

**City of Clearwater, Kansas**  
Sedgwick County  
City Council Workshop - **MINUTES**  
April 30, 2019  
Clearwater City Hall – Council Chambers  
129 E. Ross Avenue Clearwater, KS 67026

**1. Call to Order/ Invocation and Flag Salute**

Mayor Ussery called the meeting to order at 6:30 p.m. followed the invocation and flag salute.

**2. Roll Call**

The City Clerk called the roll to confirm the presence of a quorum. The following members were present:

Mayor Burt Ussery, Councilmembers; Shirley Palmer-Witt and Tex Titterington were present.

Laura Papish, Yvonne Coon and Chris Griffin were absent. Mayor Ussery stated no quorum was met however there was no action to be taken today this was information and discussion only.

The following staff members were present:

Ron Marsh, City Administrator; Courtney Meyer, City Clerk; Bill Hisle, Chief; Ernie Misak, Public Works Director.

**3. Discussion**

Marsh stated there will be a hard stop at 8:30 pm

**a. Cyber Security**

Marsh stated there was a narrative in the council's binder that he would leave up to them to read. He stated staff invited Gilmore Solutions to do a risk analysis on our server and computers to identify where our vulnerabilities were at. Gilmore Solutions is here today to report on the vulnerabilities.

Mark Arnold and Chris Snyder from Gilmore Solutions went through both the Security Assessment and them Network Assessment to point out where our vulnerabilities were. They touched on external ones, password policies, internal policies, the importance of upgrading firmware, smart DNS server, inactive users, and training employees on vulnerabilities.

Council thanked Mark and Chris for taking the time and meeting with them to explain the details of the report.

Council and staff spoke about the current IT support is more of a break/ fix solution and both City Hall and Police have issues with communications. Staff asked Gilmore Solutions to explain the vulnerabilities we currently have so when it comes time for budgeting council is aware that the City's current support is in adequate and staff will be asking for a larger budget for cybersecurity.

**b. Capital Improvement Planning**

Marsh started out to explain this exercise is so staff can start working on a 5-year plan for capital projects. All projects discussed were discussion only for staff to get an idea where to focus energy on.

- Walkability Study
  - Install protected pedestrian crossing at Janet & 4<sup>th</sup> also at Park & 4<sup>th</sup>
  - Improve existing sidewalks
  - Finish the "Heart Loop"
  - Create the "Old Town Loop"
  - Create sidewalk on 4<sup>th</sup> from Post Office to Park Ave. On East side of street

- Complete the Streetscape from Lee to 4<sup>th</sup>
- Park Shelters
- Improvements to 4 Way stop
- 2<sup>nd</sup> ingress/egress from Park Glen/ Park Glen Estates
- 4-Way stop bypass
- Cemetery Expansion
- Drainage Study/ Improvements
- Corner lot plans
- Street maintenance
- PD Remodel – Was not able to discuss
- Welcome Sign East of Town – Was not able to discuss
- Senior & Community Center Sign – Was not able to discuss
- Directional Sign for East Janet Properties – Was not able to discuss

During the sidewalk talk it was discussed that the “Old Town Loop” should be low on the list as it would take away street parking. But still need to keep sidewalks on the table.

For the streetscape it was stated the 200 block of E Ross would cost approximately \$500,000 because the retaining wall would need to be fixed, trees removed and the drainage at Gorin and Ross on the North side would have to be adjusted that is why the cost is high. The idea is to create a corridor to downtown. With a completed streetscape from 4<sup>th</sup> to Tracy on Ross. Through discussion it was expressed that spending that much money on 1 section of road was not as important as other project at this time.

During discussion there was a lot of emphasis on safety. The council that was present put emphasis on the 4<sup>th</sup> street, and Park Glen/ Park Glen Estates emergency access. If there is an accident at either location emergency services including police will be unable to get to a section of town efficiently. It is important to alleviate safety issue in the East side of town. Also, if there is any development in the business park it will be imperative to have another way to 95<sup>th</sup> street without coming through town and using the 4 way stop.

Mayor Ussery also spoke a little bit on ARC 95 which WAMPO is still working on. With development on 95<sup>th</sup> street ARC 95 could end up coming along 135<sup>th</sup> street which would lead to a highway exit to Clearwater. If that is the case, being able to get around town will be that more important.

On the drainage study Marsh said he has asked CED to give us a quote on how much it would cost to do a drainage study. Over time the drainage has changed from the original plans with housing developments or ditches filling in. With plans for possible further development, new roads and sidewalks it will help if the City understood the current drainage and changes that might need to be made.

During the street project discussion Misak explained it is hard to give a plan for streets when there is only \$150,000 set aside every 2 years when project costs are increasing. Also, if he puts in a 5-year plan that plan could change because another road needs more attention than the road that was scheduled to be done. Council discussed and stated that each application has a life expectancy. He should create a plan for each road so council knows how to budget from year to year and if the plan needs to be adjusted then it can be, but a plan needs to be started.

Council asked which projects have money allocated or will have money allocated after this year?

- Streetscape will have \$20,000
- Park Shelters has approx. \$73,000
- PD Remodel has \$21,000

#### 4. **Adjournment**

At 8:30 Mayor Ussery called the meeting adjourned.

**CERTIFICATE**

State of Kansas        }  
County of Sedgwick   }  
City of Clearwater    }

I, Courtney Meyer, City Clerk of the City of Clearwater, Sedgwick County, Kansas, hereby certify that the foregoing is a true and correct copy of the approved minutes of the April 30, 2019 City Council Workshop.

Given under my hand and official seal of the City of Clearwater, Kansas, this 14<sup>th</sup> day of May 2019

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Courtney Meyer, City Clerk