

City of Clearwater, Kansas
Sedgwick County
City Council Meeting - **MINUTES**
June 8, 2021
Clearwater City Hall – Council Chambers
129 E. Ross Avenue Clearwater, KS 67026

1. Call to Order/ Invocation and Flag Salute

Mayor Burt Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

2. Roll Call

The City Clerk called the roll to confirm the presence of a quorum. The following members were present: Mayor Burt Ussery, Councilmembers; Chris Griffin (phone), Shirley Palmer-Witt, Crystal Walter and Justin Shore were present.

Chad Pike was absent

The following staff members were present:

Courtney Zollinger, Interim City Administrator, Amber Ives, Cole Hollis, Chadd Posch Jared Dinwiddie, Kirk Ives, Justin Patrick.

3. Approval of the Agenda

Mayor Ussery stated that Item #9, Executive Session, was added to the agenda.

Motion: *Walter* moved, *Palmer-Witt* seconded to accept the agenda as modified. Voted and passed unanimously.

4. Public Forum

None

5. Approve Consent Agenda

Mayor Ussery asked if there was any question on the consent agenda and if not asked for a motion to approve.

Minutes

Claims and Warrants

Motion: *Shore* moved, *Palmer-Witt* seconded to approve the consent agenda as presented. Voted and passed unanimously.

6. Staff Reports

a. Administration Office – Courtney Zollinger – Zollinger notified council that the Senior Center budget discussion is moved to 2:30 and the Police Department is moved to 3:00pm. Council had no questions.

b. Fire Department –Jared Dinwiddie –Council had no questions.

c. Police Department – Justin Patrick – Council had no other questions.

d. Park – Chadd Posch – Walter asked how many dog waste stations there were. Posch answered 2 at the moment with 2 more scheduled to go in. Mayor Ussery stated he was asked about potholes at the sports complex and Posch stated he found some at the entrance and filled them. Council had no other questions.

- e. Public Works – Cole Hollis – Palmer-Witt stated there was a missing handicap sign in the Park Parking Lot. Council has no other questions.
- f. Senior Center – Amber Ives – Shore asked if the coffee has started? and Ives answered yes. Council had no other questions.

7. Business

a. Fall Festival Discussion

Rachel Chamber, Fall Festival President, pleaded with council that they are unable to get volunteers to help with Fall Festival and the five people she has will not be able to do the event by themselves. She asked council if there was anything they could do.

Mayor Ussery stated he would advocate for them on Facebook and in the community to help with the event and suggested to reduce the number of days the event will run to help minimize the burden.

Chambers stated there was going to be another meeting to try and reach people in the community tomorrow evening at the Methodist Church. Mayor Ussery stated he would be there to show his support.

b. Chisholm Ridge Phase 3 Special Assessment Proceedings

In 2018 council discussed and agreed, in order to move the remaining city owned lots in Chisholm Ridge the City would charge \$15,000 per lot and utilize those funds to pay for the water, sewer and drainage improvements. The street improvement costs would stay with the property and all water, sewer, and streets improvements on the other 8 lots would stay with property.

Estimated special assessment amount for Lots 40-51 Block 1 and Lots 23-28 Block 3 will be \$74.82. Estimated special assessment amount for Lots 15-22 Block 3 will be \$95.93.

The special assessments are figured for a 20-year general obligation bond at 2.25%. The pricing will not be final until the bids are received for the bond.

The city portion of the water, sewer, and drainage for the 18 out of 26 lots is \$209,133.81. The city has \$190,188.84 from the sale of lots, which includes interest earned. The remainder of the cost can be paid from the General Fund discretionary. The general fund will be reimbursed as the remaining 8 lots are sold.

The motion that staff is requesting is to approve the Statement of Final Costs, Assessment Roll Certification, Notice of Public Hearing, and Form of Notice of Hearing and Statement of Costs Proposed to be Assessed. All documents were prepared by the City's Bond Council Gilmore and Bell and reviewed by the Financial Advisor and the City Attorney

Motion: *Griffin* moved, *Walter* seconded to approve the Statement of Final Costs, Assessment Roll Certification, Notice of Public Hearing, and Form of Notice of Hearing and Statement of Costs Proposed to be Assessed. Voted and passed unanimously.

c. Resolution Authorizing Improvements to City Park

On April 27, 2021, the Governing Body approved the design for the new park shelter project and authorized staff to work with bond council for temporary note funding for the project.

City Council must adopt a resolution authorizing the construction of the improvements in City

Park and providing payment for the cost. The Resolution and supporting documents have been crafted by Bond Counsel Kevin Cowan and Financial Advisor Ranson Financial and reviewed by the City Attorney.

Staff is asking for council to authorize and provide for the construction of improvements to the City Park, a public building in the City of Clearwater, Kansas; and providing for the payment of the costs.

Motion: *Shore* moved, *Palmer-Witt* seconded to adopt resolution 07-2021 authorizing and providing for the construction of improvements to the City Park, a public building in the City of Clearwater, Kansas; and providing for the payment of the costs. Voted and passed unanimously.

d. Resolution Authorizing Sale of Temp Notes for City Park Improvements

City Council must adopt a resolution authorizing the sale of temporary notes for building improvements to City Park.

A temporary note sale is for \$400,000 which covers the cost of new park shelters and cameras in the park. The maturity date of the bonds will be October 1, 2024. The Resolution and supporting documents have been crafted by Bond Counsel Kevin Cowan and Financial Advisor Ranson Financial.

Staff is asking council to adopt a resolution authorizing the offering for sale of General Obligation Temporary Notes, Series 2021A.

Motion: *Walter* moved, *Palmer-Witt* seconded adopt a resolution 08-2021 authorizing the offering for sale of General Obligation Temporary Notes, Series 2021A. Voted and passed unanimously.

8. Governing Body Comments

Griffin asked who was responsible for the lights in the tree in front of Emprise Bank. Zollinger stated that SKT puts them up and takes them down.

Palmer-Witt asked about the potholes on Grant as well as the part where Grant turns into Park, it is a mud hole every time it rains. Hollis explained that the road there is the lowest part and there is no ditch for the water to go anywhere else. He will work on a solution for that area. He also plans on getting the grader out to fix the potholes along that road.

Shore commented that Yvonne Dr turned out nice.

Walter had no other comments

Ussery had no other comments

9. Executive Session: K.S.A. 75-4319(b) For the preliminary discussion of the acquisition of real property

MOTION: *Palmer-Witt* moved; *Shore* seconded to recess into executive session to discuss preliminary discussion of the acquisition of real property to include the Interim City Administrator and the City Attorney. The open meeting will reconvene in the City Council Chamber at 8:15 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session

10. Executive Session: K.S.A. 75-4319(b) Personnel matters of nonelected personnel

MOTION: *Shore* moved; *Walter* seconded to recess into executive session to discuss personnel matters of nonelected personnel to include City Attorney. The open meeting will reconvene in the City Council Chamber at 8:30 p.m. Voted and passed unanimously.

Mayor Ussery called the meeting back to order and stated there was no action taken in executive session

11. Adjournment

With no further discussion Mayor Ussery called for a motion to adjourn.

MOTION: *Shore* moved; *Palmer-Witt* seconded to adjourn the meeting. Voted and passed unanimously. The meeting adjourned at 8:30 PM

CERTIFICATE

State of Kansas }
County of Sedgwick }
City of Clearwater }

I, Courtney Zollinger, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the June 8, 2021 City Council meeting.

Given under my hand and official seal of the City of Clearwater, Kansas, this 22nd day of June 2021.

Courtney Zollinger, City Clerk