

+MINUTES
CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS
CITY COUNCIL MEETING

May 12, 2015
Clearwater City Hall – Council Chambers
129 E. Ross Avenue
Clearwater, KS 67026

CALL TO ORDER

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was called to order by Mayor Burt Ussery on Tuesday, May 12, 2015 at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

INVOCATION & PLEDGE OF ALLEGIANCE

Councilmember Chris Griffin gave the invocation which was followed by the pledge of allegiance and flag salute.

ROLL CALL

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Burt Ussery, Mayor; Austin Wood, Laura Papish, Paul Clark, Chris Griffin, Ron Marsh - Council Members were all present.

The following staff members were present:

Justin Givens, City Administrator; Courtney Meyer, City Clerk; Others staff members present were: Jason Gearhardt, Lieutenant; Marvin and Mary Schauf, Fire Department; Donald Schauf, EMS Director; Beki Zook, Recreation Director; Ernie Misak, Public Works Director.

Others present: Shaun Weaver, Park Glen Estates; John Hass, Ranson Financial; Gene Eason, Chamber of Commerce; Lonnie Stieben, SKT; Gene Garcia; Jeremy Watts; Paul Rhodes, Times Sentinel News.

PUBLIC FORUM

Gene Eason with the Clearwater Chamber of Commerce addressed the Council and asked them to consider help in funding a part-time employee. The Chamber believes this positions would promote communication among the participants, promote efficiency and coordinate efforts among the participants, be the primary point of contact for contact with the participants, monitor and administer the web sites of the participants, making certain that all information is current and accurate, and coordinate and prompt activities and projects of the volunteers serving the various participants.

Lonnie Steiben spoke on behalf of the Chrisom Trail. Lonnie asked if the council would still consider donated \$1000.00 for marketing in the 2016 budget.

CONSENT AGENDA

Griffin moved, Papish seconded to approve the consent agenda which included minutes from regular council session on April 28th, minutes from the special council meeting on May 5th, request for purchasing card for the City Administrator in the amount of \$7000, and Kansas Municipal Utilities voting delegates. Voted and pass unanimously.

MAYORAL APPOINTMENTS

Griffin moved, Wood seconded to appoint the Administrative offices. Voted and passed unanimously.

Papish moved, Clark seconded to appoint the Public Works offices. Voted and passed unanimously.

Wood moved, Clark seconded to appoint the Emergency Medical Technicians. Voted and passed unanimously.

Clark moved, Griffin seconded to appoint the Fire Fighters. Voted and passed unanimously.

Wood moved, Marsh seconded to appoint the Police Department offices. Voted and passed unanimously.

Marsh moved, Griffin seconded to appoint the Recreation Commission, Planning Commission, Public Building Commission, Clearwater Foundation, Historical Society Board, and Library Board. Voted and passed unanimously.

**See attachment for a list of appointments by name.

PARK GLEN ESTATES DEVELOPMENT AGREEMENT

Papish moved, Griffin seconded to authorize the Mayor to enter into a development agreement with Shaun Weaver, Park Glen Estates. Voted and pass unanimously.

PARK GLEN ESTATES PETITION FOR IMPROVEMENTS

Wood moved, Clark seconded to accept the petition for improvements on Park Glen Estates. Voted and pass unanimously.

RESOLUTION FOR AUTHORIZATION OF IMPROVEMENTS FOR PARK GLEN ESTATES PHASE 1.

Wood moved, Marsh seconded to adopt resolution 5-2015 a Resolution Authorizing the Improvements for Park Glen Estates, Phase 1. Voted and pass unanimously.

ENGINEERING SERVICES AGREEMENT FOR PARK GLEN ESTATES PHASE 1

Papish moved, Clark seconded to authorize the Mayor to enter into an Engineering Services Agreement for the infrastructure improvements with Certified Engineering Design, P.A. for Park Glen Estates Phase 1. Voted and pass unanimously.

