

**CITY OF CLEARWATER, SEDGWICK COUNTY, KANSAS**

**CITY COUNCIL MEETING**

**MINUTES**

**MAY 25, 2010**

The regular meeting of the City of Clearwater, Sedgwick County, Kansas, City Council was held on Tuesday, May 25, 2010, at 6:30 p.m., in the Clearwater City Council Chamber, City Hall, 129 E. Ross Avenue, Clearwater, Kansas.

The following members were present: Mike York, Lyle Berntsen, Jim Whitney, Sandi Keeler, and Jim Frischenmeyer, Council Members. Mike Justice, Mayor, was absent. The following staff members were present: Cheryl Wright, City Clerk; Ernie Misak, Public Works Director. Others present at the meeting were Marvin Schauf, Clearwater Fire Department; Donald Schauf, Clearwater EMS.

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Council President Mike York called the meeting to order at 6:30 p.m. York gave the invocation, which was followed by the Pledge of Allegiance. The Clerk called the roll to confirm the presence of a quorum.

**1. Approval of the Minutes of the Regular Meeting of May 11, 2010**

**MOTION:** Council Member Keeler made a motion to approve the minutes of the meeting as amended. The motion was seconded by Council Member Berntsen and passed unanimously.

**2. Mayor's Recommendations**

There were no recommendations.

**3. Public Forum**

EMS Director Donald Schauf addressed the Council to let them know the EMS and Fire Departments participated in a simulated shooting at the High School. Schauf stated the simulation was a great teaching exercise and both departments learned a great deal from the

experience. Schauf also stated that he would like to pay Christopher Harris, EMT instructor, \$1,200.00 for teaching the EMT class in Clearwater. Schauf stated that they had 7 participants in the class, 6 from Clearwater and one from Viola. Council gave consensus to pay Christopher Harris \$1,200.00 for teaching the Spring 2010 EMT Class.

Public Works Director Ernie Misak addressed the Council to discuss issues with the Aquatic Center. Misak stated the pool was filled last week and they discovered the circulating pump seal was broken. Public Works had a spare on hand, so the pump was quickly repaired. Once the pump was running, the chlorinator wouldn't work. The pool lost 90,000 gallons over a few days. After several attempts to obtain the correct parts, the chlorinator was fixed last Saturday. The pool continued to lose water after the chlorinator was repaired. Misak stated he called in Mayer Specialty Services to camera the drain lines and no leaks were found. Misak then spoke to the engineer of the pool to review what had been done to try to stop the loss of water in the pool. The circulating pump was left off last night and the pool lost no water. Misak stated he has called Paddock Engineering again and discussed where the leaks maybe in the circulating pump. No option for repair is accessible from above ground. There are 5 zero entry jets that help keep chlorinated water in the shallow end of the pool. One of the jets was capped last year because it was leaking. Three of the four remaining jets are leaking. The one that is leaking the worst was capped yesterday, leaving 3 jets working. Misak stated he hasn't filled the pool back up with water until he reviewed the situation with the Council. What ultimately needs to be done is all the jets need to be replaced. Misak stated the two remaining jets can be capped and leave one jet running. The mushroom at the shallow end of the pool helps circulate chlorinated water. Then the replacement of the jets can happen after the pool is closed. Another option would be to leave the 3 remaining jets running and hope they don't cause major water loss over the summer. After a lengthy discussion regarding repair options, Council agreed to have Public Works fill the pool back up with water and see if there is any water loss. If there is no great water loss, the 3 remaining jets can be repaired when the pool is closed in September.

Public Works Director Misak reviewed other items affecting the Public Works Department. The backhoe is back in the City's possession after repair of the electrical problem. The Deweze mower is being repaired and should be working soon. The bridge on Ross between 3<sup>rd</sup> and 4<sup>th</sup> Aves. is scheduled to begin repair June 6<sup>th</sup>. The Circus is going to be moved from City Park to the Sports Complex because of all the rain and the concern with ruining the new sidewalk and ball field fence. Misak stated he spoke to school administration and they plan on installing sidewalk along the east side of south Prospect all the way to Kansas for additional drop off and pickup access for Elementary West. Misak

stated that he also spoke to the school administration about installing curb and guttering on the north side of Elementary West and they were very receptive to the idea.

**4. Sedgwick County Department on Aging Contract for Providing Volunteer Transportation Services**

City Clerk Wright stated that the Sedgwick County Department on Aging Contract for Providing Volunteer Transportation Services is up for renewal. The transportation service is a volunteer program that assists senior citizens with transportation to doctor's appointments, shopping, etc., if they can't or are unable to drive. Each trip provides \$7 to the Senior Center and no reimbursement to the volunteer driver. In 2009, the Senior Center received \$5,201.00 from Department on Aging for the service. Council gave consensus for Wright to sign the contract on behalf of the City.

**5. Review of Annual Council Tour and Strategic Planning Session Held on May 18, 2010**

City Clerk Wright and Council Member York reviewed the annual council tour and strategic planning session outcomes from the May 18<sup>th</sup> planning session. York stated that the desired outcome of the meeting was to identify goals and objectives for the City of Clearwater for the 2011 budget and the near term future, decide priorities and how to accomplish the objectives identified within the 2011 budget, and review ideas for future planning sessions. Some of the objectives for the 2011 budget listed by Mayor and Council during the planning session were installation of a stop light at 4<sup>th</sup> and Ross, upgrade police technology, new aerators for the sewer ponds, street maintenance, and office equipment. York went on to review the items that Council voted upon as high priority including street maintenance, aerators for sewer ponds, assistance for the employee benefit fund, salaries, and water well #6 & #8 rehab.

**6. Job Description Emergency Medical Services Director**

City Clerk Wright stated that while putting together the personnel policies and procedures manual the job description for the Emergency Medical Services Director was missing. Wright reviewed the job description. Council Member Frischenmeyer requested that the heading "Marginal Functions" be changed. Wright stated she would eliminate that heading and add the items under Marginal Functions to Essential Functions. Council gave consensus to add the changed job description for Emergency Medical Services Director to the personnel policies and procedures.

7. **Reports**

Council Member Frischenmeyer stated he understood the Public Works Department are supposed to wear uniforms. Frischenmeyer stated he has noticed that Public Works aren't always in uniform. Wright stated that the City has purchased uniform shirts for all the Public Works employees. Frischenmeyer requested an executive session for personnel at the next council meeting.

Council Member Whitney stated he has received several phone complaints regarding tall grass around town. Whitney stated the weeds are tall near the entrance to the Senior Apartments off of Janet. The vacant lots in Park Glen aren't being mowed and the weeds are getting tall at the house on the southwest corner of Tracy and Hellar.

Council Member Keeler stated that 321 Nancy is being cleaned up.

Council Member York stated the bushes behind the house to the east of the bank are protruding into the alley and need to be trimmed back.

8. **Adjournment**

**MOTION:** Being no further discussion to come before the Council, Council Member Keeler moved for adjournment. The motion was seconded by Council Member Berntsen and passed unanimously.

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick   }  
City of Clearwater    }

I, Jodi McBee, Deputy City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the May 25, 2010 City Council meeting.

Given under my hand and official seal of the City of Clearwater, this 8th day of June, 2010.

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Jodi McBee, Deputy City Clerk