmeyer, USD 264 Board; Casey Carlson, Clearwater Lions Club; Aaron Tjaden, Clearwater Ball Association; Kari McCloud, AYSO Soccer; and Beki Zook, Recreation/Park Director.

**Also present** were Kent Brown, City Administrator.

**1. Approval of the Minutes of January 19, 2009**

**MOTION:** Mrs. Buck made a motion to approve the Park Advisory/Tree Board Minutes as presented. The motion was seconded by Mr. Frickey and passed unanimously.

**2. Review Council Response to Park Board Recommendation for City Park Plan**

City Administrator Brown reviewed the Council response to the recommendations as given by the Park Board. The recommendations included:

City Administrator Brown stated the Park Advisory Board met and discussed the priority order for items in the park. The Board suggested the bathrooms needed to be installed next. They agreed the best location for the bathrooms is the current location of the concession stand. The concession stand is a stick built building and they would like to see a new concession stand/bathroom building built to replace the current building as a cinder block structure to match the swimming pool building. Mayor Justice stated since all the utilities are already at that location, the current concessions stand building would be a logical spot for a new concession stand/restroom facility. Council Member Whitney stated he was in favor of the sight only for the purpose of saving money on utilities, but he is concerned with running into a transite water main that runs near the building. Council Member FitzGerald stated he liked that location because of the visibility factor. FitzGerald stated he could see the visibility cutting back the amount of vandalism. FitzGerald asked if the building would have concessions in the middle with a restroom on each side. Whitney stated he had seen a concession/restroom building with the restrooms at one end with a breezeway separating it from the concession building. Then the building is broken up and there is a view to the other side of the building. The restrooms would also be under a roof out of the elements. Whitney continued to suggest the building have all stainless steel fixtures and concrete floors to make it as indestructible and easy to clean as possible. Council directed staff to start looking into a new restroom/concession building.

Mayor Justice stated it would be a good idea to set a priority list for the park, so once one project was completed, the next project was in line. Council Member FitzGerald stated that he would like to see the windmill installed. It is only deteriorating as it is waiting to be installed. Council Member Whitney stated that is a low cost project that could be done easily. Mayor Justice stated that public fundraisers are a good idea to assist in the cost of the landscaping around the windmill. FitzGerald stated that as

soon as the restroom building is mapped out the Council should start looking at placing the windmill. City Administrator Brown stated he could see getting the walking path installed to bring people to the park. Then signs could be placed along the walking path to bring people's attention to where things might be placed. FitzGerald asked what the City's policy was on placing plaques on items that are donated. City Attorney Amerine stated the City had a policy on naming things and placing plaques to recognize donations. Amerine stated the policy needs to be reviewed.

Mr. Frickey stated that the current concession stand location would serve as a central location for the entire park. Mr. Cumming asked about the location near the basketball courts. After discussion regarding all locations, board members commented that the current concession stand location had the utilities already in place, was next to the street for visibility, did not block the view to the rest of the park. Mr. Cumming asked if the type of structure would be the same as the Aquatic Center. Brown stated that he has received some examples from a manufacturer of a restroom/concession building. However, the price is often high. Brown stated that he has also had discussions with Ernie Misak, Public Works Director, on designing a structure on their own similar to the Well #2 wellhouse building next to the water tower. The well house building was made of concrete block, had a metal roof similar to the Aquatic Center bathhouse and was built for a lot less cost than contracting for manufactured building. After discussion, Brown stated that he would bring back an example of restroom/concession stand combination buildings for the board to review and make a recommendation to the Council at the next meeting.

### **3. Other Matters and Reports**

City Administrator Brown stated the installation of the ball field lights at City Park is complete. In addition, the portable fencing for the City Park ball field and field #3 at the sports complex. Brown reported that Kansas Fence was close to completing the project at fields #2 and #3 at the sports complex. Field #2 had the fence moved in and the fabric was replaced around almost the entire field. Field #3 had the fabric replaced for the 10 foot wings from the backstop to the dugouts and the 6 foot fence from the dugouts to the double gate in the outfield.

City Administrator Brown also reported that in the last couple months there was a small concrete job completed. Crews from Steve Swift had connected the path around the southwest corner of the west fishing pond at Chisholm Ridge. In addition, a concrete bottom had been constructed for the drainage that exits out of the pond at that location to a conduit underneath Ross Avenue. A short section of sidewalk was also completed at the northwest section of the east fishing pond, right next to the picnic table structure at that location.

### **4. Adjournment**

**MOTION:** There being no further business to discuss, Mrs. Buck made a motion to adjourn. The motion was seconded by Mr. Frickey and passed unanimously.

**CERTIFICATION**

State of Kansas            )  
City of Clearwater        )  
Sedgwick County         )

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, serving as Park Advisory/Tree Board Secretary, do hereby certify that the foregoing copy are Minutes of the meeting the City of Clearwater Park Advisory Board held on February 16, 2009. I certify that this is a true and correct copy of the Minutes officially approved by the Clearwater Park Advisory/Tree Board held on \_\_\_\_\_, 2009.

Given under my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2009.

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Jodi McBee, Deputy City Clerk & Secretary for  
Clearwater Park Advisory/Tree Board