

CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS

CITY COUNCIL MEETING

MINUTES

JANUARY 31, 2012

(Approved 2-14-12)

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, January 31, 2012, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike York, Mayor; Jim Whitney, Lyle Berntsen, and Sandi Keeler, Laura Papish, Council Members. Council Member Frischenmeyer was absent. The following staff members were present: Kent Brown, City Administrator; Liza Donabauer, City Clerk; Gene Garcia, Police chief, Ernie Misak, Public Works Director. Others present at the meeting were: Mary Schauf, Clearwater Fire Department; Lonnie Stieben, Southern Kansas Telephone; and Pamela Riggs, David Coon, citizens.

Mayor York called the meeting to order at 6:30 p.m. York gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

1. Approval of the Minutes of the Regular Meeting of January 10, 2012

MOTION: Council Member Lyle Berntsen made a motion to approve the minutes of the 1-10-12 City Council Meeting. The motion was seconded by Council Member Jim Whitney and passed unanimously.

2. Approval of the Minutes of the Special Meeting of January 26, 2012

MOTION: Council Member Sandi Keeler made a motion to approve the minutes of the 1-26-12 City Council Meeting. The motion was seconded by Council Member Laura Papish and passed unanimously.

3. Mayor's Recommendations

Mayor Mike York made the following recommendations:

Accept Judy Cumming's resignation as Clearwater Historical Museum Director.

Appoint Glenda Gladfelter as Clearwater Historical Museum Director.

The appointment of Glenda Gladfelter was accepted with Council consensus.

4. Public Forum

No members of the public addressed the Council.

5. Department Head Reports

Ernie Misak, Public Works Director, informed the Council that the Park Glen Sewer issue has not been resolved. The second pump can be run manually, and the first pump has been returned to the rebuilder to determine the problem. There is one other backup pump that has been nearly totally rebuilt from parts. One of the pumps returned to replace one of the non-automatic pumps. Council Member Whitney asked if the voltage has been checked. Public Works Director Misak stated that the voltage is fine. Council Member Whitney stated that he does not understand why there are so many problems with the pumps. Council Member Whitney asked if someone should be brought in to look at the pumps. Public Works Director Misak stated that George Rudy and Richmond Electric have been out to check the pumps and they cannot determine a cause for the problems. The pumps have been running a lot more over the past 7-9 years. Council Member Whitney asked if an engineer should be consulted to come out to determine if there is another solution. Director Misak stated that he is exploring the option of bringing out an engineer. City Administrator Brown stated that there is a possibility of another project to divert the flow from 92 houses. Brown estimated that the project could cost up to \$60,000. Council Member Whitney stated that he is concerned that the City does not have an alternative method to pumps. Council Member Whitney asked how many spares there are in case of emergency. Director Misak stated that the City owns 4 pumps of which two are backups. Council Member Whitney asked if the City is at a point where the rebuilt pumps may need to be replaced by new pumps. Director Misak stated that \$2,692 would be the cost of a new pump. Director Misak stated that he is comfortable with what the City is currently doing. Director Misak provided a backup plan to the Council. Director Misak stated that the repaired pumps should be returned by the end of this week at the cost of \$659.

Council Member Whitney asked if the red dump truck is back. Public Works Director Misak stated that it is back but not repaired. The truck is drivable and could be used to plow if there was snow. Director Misak stated that he has not had the time to research a new truck. Council Member Whitney asked if the truck should be put up for auction and sold "as-is". Whitney also stated that he is concerned about the City's liability in operating a truck that is damaged. Mayor Mike York stated that even with the frame welded the bed would not be usable. Director Misak agreed and stated that the truck's bed would not be operational. Misak noted that the blade is in great condition and can help to clear snow off the streets. Mayor York proposed contacting Rod Hobert Welding to come look at the truck to weld the frame.

