

**GOVERNING BODY OF THE CITY OF  
CLEARWATER, KANSAS  
MEETING OF THE CLEARWATER  
MAYOR AND CITY COUNCIL  
TUESDAY, MARCH 12, 2013  
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
  - Mayor Michael York
  - Lyle Berntsen, Council President
  - Jim Whitney, Council Member
  - David FitzGerald, Council Member
  - Laura Papish, Council Member
  - Sandi Keeler, Council Member
- **Review of Minutes**

City Council Regular Session – February 26, 2013

Action Required:                      Approve/Approve with correction(s)
- **Consent Agenda**
  1. Authorization to pay invoice from PEC (\$8,600.00) for Sanitary Sewer Improvements at Indian Lakes Addition, 2<sup>nd</sup> Addition, Phase 1.
  2. Authorization to pay invoice from PEC (\$10,300.00) for Water Line Improvements at Indian Lakes Addition, 2<sup>nd</sup> Addition, Phase 1.
  3. Authorization to pay invoice from PEC (\$1,266.79) for Sanitary Sewer CA Improvements at Indian Lakes Addition, 2<sup>nd</sup> Addition, Phase 1.
  4. Authorization to pay invoice from PEC (\$1,221.39) for Water Line Improvements at Indian Lakes Addition, 2<sup>nd</sup> Addition, Phase 1.

***Description:** All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, either from the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.*

- **Mayor York: Recommendation**

- **Public Forum**
- **Ordinance Authorizing and Providing for the Sale and Issuance of General Obligation Bonds, Series 2013 (Business/Industrial Park)**  
Kevin Cowan, Gilmore & Bell, to present ordinance. **TAB A**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

*Description:* At the 2-26-13 Meeting, Kevin Cowan announced that there will be a bond sale in March and the City will close on those bonds to pay for the notes. A notice will be published and notices of the bond sale will be mailed. Cowan will present the bids tonight.

- **Resolution Providing Terms and Details of Bonds and for Related Actions (Business/Industrial Park)**  
Kevin Cowan, Gilmore & Bell, to present resolution. **TAB B**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

- **Request from Rockin' Ruckus to Use City Sidewalks/Streets for Farmer's Market**  
Shana Matzen will present request to the City Council. **TAB C**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

*Description:* Ms. Matzen's request is to conduct an Outdoor Marketplace on Main Street hoping to attract fresh produce, crafts, antiques, and information booths. It would start April 20<sup>th</sup> and run the third Saturday of every month thru October.

- **Ordinance Increasing Rates for Sewer Utility and Increasing Connection Fee to the Sanitary Sewer System**  
City Attorney Amerine will present proposed ordinance as requested by Council. **TAB D**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

*Description:* The Council and staff discussed the base rates for the Care Home/Nursing Home category. Staff was directed to research occupancy and the number of meters at each facility. Council Members and the Mayor also directed staff to research and provide recommendations for the educational and subsidized residential housing categories.

- **Ordinance Increasing Base Rates for Water Utility and Providing for Utility Improvement Fee and other Installation Fees**  
City Attorney Amerine will present proposed ordinance as per Council discussion. **TAB E**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The Council gave consensus at last meeting to increase the base water rate by \$1.00 and set up a utility improvement fee plus costs for new meter installations.

- **Resolution RE: Structure at 200 S. Second Avenue**  
City Administrator Brown will review the resolution. **TAB F**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* City Administrator Kent Brown sent a nuisance letter to the property owner at 200 S. Second Avenue. He announced at the 2-26-13 Council Meeting that the deadline for action has passed. The homeowner has not contacted city staff.

- **Fall Festival Request for Sponsorship**  
City Clerk Donabauer will review request for donations. **TAB G**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The city provides a number of services for the event. Previous Councils have approved a bronze level of sponsorship.

- **Department Head Reports**
- **Committee Reports**  
Meeting minutes included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 4-02-13  
Park Advisory Board: Meeting scheduled for 3-18-13

- **Claims & Warrants**  
Presentation of claims listing for authorization to pay.

Action Required: Approve as presented/with exceptions  
Action Taken: \_\_\_\_\_

- **Old Business**  
Status of old business items from staff and Council.

- **Staff Reports**
- **Council Reports**
- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk's Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.