

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - MINUTES
September 22, 2015
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

Call to Order

Mayor Burt Ussery called the meeting to order at 6:30 p.m.

Invocation and Flag Salute

Mayor Ussery gave the invocation which was followed by the pledge of allegiance and flag salute.

Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Laura Papish, Ron Marsh, Paul Clark, Chris Griffin were all present.

Austin Wood was absent.

The following staff members were present:

Justin Givens, City Administrator; Courtney Meyer, City Clerk; Austin Parker, City Attorney; Jason Gearhardt, Interim Police Chief; Ernie Misak, Public Works Director; Don Schauf, EMS Director.

Others Present:

Kevin Hill, Michelle Walters, Kaylie Hill, Mariah Hill, Grant Ryan, Paul Rhodes Times Sentinel News.

Approval of the Agenda

Mayor Ussery called for a motion to approve the September 22th agenda.

Motion: *Griffin* moved, *Marsh* seconded to accept the September 8, 2015 agenda. Voted and passed unanimously.

Public Forum

Mariah Hill approached the podium and read out loud a letter she wrote to Mayor Ussery. The letter stated:

"Dear Mayor, I think people litter too much. I'm writing you this letter because I think we need to stop littering. Teach people about it, and conserve our environment. I live by a lake and people go fishing, but don't clean up their trash. People need to take care of our community.

I think signs need to be put up so people won't litter that much. My neighborhood has glass on the side of the road and cigarettes in my yard. I don't know if they do it on purpose or not, but it's still bad. Let's keep our environment clean.

Like I said, people leave trash, but when one person does it other people start to. I think you should put trash cans out there. I'm going to pick up trash 5 days a week. If this behavior continues the environment will be dirty.

Lake and ponds will be filled with trash. People are becoming lazy and doing it all the time. We need to educate people on littering. I think people learn about littering because they should know what they're doing to the environment.

Thank you for taking your time to read this. Please consider helping the environment. I hope you

do. It would mean a lot to me.

Sincerely,
Mariah Hill"

Mayor Ussery thanked Mariah for her courage to get up and read this letter to everyone. He stated that no action would be taken tonight but will share this information with staff and discuss putting up trash cans, signs, and other things to help out.

Marsh also said thank you and mentioned if anyone would like to take go further in helping the environment you can contact him about cleaning up on the highway because he works with "adopt a highway".

Consent Agenda

Mayor Ussery called for a motion to approve the consent agenda.

Motion: Griffin moved, **Papish** seconded to approve the consent agenda as presented. Voted and passed unanimously.

Approve League of Kansas Voting Delegates

Administrator Givens stated the Council needs to elect a voting delegate for LKM along with an alternate. The alternate is typically the Administrator. The voting delegate would typically be the member going to the LKM meeting.

Mayor Ussery nominated Laura Papish as the voting delegate and Marsh nominated Givens as the alternate.

Motion: Marsh moved, **Clark** seconded to elect Laura Papish and the voting delegate and Justin Givens as the alternate. Voted and passed unanimously.

Claims and Warrants

Meyer presented the claims and warrants in the amount of \$45,288.68 and asked Council if they had any questions.

Motion: Papish moved, **Clark** seconded to pay the claims and warrants in the amount of \$45,288.68 Voted and passed unanimously.

City Administrators Report

- Administration
 - We have received two quotes for roofing work and are have two more area contractors scheduled. EMC totaled the two police cruisers, one of which is being used as the SRO vehicle. We are awaiting clarification on when we will need to turn that vehicle over if we want to claim the full amount. PD Staff will begin getting quotes on the scheduled replacement and delivery dates.
 - Staff met with Renn and Co. to review our insurance coverages. We will be doing an inventory to ensure that our coverage is up to date and adequate, especially those items that are cash value replacement.
 - Post Fall Fest Meeting will be Monday, September 28th at 7:00pm.
 - Staff will be meeting with EMPAC to discuss an employee assistance program that could be extended to all employees just not those covered under the state plan.
 - There will be a groundbreaking for Phase 1 of Park Glen Estates on Friday, September 25th at Noon.