Gene Garcia, Police Chief, stated that all of the untagged vehicles were removed

off the streets. Sergeant Jason Gearhardt will be presenting nine cases to the juvenile DA for the recent vandalism cases. Garcia stated that he will be attending a meeting introducing the two candidates for the open District Attorney position. Chief Garcia stated that the surveillance cameras are installed. The infrared component on the cameras is really working well at night. Council Member Whitney asked if the cameras assisted in the vandalism cases. Chief Garcia stated that one of the old cameras aided in solving this crime. Chief Garcia noted that the cameras will be a big plus for the Police Department. Chief Garcia stated that he will be looking at a new police car soon. Council Member Whitney stated that he received a call from a resident regarding another citizen who is parking a commercial semi- truck on their lawn. The semi was backed up to the resident's front door for three days. Now the citizen's pick-up truck is backed up to the front door. Chief Garcia stated that his staff is keeping up on monitoring illegally parked cars. It is part of their daily duty.

6. Salary Resolution for 2012

City Administrator Brown stated that the proposed resolution is a result of the annual evaluations. This has been drafted per the direction Council gave staff.

MOTION: Council Member Jim Whitney made a motion to adopt Resolution 1-2012 as presented. Council Member Lyle Berntsen seconded the motion. The motion carried unanimously.

Resolution No. 1-2012

A RESOLUTION BY THE GOVERNING BODY OF THE CITY OF CLEARWATER, KANSAS THAT THE 2012 ANNUAL SALARY FOR EACH CITY EMPLOYEE LISTED HEREIN WILL BE AS FOLLOWS:

7. Bid Tab for Ross & Lee Avenue Curb Improvements

City Administrator Kent Brown stated that staff received bids from three contractors for the Ross and Lee Avenue curb improvements. Harlan Foraker with Certified Engineer Design looked at the bids and recommended moving forward with PB&J, a contractor within Sedgwick County. The City will have to work with residents regarding the handicap ramp on Ross Avenue between the library and the doctor's office. Staff recommends approval of awarding the bid to PB&J. Council Member Lyle Berntsen stated that he is not familiar with the contractor. Berntsen also stated that the contractor has provided different pricing for 6" standup curb. City Administrator Brown stated that he spoke with Foraker about the standup curb versus the roll curb. Foraker, from an engineering point of view, would recommend roll curb because it would improve drainage behind the curb. Council Member Berntsen asked for clarification about the drainage. It would improve drainage from the yard to the street with the roll curb.

Council Member Berntsen stated that the homeowners along that road had concerns about the roll curb. Council Member Keeler stated that she had a homeowner state, “We are the ones paying for this. Why we can’t have what we want?” Keeler asked if there would be an opportunity for the engineer to meet with the property owners. Brown stated yes, however, the Council can provide direction to the contractor to complete the work as directed.

Council Member Whitney stated that he does not understand how Foraker can see how the drainage would change. Public Works Director Misak stated that the pavement has been overlaid on the curb and gutter. He explained that if the area is saw cut and 2” of asphalt is laid over the concrete, it could raise the back of the curb up. Then the area would need to be backfilled, and it would be difficult for the water to drain up over the fill.

Council Member Whitney asked if staff could send a letter to the homeowners asking that they attend the next Council meeting to hear the engineer's thoughts on the curb selection. The property owners could make the final decision after hearing Foraker’s information. After discussion, there was Council consensus to invite the homeowners on Lee to the next Council meeting. Council Member Whitney asked if Foraker could come to the next Council meeting to discuss the project and provide drawings. Council Member Whitney explained that if the property owners choose not to attend the meeting, then they will have to accept the Council's decision. Misak stated that he will also look at the area and provide his opinion.

The selection of the contractor was tabled until the next meeting.

8. Resolution Authorizing and Providing for the Making of the Improvements (Paving, Curb & Gutter) at Indian Lakes

City Administrator Kent Brown stated that this resolution acknowledges that the City received the petition. The resolution also sets up the financing for the project. Brown explained that the bids must come in below the engineer’s project estimate or less than 10% above the amount. The estimated cost of the paving, curb and gutter at Indian Lakes is \$408,700.

MOTION: Council Member Lyle Berntsen made a motion to adopt Resolution 2-2012 as presented. Council Member Jim Whitney seconded the motion. The motion carried unanimously.

Resolution No. 2-2012

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF CLEARWATER; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (PAVING, CURB AND CUTTER/INDIAN

LAKES).

9. Resolution Authorizing and Providing for the Making of the Improvements (Sewer System) at Indian Lakes

City Administrator Brown stated that this resolution is for the same financing of the sewer part of the project at Indian Lakes. The estimated cost of the sewer at Indian Lakes is \$82,200.