DEPARTMENT HEAD REPORTS

Misak reported KGS will be taking 4-6 months to moving and replacing about 300 gas meters around town.

Zook had nothing to report

Gearhardt stated that Police Clerk Johnson and Sgt. Luckner were in Washington D.C. attending the National Law Enforcement Memorial for the Hammers dedication. He also mentioned that the CGS computer went down in the storm and is being replaced and Friday will be the annual inspection on Federal arms and Humvee.

Donald Schauf had nothing to report.

Marvin Schauf had nothing to report.

CLAIMS & WARRANTS

City Clerk Meyer presented the claims and warrants as of May 12, 2015 in the amount of \$75,479.65.

Papish moved, Wood seconded to authorize the payment of all Claims and Warrants in the amount of \$75,479.65. Voted and passed unanimously.

CITY ADMINISTRATOR REPORT

The City Clerk has distributed individual budget sheets for each department and staff has already met with one department to begin planning for the upcoming budget season. The following information is for the development of the 2016 Budget:

- Clerk provides department heads with Budget Worksheets and Year to Date expenditures (May 6th)
- Department work sessions for preliminary budget needs (May)
- Council initiatives deadline (May 12)
- Council input (May/June/July)
- Council adoption of budget for publication (July 14; Fallback date of July 21if necessary)
- Publication submitted to newspaper (July 24)
- Actual Publication (July 30--must be at least 11 days prior to August 11)
- Public Hearing on the budget (August 11)
- Formal Adoption (August 11)
- Submission of adopted budget to County Clerk (August 15)

Staff is moving forward with the purchase of a 14' Land Pride Flex Wing Mower from Wichita Tractor Supply. The final purchase price will be \$8,790.00 after a trade in credit of \$3,000.00. The unit should be delivered in two to three weeks. Separate bids were solicited from Wichita Tractor Supply and Prairie Land Partners,

Public Works Staff are in the process of completing several ADA Compliance related issues at the pool prior to its opening. These items include shower seats and extending the shower partitions as well as a new ramp in the baby pool. Staff is also researching

ADA compliant lifts to be used this season at the pool. The funding for these projects is from the \$13,000 dedicated to ADA compliance. Staff will provide a full report of progress and projects at a later meeting.

COUNCIL REPORTS

Griffin expressed a concern about vehicular speed on S. Gorin. Parker suggested a traffic study and to discuss it with the police department.

Marsh had nothing to report

Wood had nothing to report.

Papish had nothing to report.

Clark had nothing to report.

Mayor Ussery stated that the budget work session will be on June 20th at 8 a.m.

2016 BUDGET DISCUSSION

The Governing Body discussed various projects that they would like staff to research and provide further information on for the upcoming budget discussions that may be included as future projects. Those items included:

1. Exploring space for a new or expanded City Hall.
2. A traffic study and improvement concepts for the 4th and Ross Intersection.
3. Shelter house w/ bathrooms near soccer fields.
4. Cross walk at Wal-Mart or sidewalk to the nearest crosswalk.
5. Sidewalk to Post office and Home State Bank
6. Downtown design project
7. Storm shelter under Community Center
8. New well at the City Park

ADJOURNMENT

With no further discussion to come before the Council, Papish moved, Griffin seconded for adjournment. Voted and passed unanimously

The Meeting adjourned at 8:21 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 12, 2015 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 26th day of May, 2015.



Courtney Meyer, City Clerk





City of Clearwater Mayor Appointments

2015-2016

ADMINISTRATIVE

Justin Givens	Administrator
Courtney Meyer	City Clerk/ Freedom Information Officer
Carol Reitberger	Deputy City Clerk & Treasurer
Austin Parker	City Attorney
Sharon Lampe	Clerical (PT)
Pamela Riggs	Community Center Director / Website
Farol McMillan	Community Center Assistant
Rebekah Zook	Recreation Director (Joint Employee)