- Staff attended and spoke at the Metropolitan Planning Commission in reference to the elimination of the Zoning Areas of Influence. The commission made a recommendation to keep the process in place; modify the area boundaries based on growth models; change the override vote to a super majority and initiate a 30 day meeting requirement.
- The new Solicitor's Permit is effective and we have already had two applicants.
- The LKM Annual Conference is October 10-12 in Topeka. If you are interested in going let staff know and we can make arrangements. We will also need to select voting delegates at the next meeting.
- Public Works
 - Staff had a pre-construction meeting with EBH, UCI and the sludge removal contractors. Sludge removal will begin in the middle of October with UCI anticipating starting around the 21st of that month.
 - Staff will be cleaning up from Fall Festival this week as well as meter reading.
- Parks and Recreation
 - About 100 people attended the ballet performance on the 13th.
 - Clearwater will be hosting 3rd and 4th grade volleyball matches this week.
 - Basketball sign up is underway as well.
- Library
 - Staff is looking into moving the pre-school story time to Wednesday to accommodate more children.
 - The Lego Club seemed to go over very well.
- Community Center
 - The annual Senior Expo will be happening this week.
 - Staff will be attending a free training to become certified in teaching "A Matter of Balance" a results based program to improve senior mobility and reduce fall potential.
 - There has been a lot of interest in community taught programs that would be hosted at the community center some of classes could include wood carving, sewing, quilting and other craft type classes.
- Police
 - Staff enjoyed a busy but relatively uneventful weekend. No issues at the Beer Garden or bar this year for fall festival.
 - 2 found property reports
 - 1 parking complaint
 - 1 lost child
 - 1 disturbance at the carnival

Griffin noticed at the beer garden that the whole basketball court was not blocked off and kids were still able to play on the court. He suggested that if this was to go on next year that the who court be blocked off so no kids can be around the alcohol.

- Staff thru KDOT did Seatbelt Traffic Enforcement around the Middle and Elementary Schools and only issued 5 citations for no seatbelts.
- Staff will be following up on 14 applicants for the vacant officer position
- Staff should have background info on chief candidates back this week.
- Kudos to all city staff especially, the Public Works department and Police Department for their time and effort in helping the Fall Festival be a success. Also, a big thank you to the Fall Festival Committee and all the volunteers for their efforts in making the event a success.

- City Wide Clean Up will be Friday, October 16th from 8-4 and Saturday, October 17th from 8 to Noon
 - We will be publishing a list of acceptable items as well
- The Boy Scouts will be having their overnight camp at the city park on October 3rd

Mayor Ussery stated he was asked to attend the Fall Festival meeting on September 28th. He thinks the committee is looking to understand and build on a relationship between the City and Fall Fest Committee.

He said the majority of the feedback was good on the Fall Festival.

Griffin wants to be fair to the Recreation Committee and the community. He suggests that a person from the recreation committee, city employee, and Chamber of Commerce member sit on the Fall Festival committee.

Council Reports

Clark had nothing to report.

Marsh reported a hole in the middle of Tracy that needs to be fixed.

Griffin had nothing to report.

Papish had nothing to report.

Ussery asked if the City had a policy on fire hydrants being painted.

Misak stated there wasn't but the tops are painted a certain color to let the fire department know what size of pipe the hydrant is hooked up to.

Ussery also asked who he needs to call when a street light is flickering or out.

Givens stated to report it to City Hall.

Emergency Management Workshop

Council members and staff had a workshop on emergency management where Givens presented a plan that was started but not completed. Council and staff discussed the proposal with no binding action taken. Council and staff will continue the discussion at the October 27th council meeting.

Executive Session

Givens requested an executive session to discuss real estate.

MOTION: *Griffin* moved, *Marsh* seconded to recess into executive session to discuss the acquisition of real estate to include the City Attorney and City Administrator. The open meeting will reconvene in the City Council Chambers at 8:27 PM. Voted and passed unanimously

Mayor Ussery called the meeting back to order at 8:27 and stated no binding action was taken in executive session.

Adjournment

With no further discussion Ussey called for a motion to adjourn.

MOTION: *Clark* moved, *Marsh* seconded to adjourn the meeting. Voted and passed unanimously

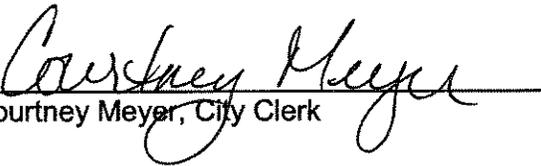
The meeting adjourned at 8:31 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the September 8, 2015 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 22th day of September, 2015.



Courtney Meyer, City Clerk