MOTION: Council Member Jim Whitney made a motion to adopt Resolution 3-2012 as presented. Council Member Laura Papish seconded the motion. The motion carried unanimously.

Resolution No. 3-2012

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF CLEARWATER; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (SEWER SYSTEM/INDIAN LAKES).

10. Resolution Authorizing and Providing For the Making of the Improvements (Water System) at Indian Lakes

City Administrator Kent Brown stated that this resolution is for the same financing of the water system of the project at Indian Lakes. The estimated cost for the water is \$72,900 at Indian Lakes.

MOTION: Council Member Jim Whitney made a motion to adopt Resolution 4-2012 as presented. Council Member Sandi Keeler seconded the motion. The motion carried unanimously.

Resolution No. 4-2012

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF CLEARWATER; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (WATER SYSTEM/INDIAN LAKES).

11. **Resolution Authorizing and Providing For the Making of the Improvements (Drainage) at Indian Lakes**

City Administrator Kent Brown stated that this resolution is for the financing of the drainage part of the project. It will connect to the storm sewer that is already near the Senior Center. The estimated cost for the drainage is \$256,500 at Indian Lakes.

MOTION: Council Member Lyle Berntsen made a motion to adopt Resolution 5-2012 as presented. Council Member Jim Whitney seconded the motion. The motion carried unanimously.

Resolution No. 5-2012

A RESOLUTION DETERMINING THE ADVISABILITY OF THE MAKING OF CERTAIN INTERNAL IMPROVEMENTS IN THE CITY OF CLEARWATER; MAKING CERTAIN FINDINGS WITH RESPECT THERETO; AND AUTHORIZING AND PROVIDING FOR THE MAKING OF THE IMPROVEMENTS IN ACCORDANCE WITH SUCH FINDINGS (DRAINAGE/INDIAN LAKES).

12. **Advertisement for Bids for Indian Lakes Addition Phase 1 Paving, Sanitary Sewer, Waterline, and Storm Water Drain Improvements.**

City Administrator Kent Brown stated that with Council Direction, the contract documents are available for the contractors to view and bid on. One general contractor will be in charge of all four projects. They will subcontract any work they do not handle directly. The bids will come in and will be available for Council's review at the next Council Meeting.

13. **Charter Ordinance in Preparation to Refinance Debt**

City Administrator Kent Brown presented the Charter Ordinance to refinance a portion of the debt relating to sanitary sewer. State statute requires that a city go before the public to refinance more than \$150,000 on a sewer project that was from the revolving loan fund. The charter ordinance allows the financing to go ahead with a certain amount, unless it is protested and goes to a vote. The ordinance provides finance options to the city itself. Section 2 states that the costs and expenses of building the same shall be borne by the City as a whole, and may be paid out of the general obligation bonds of the city; or if the governing body determines, general obligation may be issued in any sum the governing body deems necessary. The state statute was set in the 1960s and the monetary figure was never changed. Brown explained that City Attorney Janet Amerine drafted this charter ordinance. Brown explained that a charter ordinance is different from an ordinance in that it is tied to the state statutes. Because this is a charter ordinance, there is a sixty-day protest period. The charter ordinance will

be published twice in the newspaper.

MOTION: Council Member Lyle Berntsen made a motion to adopt Charter Ordinance #18 as presented. Council Member Laura Papish seconded the motion. The motion carried and passed unanimously on a roll call vote (ayes: Berntsen, Papish, Keeler, Whitney; nays: none).

14. Draft Ordinance of SKT Telephone Franchise

Lonnie Stieben, Southern Kansas Telephone, presented a draft ordinance to renew the franchise agreement with the City of Clearwater. Stieben explained that SKT needs a franchise agreement to allow SKT to use the public right of way in the City of Clearwater. Stieben explained that SKT only has franchise agreements with the City of Clearwater and the City of Belle Plaine. The purpose of a franchise agreement is to gain a fee from the customer, which is turned back to the City. This is not a fee that SKT receives. The customer is looking at prices every day and comparing prices. SKT has seen a 4% annual loss in landline customers due to wireless options. SKT is in competition with satellite and wireless companies. Stieben would like to propose an agreement at \$1 per month for a five year period. SKT appreciates the opportunity to serve the Clearwater community. Liza read an email from City Attorney Janet Amerine:

I reviewed all of the material. The SKT franchise presented is approved as to form. The dollar per line fee is quite low. The phone company likes it low so the phone bills do not look too high for the customers. Franchise fees are a pass through tax that hits all users whether they are property tax exempt, renters, schools etc. It is a way for the city to raise money for the general fund. It will be a question of policy for the council but the dollar figure is definitely on the low side of what other communities receive.