PUBLIC WORKS DEPARTMENT

Ernie Misak	Public Works Director
Kevin Bush	Public Works
Chadd Posch	Public Works
Cole Hollis	Public Works
1 Seasonal	Public Works Seasonal
Kenny Hughes	Dump Coordinator (PT)
John Mishler	Dump Coordinator (PT)
Patricia Seiler	Maintenance (PT)

EMERGENCY MEDICAL TECHNICIANS (EMT)

Donald Schauf	EMS Director, Paramedic, I/C
Esther Harp	EMS Asst Director, AEMT, TOI
Lisa Corr	AEMT
Dr David I Papsih	DO
Chad Sterrett	EMT
Janet Schauf	EMT
Jared Dinwiddie	EMT
Jason Templin	EMT
Joshua Hecker	EMT
Kyle Berger	EMT
Tanner Rink	EMT
Gabriell Simon	Paramedic
Mike Snyder	Paramedic

FIRE FIGHTERS

Marvin Schauf	Fire Chief
Gary Berger	Asst Fire Chief & Chief Fire Investigator

Kurtis Lauterbach
Carl Fry
Donald Schauf
Chad Sterrett
Jason Templin
Mary Schauf
Jared Dinwiddie
Mark Reibenspies
Hank Pate
Gerald Ready
Brian Schauf
Todd Phillips
Gabrielle Simon
Darin House
Kyle Berger
Kyle Matthews
Matt Rupe
Joshua Hecker
Lucas Frickey
Chadd Posch
Esther Harp
Tanner Rink
Chrissy Terronez
Bruce Berntsen

Asst Fire Chief
Captain
Lieutenant Safety Officer
Lieutenant Training Officer
Emergency Mgmt Coordinator

POLICE DEPARTMENT

Jason Gearhardt	Lieutenant/ Police Chief Interim
Clint Luckner	Sergeant/ Investigator
Rebekah Patterson	Officer
TJ Ohlemeier	Officer
Lee Harp	Officer
Darrell Haynes	Officer (PT)
Roy Riggs	Officer (PT)
Sean Zernickow	Officer (PT)
Blake Elliot	Reserve Officer
Cole Cotham	Reserve Officer
Beverly Jo Johnson	Police Records/ Court Clerk
Becky L Hurtig	Municipal Judge
Larry Linn	City Prosecutor
Pat Lambert	Animal Control

CHISHOLM TRAIL RECREATION COMMISSION CITY

David Fitzgerald	2014-2018
Amy Marsh	2015-2019
USD 264	
Todd Dannenberg	2014-2018
Mike Champa	2012-2016
AT LARGE (appointed by Rec Commission)	
Wayne Bernten	2015-2019

PLANNING COMMISSION

Ron Witt	2015-2019 City
Dick Croft	2013-2016 County
Mike Cass	2013-2016 City
Mike Machart	2014-2017 City
Crystal Luckner	2015-2019 County
Jennifer Clark	2015-2019 County
George Rudy	2015-2019 City

PUBLIC BUILDING COMMISSION

Bob Cumming	2015-2019
David Wells	2015-2019
Jeanne Long	2013-2017
David Papish	2012-2016
Chuck Reitberger	2012-2016

CLEARWATER FOUNDATION

Justin Givens	City Seat
---------------	-----------

REAP Representatives

Burt Ussery	2015
Justin Givens	2015

HISTORICAL SOCIETY BOARD

Bob Fleming	2014 - 2018
Clarice Sparr	2012 - 2016
MaryAnne Hawley	2014 - 2018
Gary Morehead	2012 - 2016
Sue Smith	2015 - 2019
Aileen Lauterbach	2013 - 2017
John Chitwood	2013 - 2017
Charles Becker	2013 - 2017
George Light	2013 - 2017

LIBRARY BOARD

Scott Lucas	2013-2017
Juliann Jacobs	2013-2017
Debra Peterson	2015-2019
Carol Schroeder	2011-2015
Elaine Watt	2012-2016
Rachel Bell	2013-2017

VACANT SEAT UNTIL IT CAN BE FILLED