

**GOVERNING BODY OF THE CITY OF  
CLEARWATER, KANSAS  
MEETING OF THE CLEARWATER  
MAYOR AND CITY COUNCIL  
TUESDAY, FEBRUARY 12, 2013  
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
  - Mayor Michael York
  - Lyle Berntsen, Council President
  - Jim Whitney, Council Member
  - David FitzGerald, Council Member
  - Laura Papish, Council Member
  - Sandi Keeler, Council Member
- **Review of Minutes**

City Council Regular Session – January 22, 2013

Action Required:                      Approve/Approve with correction(s)
- **Consent Agenda**
  1. Authorize Payment to Clearwater Area Chamber of Commerce for 2013 Membership; Gold, plus Business Associate (\$675.00).

*Description: All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, either from the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.*
- **Mayor York: Recommendation**
  1. Appoint Rachael Bell, Clearwater Public Library Board Member.
- **Public Forum**

- **Approve the Temporary Note Sale Purchase**

City Administrator Brown will present Note Sale as drafted by GilmoreBell.

**TAB A**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The Council adopted three resolutions on 1-22-13 for the water and sewer line project along Ross Avenue. The Council will accept the best bid for the general obligation temporary notes for the sewer and waterline improvements along Ross Avenue.

- **Resolution Authorizing and Directing the Issuance, Sale, and Delivery of General Obligation Temporary Notes**

City Administrator Brown will present the resolution.

**TAB B**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* This resolution provides the terms and details of the note, and will allow for the levy and collection of an annual tax for the sewer and waterline improvements.

- **Approve the Statement of Final Costs for the Business/Industrial Park Infrastructure and Establish a Date and Time for a Public Hearing on Proposed Assessment for Such Project**

City Administrator Brown will present the documents and notice of public hearing.

**TAB C**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The temporary note for the industrial park is due in 4-01-13. This paperwork is to establish the bond process.

- **Agreement – Operations at City Park Concession Stand**

City Administrator Brown will discuss recent offer and terms of agreement.

**TAB D**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The concession building was rented by The Sno Zone in 2012 from May 1<sup>st</sup> to September 30<sup>th</sup> for \$250/month. A new vendor is interested in utilizing the building during the same time frame.

- **Follow-up of 2-06-13 Joint Meeting between School Board, Recreation Commission, and City Council**

Action Required: Staff Direction  
Action Taken: \_\_\_\_\_

- **Request from HS/MS Cross Country to use Disc Golf Course for 4-20-13 Tournament**  
City Administrator Kent Brown will present request. **TAB E**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

- **Review Annual Changes in Monthly Sewer Rates**  
City Administrator will lead the discussion based on a recommendation by the City auditor.

Action Required: Staff Direction  
Action Taken: \_\_\_\_\_

***Description:** This discussion comes in light of 2011’s audit review in August, 2012. The city auditor recommended increasing water and sewer rates higher than the 1% authorized rate increase. The auditor commented that the rate increase does not meet inflation. Council will be asked if they want to increase more than the 1% that is set in the City code.*

- **Set Date for Spring and Fall City Wide Clean-Up Weekend**

Action Required: Staff Direction  
Action Taken: \_\_\_\_\_

- **Budget Calendar**  
City Clerk Donabauer will present calendar, which is an overview of the chain of events for the year including council elections, department head budget requests, Council work sessions, and the final date for the budget hearing of 8-13-13. **TAB F**

Action Required: Staff Direction  
Action Taken: \_\_\_\_\_

- **Department Head Reports**
- **Committee Reports**  
Meeting minutes included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 3-05-13  
Park Advisory Board: Meeting scheduled for 2-18-13

- **Claims & Warrants**  
Presentation of claims listing for authorization to pay.

Action Required: Approve as presented/with exceptions  
Action Taken: \_\_\_\_\_

- **Old Business**  
Status of old business items from staff and Council.
- **Staff Reports**
- **Council Reports**
- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk's Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.