City Administrator Brown stated that the franchise fee is a pass through and hits those that utilize the service. The phone company does have to try and remain competitive. Council Member Berntsen stated that the fee is high enough. Gas and electric companies do not have any competition. The City does not want to hurt SKT. Council Member Whitney stated that SKT is a large part of, and contributor to, the community.

MOTION: Council Member Lyle Berntsen made a motion to approve Ordinance #947 granting the franchise, privileges, and rights to Southern Kansas Telephone Company, Inc. leaving the rate the same as presented. The motion was seconded by Council Member Jim Whitney and it passed unanimously on a roll call vote (ayes: Berntsen, Papish, Keeler, and Whitney; nays: none).

15. Brush Dump Pass for Rental Property Owners

City Administrator Kent Brown stated that Resolution 3-2010 authorized a one-

time dump pass for \$5. An annual residential pass was approved for \$20; commercial users could acquire a \$100 yearly dump pass. Since that time, there has been a question regarding what to charge rental property owners. Staff is seeking Council's consideration. Council Member Jim Whitney asked if this question is coming from the landlords. Administrator Brown stated that this question is coming from staff. The concern is how to enforce this. Council Member Whitney stated that owning a rental property is a business. The City should give the rental owner a choice of a \$100 commercial pass or be charged \$20 per property. Administrator Brown clarified that the commercial pass is for tree and landscaping service companies. Council Member Berntsen agreed that enforcement is going to be difficult. Council Member Whitney stated that being a landlord is a commercial business. They should be charged as such. Council Member Whitney stated that the City's rate is quite reasonable in comparison to Wichita. Mayor York stated that overall, the adopted fees are reasonable. Mayor York stated that he agrees with Council Member Whitney that the landlord should be required to purchase a commercial user pass. Council Member Papish asked if the \$100 commercial pass is fair to a landlord of one property. Papish proposed that if the landlord has five or less properties they have the option of purchasing a \$20 residential pass for each property. A \$100 commercial use pass would be more cost effective if the landlord has more than five properties. Mayor asked for Council consensus to establish the above dump pass fees for rental property owners. With Council consensus, it was determined that a rental property owner has the option to purchase residential dump passes for each property or a \$100 commercial use pass.

16. Waste Connections Request to Change Pick-Up Date for Chisholm Ridge and Park Glen

City Clerk Liza Donabauer stated that Herschel West, Waste Connections, contacted staff requesting cooperation from the City to change the pick-up dates for trash and recycling for the routes specifically in the Park Glen and Chisholm Ridge developments. Due to increased business for Waste Connections, they are finding they have to reorganize their routes throughout the Wichita Area. West proposes changing the pick-up dates for the two developments from Thursdays to Mondays. Waste Connections will give customers a one-month notice and will tag affected trash containers with the new schedule change. The change would take effect on 3-05-12. To clarify, customers in Park Glen and Chisholm Ridge Developments would receive garbage pick-up on Thursday March 1st and then again on Monday, March 5th, to start the new schedule. Staff encourages customers to contact City Hall if they have any questions regarding the new schedule.

Council Member Jim Whitney received two complaints on Monday because the garbage truck was heading north on 4th Avenue and the recycle truck was heading south. The trucks were blocking both lanes of traffic at 6:20 a.m. Council asked staff to request Waste Connections to alter their routes so that they are not collecting trash and recycling on 4th Avenue between 6:00 a.m. and 8:00 a.m.

17. Discussion of Dangerous Structure at 818 E. Ross and Resolution Fixing Time and Place of Hearing

City Administrator Kent Brown presented pictures of a detached structure that has holes in its roof at 818 E. Ross. The Sedgwick County Inspector provided a letter dated 1-20-12 regarding his inspection findings. The letter states that the property failed on several general categories. The letter further states that the garage should be demolished due to the deteriorated condition. The inspector determined that the repairs would exceed the value of the structure. Brown stated that staff drafted a resolution setting a time and place for a public hearing. Brown stated that he has not spoke with the Walt's manager regarding the property. Council Member Lyle Berntsen stated that a permit is required to repair the roof and siding on the building. The inspector will not grant a permit if he recommends demolishing the building. The resolution for the public hearing will be published in the City's official newspaper.

