

**GOVERNING BODY OF THE CITY OF
CLEARWATER, KANSAS
MEETING OF THE CLEARWATER
MAYOR AND CITY COUNCIL
TUESDAY, JULY 9, 2013
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
 - Mayor Michael York
 - Laura Papish, Council President
 - Jim Whitney, Council Member
 - Paul G. Clark, Council Member
 - Burt Ussery, Council Member
 - Chris Griffin, Council Member
- **Review of Minutes**

City Council Regular Session of June 25, 2013

Action Required: Approve/Approve with correction(s)
- **Consent Agenda**

Authorization to pay invoice from Utility Service Company (\$5,464.57) for annual water tower inspection and maintenance.

Description: All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, either from the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.
- **Mayor York: Recommendation**

Appoint Chrissy Terronez, Fire Department
Appoint Jeremy Watts, Police Officer
- **Public Forum**

- **Public Hearing for the Proposed Assessment for the Lee and Ross Avenue Curb and Gutter Project** **TAB A**
Bond Attorney Kevin Cowan, Gilmore & Bell, will present.

Action Required: Approve/Disapprove
Action Taken: _____

Description: The notice for the hearing was sent to all property owners. Tonight’s public hearing is to address the special assessments that will be assigned to each property for construction of improvements.

- **Ordinance to Authorize Business/Industrial Park Assessment Documents** **TAB B**
Bond Attorney Kevin Cowan, Gilmore & Bell, will present.

Action Required: Approve/Disapprove
Action Taken: _____

Description: An ordinance will be presented.

- **Request to Purchase Document Management System for Police and Municipal Court** **TAB C**
Police Chief Garcia will review request.

Action Required: Approve/Disapprove
Action Taken: _____

Description: Digital Office Supply offers a records retention program that would expedite record search and reduce current storage space.

- **Proposal for Street Repair on Nancy Avenue** **TAB D**
City Administrator Brown will review proposal from Holland Paving to repair street on Nancy Avenue.

Action Required: Approve/Disapprove
Action Taken: _____

Description: Proposed repair would include repairs to Nancy Avenue.

- **Update on WAMPO Agreement** **TAB E**
City Administrator Brown will review update from Kristen Zimmerman from WAMPO and ask for Council direction.

Action Required: Approve Agreement/Staff Direction
Action Taken: _____

Description: Additional information provided by Kristen Zimmerman..

- **Review Proposal from Postal Presort, Inc.**
City Administrator Brown will review the proposal.

TAB F

Action Required: Approve /Staff Direction
 Action Taken: _____

Description: Proposal from Postal Presort, Inc. Company offers a secure and confidential service customized for the City of Clearwater that would be utilized in the preparation and mailing of mass Utility mailings.

- **2014 Budget Discussion**
City Administrator Brown will review staff recommendations for the 2014 budget.

TAB G

Action Required: Discussion/Staff Direction
 Action Taken: _____

Description: At the last two Council Meetings, staff presented Council with the proposed 2014 budget, which included all of the department head's requests. The result was a budget that would require raising taxes over 9 mills. Tonight's discussion will focus on how to balance the budget without raising taxes.

- **Department Head Reports**
- **Committee Reports**
Meeting minutes included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 8-6-13
 Park Advisory Board: Meeting scheduled for 7-15-13

- **Claims & Warrants**
Presentation of claims listing for authorization to pay.

Action Required: Approve as presented/with exceptions
 Action Taken: _____

- **Old Business**
Status of old business items from staff and Council.
- **Staff Reports**
- **Council Reports**
- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk's Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.