

CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS

CITY COUNCIL MEETING

MINUTES

January 25, 2011

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, January 25, 2011, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike Justice, Mayor; Mike York, Jim Whitney, Sandi Keeler, and Jim Frischenmeyer, Council Members. Lyle Berntsen, Council Member, was absent. The following staff members were present: Kent Brown, City Administrator; Cheryl Wright, City Clerk; Janet Amerine, City Attorney; Gene Garcia, Police Chief; Beki Zook, Recreation Director. Others present at the meeting were Donald Schauf, Clearwater EMS; Marvin Schauf & Mary Schauf, Clearwater Fire Department; Alan Hayworth, ProCom; Lonnie Stieben, SKT; Paul Rhodes, Times Sentinel; Tammy Brandt, citizens; Carmen Brandt and Kara DeLauretis, Clearwater High School Government Students.

Mayor Justice called the meeting to order at 6:30 p.m. Justice gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

1. Approval of the Minutes of the Regular Meeting of January 11, 2011

MOTION: Council Member York made a motion to approve the minutes of the meeting. The motion was seconded by Council Member Frischenmeyer and passed unanimously.

2. Mayor's Recommendations

There were no appointments or recommendations at this time.

3. **Public Forum**

No one addressed the Council.

4. **Department Head Reports**

Fire Chief Marvin Schauf introduced Alan Hayworth with ProCom LMR. Hayworth discussed options for the upcoming radio rebanding. Hayworth explained that most radios that the city owns and the repeater at the water tower are compatible with the narrow banding required by the FCC. The radios will have to be reprogrammed, which takes about 5-10 minutes per radio. Hayworth explained that the radios can also be programmed to allow only certain departments to speak to each other and remain on the same channel. Groups can be set up such as Fire, EMS, and Public Works. The cost would be less than \$500 to reprogram all the city radios. Mayor Justice asked if this will eliminate having to buy new radios for the change required by Sedgwick County in 2013. Hayworth explained that that is another issue. The radios that the EMS/Fire/Police use to communicate with Sedgwick County Emergency Dispatch will still have to be replaced by 2013. Those radios will cost about \$4,500 a piece to replace. Council requested ProCom to submit a cost proposal for reprogramming the City communication radios.

Police Chief Garcia demonstrated a personal mini camcorder by showing video recorded by the device. The Police Department is using the camcorders to assist the officers. These do not replace the in-car cameras. The cameras are worn on the uniform of the officers and record one-on-one communication. The Police Department is currently working on a policy as to when the cameras should be used. The department is currently using two cameras. Garcia stated he hopes to get one for each officer. Garcia stated that he and Sgt. Gearhardt have been conducting interviews for the open police officer position and hope to have a recommendation soon.

5. **Mayor Recommendation's - continued**

Police Chief Garcia stated that he is requesting at this time to hire a part time officer to help with the staffing shortage the Police Department has currently. Mayor Justice appointed Lee Harp as part time police officer, with Council consensus.

6. **Police Chief Garcia Request to Promote Sgt. Jason Gearhardt to Rank of Lieutenant**

Mayor Justice reviewed Police Chief Garcia's request to promote Sgt. Jason Gearhardt to rank of Lieutenant. With Council consensus, Mayor Justice promoted Jason Gearhardt from Sergeant to Lieutenant.

7. **Proclamation in Honor of Kansas Sesquicentennial**

Mayor Justice read the proclamation to honor The State of Kansas Sesquicentennial in the City of Clearwater. Council gave consensus for the Mayor to sign the Proclamation.

8. **Department Head Reports-Continued**

Recreation Director Beki Zook stated that the last day of youth basketball is January 29. Adult volleyball began in January. Youth softball/baseball signups will begin in mid February. Zook stated that she will be attending the Kansas Recreation and Parks Conference in Wichita next week.