MOTION: Council Member Jim Whitney made a motion to adopt Resolution 6-2012 fixing a hearing date of 3-27-12 at 6:30 p.m. at the Clearwater City Hall to discuss the accessory structure at 818 E. Ross Avenue. Council Member Lyle Berntsen seconded the motion. The motion passed unanimously.

18. Committee Reports

No meeting minutes were distributed in the Council Packets. The 1-3-12 Planning Commission Meeting was canceled. The 1-16-12 Park Advisory Meeting was also canceled. The following committees are scheduled to meet and are open to the public to attend:

Planning Commission: Meeting scheduled for 2-07-12

Park Advisory: Meeting scheduled for 2-20-12

19. Old Business

Mayor Mike York asked if there has been any additional response with Russel Mills. City Administrator Brown stated that no response has been received since the last letter. Council Member Whitney stated that another letter from the City is necessary. The letter should require a response regarding a timeline of necessary repairs on the property. More shingles have been found along the alley and street. Council Member Keeler stated that she agrees with Council Member Whitney. Council Member Whitney proposed having City Attorney Amerine send a letter. City Administrator Brown stated that the City needs a time frame for the repairs necessary to bring the building in compliance with the nuisance laws. Mayor York proposed a 60-day deadline, which would be 4-01-12.

A letter was sent to the South Gorin property owner requesting a timeframe of repairs. Council Member Whitney proposed that by the next meeting, if no response is made another letter should be sent to the South Gorin property owner.

Council Member Papish asked if the City could remove the dilapidated barrels. City Administrator Brown stated that the property owners should be contacted first prior to removing the barrels. Brown stated that the City would move forward with removing the barrels.

Council Member Whitney asked if the Ninnescah agreement was received. City Clerk Donabauer stated that staff has not received the signed agreement yet.

20. Staff Reports

City Clerk Liza Donabauer had nothing to report.

City Administrator Kent Brown stated that one other property on 200 S. 2nd has been reported as dilapidated. The garage has a hole in it. It is at the SE corner of Kansas and 2nd. Brown reported that he sent a letter cautioning them that their property may not be in compliance.

City Administrator Brown presented a drafted employment want ad for a public works position. This is to fill the recently vacated position of Mike Weakley. Council Member Whitney stated that he believes a lot of the work could be contracted out for less money than filling the position. Council Member Whitney stated that he receives complaints from citizens about public works employees that are seen standing around. Council Member Whitney proposed hiring a part-time mower from April to September. The part time person would not do meter reads or pool maintenance. Council Member Whitney stated that the City could hire out a crack sealer contractor for less than it costs for the City to do the same task. The public works employees are not installing new water meters any more. Council Member Whitney stated that he wants the lagoons and pumps fixed. Council Member Jim Whitney feels the money could be better spent on other things. Council Member Laura Papish stated that an estimate needs to be obtained to purchase another dump truck. Council Member Lyle Berntsen stated that he too questions if the position should be filled. Council Member Lyle Berntsen proposed holding the position for one year to see if contracting out the work would be more cost beneficial. Council Member Whitney stated that he is willing to go without this position for a year to see how it works. Council Member Whitney stated that a part-time mower would not require employee benefits. Council consensus was not to fill the full-time position vacated by Mike Weakley for 2012.

Council Member Mike York asked about the crack sealing and whether it is bid by the linear foot. City Administrator Brown stated yes. City Administrator Brown stated that he could ask neighboring communities what they do and how much they pay. Mayor Mike York stated that the weather has been perfect for crack sealing. City Administrator Kent Brown stated that the last two weeks have been devoted to fixing sewers.

City Administrator Kent Brown stated that the City received good news in that the property valuation went from 13.9 million during the budget process to 14.18 million. One mil for the City generated \$14,181. The total mills for the City of Clearwater is 146.750 which put the City right in the middle of the pack. Brown stated that the mills

were set for the City at 49.941 even though during the budget process, it was set at 51 mills. Because the property valuation was higher than what was provided by county estimates during the budget, the net effect was a lowered rate. The City of Clearwater is ranked 10th out of 20 cities. Clearwater only dropped one place among the 20 cities as far as its tax rate.

