

**GOVERNING BODY OF THE CITY OF  
CLEARWATER, KANSAS  
MEETING OF THE CLEARWATER  
MAYOR AND CITY COUNCIL  
TUESDAY, NOVEMBER 27, 2012  
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
  - Mayor Michael York
  - Lyle Berntsen, Council President
  - Jim Whitney, Council Member
  - David FitzGerald, Council Member
  - Laura Papish, Council Member
  - Sandi Keeler, Council Member
- **Review of Minutes**

City Council Regular Session – November 13, 2012

Action Required:                      Approve/Approve with correction(s)
- **Consent Agenda**
  1. Authorization to pay Westar (Charge Order #104337, \$10,763.64) for City's portion of cost of the three-phase underground primary line extension into the Clearwater Industrial Park.

*Description: All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, either from the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.*
- **Mayor York: Recommendation**
- **Public Forum**

- **Notice of Public Hearing for 2012 Budget Amendment**  
City Administrator Brown will review Amendment.

**TAB A**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* City Administrator Kent Brown will present the 2012 Budget Amendment Agenda Item. With Council authorization, the Notice of Public Hearing will be sent to The Times Sentinel for publication in the 11-29-12 newspaper. The Public Hearing would be held on 12-11-12 at the City Council Meeting.

- **Engineering Contract for Water/Sewer Plans for Commercial Properties at Indian Lakes 2<sup>nd</sup> Addition**  
City Administrator Kent Brown will present contract.

**TAB B**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* The petitions for the water and sewer services were received by Council at their 11-13-12 Meeting. This is the next step in the process.

- **Follow-Up of Intergovernmental Agreement with Sedgwick County – 4<sup>th</sup> Avenue Street Project**  
City Administration Brown will provide update.

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* Council provided direction to staff on follow-up items at their 11-13-12 Meeting. Council had questions regarding the cost of moving the existing utilities. The Council also requested additional information regarding the drainage plans at the intersection of Ross and Tracy Avenue.

- **Alcoholic Beverage License for Cancun Mexican Grill for Consumption on Site**  
City Clerk Donabauer will review application.

**TAB C**

Action Required: Approve/Disapprove  
Action Taken: \_\_\_\_\_

*Description:* Cancun Mexican Grill recently applied for their state license to serve alcoholic beverages on site. The Clearwater Police and Fire Departments have been alerted of the application status.

- **Follow-up from Joint Recreation Board/City Council Meeting on 11-14-12 RE: Aquatic Center Operations**  
City Administrator Brown and Council will discuss joint meeting and related actions.

Action Required: Staff Direction  
Action Taken: \_\_\_\_\_

- **Authorization to Proceed with Obtaining FundBalance Cash Receipts Program for Purchased in 2013**

City Clerk Liza Donabauer will present quote.

**TAB D**

Action Required: Authorize/Not Authorize  
 Action Taken: \_\_\_\_\_

*Description:* City Clerk Liza Donabauer presented the request to obtain the FundBalance Cash Receipts program as recommended by the City Auditor as part of the 2013 budget process. FundBalance would like to install the program in 2012 and is willing to take payment in 2013 as part of the City’s 2013 budget year.

- **Department Head Reports**

- **Committee Reports**

Meeting minutes included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 12-13-12

Park Commission: Meeting scheduled for 1-14-13

- **Claims & Warrants**

Presentation of claims listing for authorization to pay.

Action Required: Approve as presented/with exceptions  
 Action Taken: \_\_\_\_\_

- **Old Business**

Status of old business items from staff and Council.

- **Staff Reports**

- **Council Reports**

- **Executive Session - Personnel matters of non-elected personnel**

- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk’s Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.