9. **Proposal for Fees at Sports Complex Baseball/Softball Fields**

Recreation Director Zook reviewed the proposal for field usage and fees at the Chisholm Trail Sports Complex Baseball/Softball Fields. Fields can be reserved by priority as follows: 1.) USD 264 interscholastic athletic events, 2.) Clearwater Recreation Commission youth and adult baseball/softball leagues, 3.) City of Clearwater activities, 4.) Clearwater non-profit organizations, 5.) Clearwater individuals, Clearwater for Profit organizations, 6.) Out of town organizations or individuals. Zook went on to review the fee schedule. Clearwater School, Recreation, and City events will not be charged a fee. All other groups will be on a tiered fee system. After a brief discussion, Council suggested changing the "usage" fee to a "base" fee to reduce confusion. All other fees, such as lights, maintenance, and building use, would be add-ons to the base fee. Council agreed the proposal was a good foundation to start. In a year, the fees can be reviewed and modified if needed.

MOTION: Council Member Keeler made a motion to adopt City of Clearwater Field Usage Agreement and Fee Schedule with changing "usage" charge to "base" charge. The motion was seconded by Council Member York and passed unanimously.

10. Salary Resolution for 2011

MOTION: Council Member Whitney made a motion to adopt resolution 01-2011 to designate employee salaries for 2011 effective January 1, 2011. Council Member Frischenmeyer seconded the motion and it passed unanimously.

11. Proposal for Sanitary Sewer Improvements in Clearwater Business Park

City Administrator Brown stated that at the previous meeting, Council authorized staff to get a bid proposal from Nowak Construction for a short section of sanitary sewer improvements in Clearwater Business Park. This project covers lots 1, 2, and 3, block 3, as well as lot 2, block 4 and lot 1, block 2. The project bid cost came to \$39,062.50. Council agreed the proposal from Nowak was a fair price.

MOTION: Council Member Keeler made a motion to accept the proposal from Nowak Construction for sanitary sewer improvements in Clearwater Business Park in the amount of \$39,062.50. Council Member Frischenmeyer seconded the motion and it passed unanimously.

12. Reports

City Clerk Wright stated she received a complaint regarding the Wichita Eagle unsolicited newspaper he is receiving every week. Wright stated she told the individual that she would contact the Eagle. Council Member Whitney and Frischenmeyer stated that they have also received complaints from residents that they do not wish to receive this paper. Whitney stated he viewed it as littering. Council agreed to have the Mayor make a call to the Wichita Eagle to have the unsolicited Thursday paper stopped in Clearwater unless specifically requested by residents.

City Attorney Amerine stated that she has been working on the case regarding the deck. The city has won the case, but it may be appealed.

City Administrator Brown stated that a meeting has been tentatively set for February 1 between the School, Recreation, and City administrative and maintenance staff to come to an agreement on maintenance and use of the sports complex ball fields.

City Administrator Brown stated that the Public Works Department has been cleaning up metal from the brush dump and shop area. The metal has been taken to a recycle facility. The City has received almost \$1,000 on the items that were brought.

Council Member Whitney expressed his concern over the RecycleBank points system. Whitney stated that the elderly were going to have a hard time redeeming points and they could take their recycling to Wichita to get cash. Whitney explained that he was in support of the curbside recycling, but the rewards points could be seen as a hassle. Mayor Justice suggested making a coupon redeemable for dollars off utility bills so there would be something the City could offer for which residents could redeem their points. Justice also suggested arranging some computer assistance for people who need help setting up their rewards accounts.

13. Executive Session - Personnel

MOTION: At 8:15 p.m., Council Member York made a motion to enter into executive session for personnel for 5 minutes. Council Member Whitney seconded the motion and it passed unanimously. Council, City Administrator Brown and Police Chief Garcia entered the executive session.

At 8:20 p.m., Council returned to regular session with no action taken.

Mayor Justice stated that, with Council consensus, the hourly wage of part time officer Roy Riggs is to be adjusted upward by \$1.00 per hour effective January 16 pay period.

14. Adjournment

MOTION: Being no further discussion to come before the Council, Council Member Keeler moved for adjournment. The motion was seconded by Council Member Whitney and passed unanimously.

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the January 25, 2010 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 8th day of February, 2011.

Jodi McBee, Deputy City Clerk