The Deputy City Clerk is taking an accounting class through a junior college that is specific to her job duties. With council consensus, reimbursement for the cost of the class was approved.

KMIT provides work comp management training for supervisors each year. The regional supervisor training will be held in Maize on 2-23-12. City Administrator Brown would like to send department heads or a representative from each department to the training. The cost is \$25.00 per person.

City Administrator Kent Brown stated that staff received a price quote on the line for the jetter to fix the hole in the line at 4th and Park. The City received a quote on how to fix it from the inside, which would just patch the problem. The repair would circumvent tearing up the entire street. City Administrator Brown stated that before he makes a recommendation to the Council he would like to get a quote to fix the entire block.

City Administrator Brown stated that he would be attending City Hall Day in Topeka on 2-01-12 to meet with legislators. Brown will inquire about C-Post training on behalf of Police Chief Garcia.

City Administrator Brown concluded Staff Reports by stating that the 1-30-12 Town Hall Meeting at the Methodist Church went very well.

21. Council Reports

Council Member Jim Whitney stated that he sat in on the industrial park committee discussion at the 1-30-12 Town Hall Meeting. The facilitator brought in good points and discussed how the industrial park properties should be shovel ready. The facilitator also talked about virtual site. The facilitator thought the City should develop a marketing tool to sell the sites at a cost per square foot. Council Member Jim Whitney asked Council Member Berntsen what the general square foot price would be for a new commercial building. Berntsen stated that there is not a notable difference in the cost of building commercial buildings throughout communities in Sedgwick County. Council Member Lyle Berntsen stated that there is a general rule for the cost of building a warehouse. Council Member Whitney stated that the facilitator commented that he did not know that Clearwater had an industrial park. The facilitator stated that prices should be determined and a real estate agent should feature those in ads. The prices should also be advertised on a City web site. The prior Council had given direction that the pricing is negotiable. Council Member Jim Whitney stated that he received a complaint about the City's commercial land real estate agent. City Administrator Kent Brown agreed that Steve Martens of Grubb & Ellis has not communicated with the City. Council Member Jim Whitney suggested that City Attorney Janet Amerine review the City's agreement

with Grubb & Ellis and look at other options for marketing the Industrial Park. Whitney stated that he asked the facilitator when the City should give up on the industrial park property. The facilitator stated that this is something that Council would need to look at and decide on. City Administrator Kent Brown stated that the city of Hutchinson sat ten years on their industrial park before its first development. Council Member Laura Papish asked how a business owner could inquire on starting a business in Clearwater. Lonnie Stieben, SKT, stated that the Chamber of Commerce still receives and returns calls. Stieben stated that he and City Administrator Kent Brown have exchanged information about potential new businesses coming to Clearwater.

City Clerk Liza Donabauer stated that she attended the communication committee. The facilitator suggested utilizing high school kids or college interns to assist in the communication efforts. The committee suggested that a community calendar would be beneficial for the Chamber of Commerce, the City, and any other group that wants to be involved.

Council Member Sandi Keeler had nothing to report.

Council Member Laura Papish stated that she sat in on the shop-at-home committee at the 1-30-12 Town Hall Meeting.

Council Member Lyle Berntsen stated he had nothing to report.

Mayor Mike York stated that he was impressed with the speakers at the 1-30-12 Town Hall Meeting. Mayor Mike York would like staff to send a thank you to Commissioner Norton.

Lonnie Stieben with Southern Kansas Telephone stated that a recap from the 1-30-12 Town Hall Meeting will be put in the Times Sentinel newspaper. The town hall meetings are open to the Clearwater area. Stieben stated that each committee from the Town Hall Meeting would come together individually as a way to keep the progress moving forward.

22. Adjournment

MOTION: Being no further discussion to come before the Council, Council Member Lyle Berntsen moved for adjournment. The motion was seconded by Council Member Sandi Keeler and passed unanimously.

The Meeting adjourned at 9:18 p.m.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Liza Donabauer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 24, 2012 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 14th day of February, 2012.

Liza Donabauer, City Clerk