

**GOVERNING BODY OF THE CITY OF  
CLEARWATER, KANSAS  
MEETING OF THE CLEARWATER  
MAYOR AND CITY COUNCIL  
TUESDAY, NOVEMBER 13, 2012  
6:30 P.M.**

Pursuant to Ordinance No. 917 and Section 2.08.010 adopted by the governing body and approved by the Mayor on November 24, 2009, members of the public are allowed to address the Mayor and City Council for a period of time limited to not more than five minutes.

- **6:30 P.M. Call Council Meeting to Order**
- **Invocation: Please remain standing after the invocation for the flag salute.**
- **Roll Call by City Clerk**
  - Mayor Michael York
  - Lyle Berntsen, Council President
  - Jim Whitney, Council Member
  - David FitzGerald, Council Member
  - Laura Papish, Council Member
  - Sandi Keeler, Council Member
- **Review of Minutes**

City Council Regular Session – October 23, 2012

Action Required:                      Approve/Approve with correction(s)
- **Consent Agenda**

*Description: All matters listed within the Consent Agenda have been distributed to each member of the City Council for reading and study, are considered routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired on an item, either from the Governing Body or from the audience, that item may be removed from the Consent Agenda and placed on the Regular Agenda.*
- **Mayor York: Recommendation**
  1. Resignation of Carl Shaffer, Clearwater Senior Center Director.
  2. Appointment of Dick Croft to the Clearwater Planning Commission
- **Public Forum**

- **Final Plat for Indian Lakes 2<sup>nd</sup> Addition**  
 City Administrator Brown will present the recommendation from the 11-06-12 Planning Commission Meeting. **TAB A**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

- **Petition for Water Service at Indian Lakes 2<sup>nd</sup> Addition-Commercial Properties**  
 City Administrator Kent Brown will present petition. **TAB B**

Action Required: Accept and File/Staff Direction  
 Action Taken: \_\_\_\_\_

*Description:* A petition from Duckhorn Properties will be presented tonight and will start the process toward construction of improvements. The petition does include the 25/75% split agreed upon by Duckhorn and the City for payment of the foregoing improvements.

- **Petition for Sanitary Sewer Service at Indian Lakes 2<sup>nd</sup> Addition-Commercial Properties, and Unplatted Tract A**  
 City Administrator Kent Brown will present petition. **TAB C**

Action Required: Approve and File/Staff Direction  
 Action Taken: \_\_\_\_\_

*Description:* A petition from Duckhorn Properties and the Becks will be presented tonight and will start the process toward construction of improvements.

- **Waste Connections Proposal for Automated Curbside Trash Service**  
 Herschel West will present proposal and ask about revised agreement. **TAB D**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

- **Intergovernmental Agreement with Sedgwick County – 4<sup>th</sup> Avenue Street Project**  
 City Administrator Kent Brown will present agreement. **TAB E**

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

*Description:* Agreement is to provide for the construction and financing of road reconstruction work by County on N. 4<sup>th</sup> Avenue and the intersection of Ross and Tracy Avenues. Work will consist of milling and overlaying a fresh surface course on N. 4<sup>th</sup> from Ross to the railroad and additional drainage improvements at the Tracy/Ross intersection.

- 2013 Contract for Clearwater Senior Center – Senior Level 1 with Department on Aging** **TAB F**  
 City Clerk Donabauer will review contract.

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

*Description:* This is an annual process to authorize approval of, and signature, on agreement. The Senior Center Director and City Clerk define goals and outcomes for the program in the upcoming year. There is a bi-annual reporting procedure to demonstrate to the County that it is fulfilling its program requirements. This year’s agreement has been revised to request additional volunteerism, background checks, and a certificate of tax clearance.

- Tax Exemption Request for 115 N. Lee Avenue** **TAB G**

Action Required: Staff Direction  
 Action Taken: \_\_\_\_\_

*Description:* Attorney Russell Mills requested to be considered for economic development guidelines similar to properties in Wichita. Mills was informed that Clearwater’s Neighborhood Revitalization Program ended over two years ago. According to program requirements, property owners are to request exemption before project is started.

- Resolution to set a Public Hearing for Property at 210 S. Gorin** **TAB H**  
 City Administrator Kent Brown to present draft Resolution.

Action Required: Approve/Disapprove  
 Action Taken: \_\_\_\_\_

- Proposed Capital Improvement Plan** **TAB I**  
 City Administrator Brown will review proposed CIP.

Action Required: Staff Direction  
 Action Taken: \_\_\_\_\_

*Description:* This CIP includes items identified by department heads, planning commission, and the comprehensive plan and water system study. This Plan is meant to be flexible and staff will need additional input from Council regarding priorities, additions, and deletions. This is an attempt to take a longer-term view of City facilities, functions and equipment.

- Joint Clearwater Recreation Commission/City Council Meeting on 11-14-12** **TAB J**  
 City Administrator Brown will review proposed agenda.

Action Required: Staff Direction  
 Action Taken: \_\_\_\_\_

*Description:* Proposed agenda is included in notebooks.

- Department Head Reports**

- **Committee Reports**

Meeting minutes included in Council Packets as they become available.

Planning Commission: Meeting scheduled for 12-04-12

Park Commission: Meeting scheduled for 11-19-12

- **Claims & Warrants**

Presentation of claims listing for authorization to pay.

Action Required:

Approve as presented/with exceptions

Action Taken:

\_\_\_\_\_

- **Old Business**

Status of old business items from staff and Council.

- **Staff Reports**

- **Council Reports**

- **Executive Session - Personnel matters of non-elected personnel**

- **Adjourn**

If you need any accommodations for the meeting, please contact the City Clerk's Office, 620/584-2311, or the KANSAS RELAY SERVICE 800/766-3777. Please give 48 hours notice.